

NONMANDATORY APPENDIX A

INTEGRATED TASK LIST

A-1 DEFINITIONS

covered task hierarchy: covered tasks are organized as follows:

task: a defined unit of work having an identifiable beginning and end, evaluated in accordance with [section 8](#).

step: an action evaluated in accordance with [section 8](#), completed during the performance of a task.

criteria: the knowledge, skills, and ability to perform a step.

D, G, and L: these provide guidance on the potential applicability of a task to

D: local distribution operation.

G: gas transmission operation.

L: hazardous liquids operation.

Inclusion of these applicability designations does not relieve an entity from the responsibility to review the [Nonmandatory Appendix A](#) tasks and finalize a list of tasks that is applicable to their pipeline operations.

difficulty: level of difficulty rated as 1 = least, 5 = most.

documentation (if applicable): the act of completing and submitting required records for the purpose of creating verifiable, traceable, and complete pipeline records as specified by company policy or procedure [pipe installation tasks may require records for pipe grade, heat numbers, elevation changes, offsets, lateral measurements, distances, direction changes, leak survey, cathodic protection, in-line inspection (ILI) results, repairs, print line data, manufacturer information, etc.].

identify requirements: to define the requirements, as necessary, for performing the task, such as procedures, specifications, and manufacturer instructions or recommendations.

importance: level of importance rated as 1 = least, 5 = most.

inspection: examination (visually or with test equipment) to determine compliance with specified requirements.

interval: the intervening time between qualification assessments, referred to in this Standard as *subsequent qualification interval*.

job: a unit of work comprising one or more tasks, e.g., line abandonment.

maintenance, corrective: the repair, replacement, alteration, or refurbishment of pipeline equipment and components.

maintenance, preventive: actions to keep components and equipment operating safely and efficiently.

P & W/O: evaluation methods for initial and subsequent (sub) qualifications.

P: performance evaluation method.

W/O: written or oral evaluation method.

perform test equipment check: to verify test equipment is functioning within specified operating parameters.

place in service: to place pipeline, equipment, or components in operation and introduce product.

SCADA: supervisory control and data acquisition.

visual inspection: to visually examine to determine compliance with identified requirements.

A-2 TASK LIST

Task 0001 Measure Structure-to-Electrolyte Potential

(a) *Task Guidance.* This task includes using measurement equipment to take a reading of the potential between the structure (pipe, tanks, etc.) being tested and the soil and recording data.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check.

(-a) Verify half-cell condition.

(-b) Verify calibration of proper equipment.

(-c) Verify equipment functions within specified parameters.

(3) Identify and locate correct test point.

(-a) Verify location.

(-b) Verify location of half-cell placement.

(4) Measure the structure-to-electrolyte potential.

(-a) Connect lead to structure.

(-b) Contact half-cell with electrolyte.

(-c) Verify polarity.

(-d) Obtain reading.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 1

(d) Importance: 2

(e) Interval: 5 yr

(f) Evaluation method

(1) Initial: P & W/O

- (2) Sub: W/O
- (g) Span of control: 1:1

Task 0011 Conduct Close Interval Survey

(a) *Task Guidance.* This task includes gathering electrical potential readings along the pipeline at specified intervals and recording data.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Perform test equipment check to verify equipment functions within specified parameters.
 - (-a) balance of half-cell to reference cell
 - (-b) calibration of meter and equipment
 - (-c) installation of interrupter
 - (-1) synchronization
 - (-2) current flow
- (3) Verify identity and location of correct test point.
 - (-a) geographical and structure location
 - (-b) connection point to structure
 - (-c) location of half-cell placement
 - (-d) physical start/stop locations
 - (-e) accurate survey of system routing
- (4) Perform survey.
 - (-a) Verify position of line and spacing of electrode(s).
 - (-b) Identify any A/C voltage interference.
 - (-c) Verify location of insulation/isolation points, bonds, cased crossings, and other variances.
 - (-d) Confirm connections of instruments to facility.
 - (-e) Ensure appropriate information is captured.
 - (-f) Return system to original condition.
- (5) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 4
- (d) Importance: 2
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0021 Measure Soil Resistivity

(a) *Task Guidance.* This task includes using measurement equipment to measure soil resistivity and recording data.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Perform test equipment check to verify equipment functions within specified parameters.
 - (-a) current and proper equipment certification as applicable
 - (-b) continuity of instrument leads
 - (-c) acceptable energy source and level

