SOCIETY POLICY
DUES STATEMENT

I. PREFACE

A. Pursuant to Society By-Law B3.2.5, a statement for annual dues is mailed to each ASME member prior to October 1 each year. Notices of arrears are sent thereafter.

B. The Board of Governors, through the Executive Director, has ultimate authority over the content of dues statements.

II. PURPOSE

A. To provide uniform and fair rules governing the content of the Society's dues statements.

B. To set forth the procedures for soliciting funds by all units of the Society, for inclusion in the Society's dues statements.

C. To establish the authority for approving the inclusion of the solicitation of funds in the Society's dues statements.

III. POLICY

A. Any unit of the Society may petition for inclusion of information and solicitations on ASME dues statements.

B. Such petition must be made in writing by a Senior Vice President to the Executive Director at least 10 months prior to the next annual dues mailing in July of each year.

C. Space constraints and uniformity of information will be among the variables used to determine the appropriateness of inclusion of such information or solicitations.

D. Each unit that utilizes the annual dues statement for purposes of solicitation is expected to bear part of the cost of the mailing.

E. Funds solicited on dues statements must be used for the express purposes for which they were solicited.

Responsibility: Board of Governors

Adopted: June 17, 1993

Reaffirmed: September 18, 1998
March 12, 2013

Revised: (editorial change June 1, 2005)