

SOCIETY POLICY

DUES STATEMENT

I. PREFACE

- A. Pursuant to Society By-Law B3.2.5, a statement for annual dues is mailed to each ASME member prior to October 1 each year. Notices of arrears are sent thereafter.
- B. The Board of Governors, through the Executive Director, has ultimate authority over the content of dues statements.

II. PURPOSE

- A. To provide uniform and fair rules governing the content of the Society's dues statements.
- B. To set forth the procedures for soliciting funds by all units of the Society, for inclusion in the Society's dues statements.
- C. To establish the authority for approving the inclusion of the solicitation of funds in the Society's dues statements.

III. POLICY

- A. Any unit of the Society may petition for inclusion of information and solicitations on ASME dues statements.
- B. Such petition must be made in writing by a Senior Vice President to the Executive Director at least 10 months prior to the next annual dues mailing in July of each year.
- C. Space constraints and uniformity of information will be among the variables used to determine the appropriateness of inclusion of such information or solicitations.
- D. Each unit that utilizes the annual dues statement for purposes of solicitation is expected to bear part of the cost of the mailing.
- E. Funds solicited on dues statements must be used for the express purposes for which they were solicited.

Responsibility: Board of Governors

Adopted: June 17, 1993

Reaffirmed: September 18, 1998
March 12, 2013

Revised: (editorial change June 1, 2005)