(3) Identify and locate correct soil resistivity measurement location by performing the following as applicable:

- (-a) Confirm physical survey area.
- (-b) Identify soil condition and potential influences.
- (-c) Identify spacing and orientation at specified intervals.
- (4) Measure and ensure accuracy of soil resistivity.
 - (-a) Take reading.
- (5) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 2
- (d) Importance: 3
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0031 Inspect and Monitor Galvanic Ground Beds/Anodes

(a) *Task Guidance.* This task includes inspecting and monitoring the electric potential of galvanic ground beds/anodes.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Perform test equipment check.
 - (-a) Verify half-cell condition.
 - (-b) Verify calibration of proper equipment.
 - (-c) Verify equipment functions within specified parameters.
- (3) Identify and locate corrected test point(s).
 - (-a) Verify location(s).
 - (-b) Verify location of half-cell placement.
- (4) Obtain current (anode) output.
 - (-a) Connect lead to structure.
 - (-b) Contact half-cell with electrolyte.
 - (-c) Obtain voltage reading.
 - (-d) Obtain amperage reading if anode leads/shunt are accessible.
 - (-e) Verify polarity.
- (5) Monitor ground bed/anode, if applicable.
 - (-a) Compare present voltage reading with past reading history.
 - (-b) Compare present amperage with past history if available.
- (6) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 2
- (d) Importance: 1
- (e) Interval: 5 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0041 Install and Maintain Mechanical Electrical Connections

(a) *Task Guidance.* This task includes making the mechanical connections and repair of tracer wire, test leads, bonds, shunts, etc.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify equipment functions within specified parameters.

(-a) Verify calibration of test equipment.

(-b) Inspect equipment.

(-c) Confirm acceptable energy source levels.

(-d) Test continuity of test leads.

(3) Install, repair, or replace mechanical connection by performing the following as applicable:

(-a) Identify volt/current requirements of systems to be connected.

(-b) Determine size and type of connection.

(-c) De-energize and secure system.

(-d) Verify metallic compatibility.

(-e) Prepare surface or wires.

(-f) Perform mechanically secure and electrically conductive connection.

(4) Verify mechanical integrity and electrical continuity.

(-a) Apply tension test connection.

(-b) Test continuity through connection.

(-c) Waterproof connection, if applicable.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 2

(e) Interval: 5 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0051 Install Exothermic Electrical Connections

(a) *Task Guidance.* This task includes making exothermic (e.g., thermite, cadweld, and pin-brazing) connections of tracer wire, test leads, bonds, shunts, etc.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify equipment functions within specified parameters.

(-a) Inspect equipment.

(-b) Verify calibration of test equipment.

(-c) Confirm acceptable energy source levels.

(3) Perform exothermic connection as applicable.

(-a) Identify location.

(-b) Prepare surface.

(-c) Verify integrity of connection site to accept exothermic bond.

(-d) Select appropriate connection device.

(-e) Apply the appropriate energy source to activate connection weld.

(4) Verify mechanical integrity and electrical continuity.

(-a) Apply tension test connection.

(-b) Test continuity through connection.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 5

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0061 Inspect or Test Cathodic Protection Bonds

(a) *Task Guidance.* This task includes inspecting the physical integrity and testing of cathodic protection bonds.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify equipment functions within specified parameters.

(-a) Inspect equipment.

(-b) Verify calibration of test equipment.

(-c) Confirm acceptable energy source levels.

(-d) Test continuity of test leads.

(3) Inspect or test bonds by performing the following as applicable:

(-a) Identify location.

(-b) Verify mechanical connection and electrical continuity.

(-c) Take structure to soil potential on each side of shunt.

(-d) Attach instrument leads at correct points, and take voltage readings.

(-e) Determine direction of current flow.

(-f) Perform calculation and compare with expected shunt size.

(4) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 2

(e) Interval: 5 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0071 Inspect or Test Cathodic Protection Electrical Isolation Devices

(a) *Task Guidance.* This task includes inspecting the physical integrity and testing electrical isolation devices.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify equipment functions within specified parameters.

(-a) Perform half-cell maintenance.

(-b) Check test lead continuity.

(-c) Calibrate, if necessary.

(3) Inspect or test isolation devices.

(-a) Visually inspect (e.g., for cracks or electrical arcing).

(-b) Identify and locate correct test points.

(-c) Connect test lead and reference electrode.

(-d) Confirm proper polarity.

(-e) Take readings.

(-f) Analyze readings to ensure they are within the desired range.

(4) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 2

(e) Interval: 5 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0081 Install Cathodic Protection Electrical Isolation Devices

(a) *Task Guidance.* This task includes the installation of electrical isolation devices. This task does not include the items addressed in

- [Task 0721](#), Join Pipe Using Threaded Joints
- [Task 0731](#), Join Pipe Using Flange Assembly
- [Task 0821](#), Install Tubing and Fittings

(1) Select task procedure(s) and appropriate equipment.

(2) Install isolation devices.

(-a) Identify appropriate locations for isolation devices.

(-b) Identify appropriate type of insulator to be installed.

(-c) Bond all identified installation locations, as applicable.

(-d) Install isolation device(s).

(3) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 2

(e) Interval: 5 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0091 Troubleshoot Active Cathodic Protection System

(a) *Task Guidance.* This task applies to operational cathodic protection (CP) systems and includes activities to determine why the CP system and components are not functioning and the identification of corrective action.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify that equipment functions within specified parameters.

(-a) Inspect equipment.

(-b) Verify equipment is calibrated.

(-c) Test equipment, as applicable.

(3) Troubleshoot Cathodic Protection System — Electrical.

(-a) Troubleshoot rectifier/impressed current source.

(-b) Troubleshoot cathodic protection ground bed.

(-c) Analyze and interpret test results.

(-1) Test to locate cable breaks.

(-2) Identify and isolate or correct sources of interference.

(-d) Identify system areas with inadequate CP test potentials.

(-e) Interrupt the cathodic protection system.

(-f) Repair or replace cathodic protection system components.

(-g) Identify and address structure to metallic contacts.

(4) Troubleshoot Cathodic Protection System — Anodes.

(-a) Determine potential on pipe.

(-b) If deficient, perform current requirement checks.

(-1) Determine lack of protection.

(-2) Determine shorted conditions.

(-c) Recommend remedial action for the condition.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0101 Inspect Rectifier and Obtain Readings

(a) *Task Guidance.* This task includes inspecting the rectifier for damage and deterioration and obtaining readings as specified.

(1) Select task procedure and appropriate equipment.

(2) Perform test equipment check.

(-a) Ensure voltmeter has adequate battery life.

(-b) Ensure half-cell is filled adequately with the correct chemical and calibrated, if applicable.

(3) Visually examine for

(-a) security of facility

(-b) condition of rectifier case, cables, and supports

(4) Ensure there is no short across the rectifier case to ensure a safe condition exists to perform inspection.

(5) Connect voltmeter to correct points on the rectifier to a location determined to give the most accurate readings.

(6) Obtain voltage and current output readings.

(7) Make appropriate notifications if conditions warrant remediation.

(8) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 1

(d) Importance: 1

(e) Interval: 5 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0111 Maintain Rectifier

(a) *Task Guidance.* This task includes verification that the rectifier is functioning within specified parameters, after a rectifier has been hung and AC power connected and prior to or during placing in-service. This task also includes actions to repair or replace in-service rectifiers or components.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify that equipment functions within specified parameters.

(-a) Inspect equipment.

(-b) Verify equipment is calibrated.

(-c) Test equipment, as applicable.

(3) Test rectifier, and troubleshoot problems.

(-a) Monitor requirements of all impressed current sources.

(-b) Visually inspect components of the rectifier.

(-c) Check electrical connections (anode, ground beds, power supply, structure, electrical ground, etc.).

(-d) Identify and locate correct test points.

(-e) Connect instruments and test leads to correct locations.

(-f) Operate test equipment, and take readings.

(-1) rectifier voltage and current output to include current drains, shunt using a high-impedance voltmeter, ammeter (direct or indirect), and shunt, if applicable

(-2) watt-hour reading, if applicable

(-3) internally mounted voltage and amperage meter

(-g) Analyze and interpret test results.

(-1) maximum rated outputs

(-2) common component failures and output indications

(4) Repair or replace defective rectifier components, as applicable.

(-a) AC/DC circuit breakers

(-b) power connection/safety ground

(-c) fuses

(-d) diodes

(-e) disconnects

(-f) rectifying elements

(-g) transformer

(-h) lightning arresters

(-i) shunts

(-j) AC filters/chokes

(-k) stack

(-l) meters

(5) Place in service.

(-a) Verify that there are no electrical shorts.

(-b) Verify that the potential on the pipe shifts negatively when the rectifier is energized.

(6) Make coarse and fine output adjustments as necessary to protect the system.

(7) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0121 Collect Sample for Internal Corrosion Monitoring

(a) *Task Guidance.* This task includes the collection and handling of samples (gas, liquid, solids) for internal corrosion monitoring and preventing contamination of the sample.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform equipment check.

(-a) Visually inspect the fittings to avoid contamination of the sample.

(-b) Install appropriate pressure control device, if applicable.

(-c) Test for sample container leaks.

(3) Collect sample.

(-a) Purge connections and sample container.

(-b) Obtain sample.

(-c) Test container for leaks, and secure for shipment, if applicable.

- (4) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 2
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0131 Insert and Remove Coupons/Probes for Internal Corrosion Monitoring

(a) *Task Guidance.* This task includes inserting and removing coupons/probes for internal corrosion monitoring and preventing contamination or damage of the coupons/probes.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Prior to removal or installation
 - (-a) Verify pipeline status (In or Out of Service).
 - (-b) Notify the Pipeline Control Center, if required.
 - (-c) Record coupon identification information.
- (3) Retract and remove coupon/probe.
 - (-a) Isolate coupon probe site (Lockout/Tagout).
 - (-b) Relieve pressure of product.
 - (-c) Remove cap and coupon holder.
- (4) Install coupon/probe in holder.
 - (-a) Ensure coupon/probe is installed without contamination.
 - (-b) Pressurize, and ensure no leaks.
 - (-c) Insert coupon to proper position for contact with product.
- (5) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 2
- (d) Importance: 5
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0141 Perform Visual Inspection for Atmospheric Corrosion

(a) *Task Guidance.* This task includes the inspection of pipe and pipeline components exposed to the atmosphere for the purpose of detecting atmospheric corrosion.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Inspect the following locations for atmospheric corrosion as applicable:
 - (-a) pipe, pipe supports, and other pipeline components
 - (-b) under thermal insulation

- (-c) at ground level on risers and other pipe to soil-air interfaces
- (-d) spans over water
- (-e) other areas necessary to determine extent of corrosion

(3) Inspect the following indications of corrosion:

- (-a) indications of rust
- (-b) surface pitting
- (-c) missing, damaged, or disbonded coating
- (-d) other forms of corrosion

(4) Document, as required.

- (b) Potential applicability: L, G, D
- (c) Difficulty: 2
- (d) Importance: 1
- (e) Interval: 5 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0151 Perform Visual Inspection of Buried Pipe and Components When Exposed

(a) *Task Guidance.* This task includes the inspection of buried pipe and pipeline components when exposed for the purpose of detecting external corrosion and evaluating coating integrity.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Inspect and evaluate protective coating for
 - (-a) deterioration
 - (-b) cracks
 - (-c) holidays
 - (-d) disbondment
- (3) Inspect external surfaces of pipe and components when exposed.
 - (-a) Examine bare pipe for external corrosion.
 - (-b) Investigate circumferentially and horizontally if external corrosion found.

(4) Make notifications, as appropriate.

(5) Document, as required.

- (b) Potential applicability: L, G, D
- (c) Difficulty: 2
- (d) Importance: 3
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0161 Perform Visual Inspection for Internal Corrosion

(a) *Task Guidance.* This task includes the inspection of the internal surface of pipe and pipeline components, including tapping coupons, when exposed for the purpose of detecting internal corrosion.

(1) Select task procedure(s) and appropriate equipment.

(2) Clean surface, if applicable.

(3) Inspect available internal surfaces.

(-a) metal loss

(-b) scaling

(-c) rust

(4) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0171 Measure External Corrosion

(a) *Task Guidance.* This task includes activities to measure and characterize external corrosion, including investigation to determine the extent of corrosion and recording data.

(1) Select task procedure and appropriate equipment.

(2) Prepare surface.

(-a) Ensure that pipe surface is cleaned and prepared for measurement.

(-b) Place grid patterns, as appropriate.

(3) Perform test equipment check.

(-a) Ensure adequate power source, as appropriate.

(-b) Calibrate using known pipe sample.

(4) Take measurements.

(-a) Use adequate conductive material, as appropriate.

(-b) Ensure measurements of length, depth, and thickness are taken.

(-c) Ensure the location of each indication of external corrosion is mapped.

(5) Record the characteristics of corrosion for each indication.

(-a) dent or gouge with corrosion

(-b) generalized pitting

(-c) localized pitting

(6) Make notifications, as appropriate.

(7) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 0181 Measure Internal Corrosion

(a) *Task Guidance.* This task includes activities to measure and characterize internal corrosion, including investigation to determine the extent of corrosion and recording data.

(1) Select task procedure(s) and appropriate equipment.

(2) Clean the internal surface of the pipe.

(3) Visually inspect the pipe surface for signs of corrosion.

(4) Visually inspect the internal surface of the pipe for damage. If found, make notifications as required.

(5) Perform test equipment check.

(-a) Ensure adequate power source.

(-b) Use adequate conduit material.

(-c) Calibrate using known pipe sample.

(6) Take measurements.

(-a) Ensure measurements of length, depth, and thickness are taken correctly.

(-b) Ensure the location of each indication on the pipe surface of internal corrosion is correctly mapped.

(7) Record the characteristics of corrosion for each indication.

(-a) indications of bacterial growth

(-b) dent or gouge with corrosion

(-c) generalized pitting

(-d) localized pitting

(8) Make notifications, as appropriate.

(9) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 0191 Measure Atmospheric Corrosion

(a) *Task Guidance.* This task includes activities to measure and characterize atmospheric corrosion, including investigation to determine the extent of corrosion and recording data.

(1) Select task procedure(s) and appropriate equipment.

(2) Assess/confirm surface condition for the following:

(-a) deterioration

(-b) flaking

(-c) peeling

(-d) cracking

(-e) sags

(-f) blisters

(-g) wrinkles

(3) Prepare surface.

(-a) Remove foreign material and/or damaged coating to expose corrosion, as applicable.

(4) Perform test equipment check to verify that equipment functions within specified parameters.

(-a) Inspect equipment.

(-b) Verify equipment is calibrated.

(-c) Test equipment with known sources, as applicable.

(5) Take measurements by the following methods, as applicable:

(-a) pit depth gage

(-b) ultrasonic thickness meter

(6) Identify corrosion associated with

(-a) gouges

(-b) dents

(-c) scratches

(7) Identify characteristics of corrosion.

(-a) pitting

(-b) scale

(-c) rust

(8) Record findings.

(-a) depth, length, and spacing of corrosion (pits)

(-b) type of damage to pipe

(9) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0201 Perform Visual Inspection of Installed Pipe and Components for Mechanical Damage

(a) *Task Guidance.* This task includes activities associated with the inspection of installed pipe and components for the purpose of detecting mechanical damage (e.g., dents, gouges, cracks).

(1) Select task procedure(s) and appropriate equipment.

(2) Inspect the following locations for damage, as applicable:

(-a) pipe, pipe supports, and other pipeline components

(-b) at ground level on risers

(-c) spans over water

(-d) under damaged or missing thermal insulation

(-e) other areas necessary to determine extent of damage

(3) Inspect the following indications of mechanical damage, as applicable:

(-a) missing, damaged, or disbonded coating

(-b) cuts, dents, gouges, and cracks

(-c) wrinkle bends and buckling

(4) Inspect internal surfaces of pipe and components for physical damage, as applicable.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 0211 Measure and Characterize Mechanical Damage on Installed Pipe and Components

(a) *Task Guidance.* This task includes activities to measure and characterize mechanical damage (e.g., dents, gouges, cracks) on installed pipe and components, including investigation to determine the extent of damage and recording data.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform equipment check.

(3) Prepare surface for type of

(-a) measurement

(-b) device

(-c) damage

(4) Measure and characterize mechanical damage.

(-a) Measure depth and length.

(-b) Determine orientation and location.

(-c) Look for deformation associated with the mechanical damage.

(-d) Determine if the mechanical damage involves a girth weld or longitudinal seam.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 0221 Inspect, Test, and Maintain Sensing Devices

(a) *Task Guidance.* This task includes verification that the sensing device (e.g., pressure switches; pressure, temperature, and differential transmitters) is functioning within specified parameters, after a sensing device has been installed and prior to or during placing in service. This task also includes actions to repair or replace sensing devices and adjust set points or output.

(1) Select task procedure(s) and appropriate equipment.

- (2) Verify identification.
 - (-a) Ensure sensing device(s) identification is not damaged, missing, etc.
 - (-b) Note where device information can be found if it is missing or damaged.
- (3) Perform test equipment check to verify that equipment functions within specified parameters.
 - (-a) Inspect equipment.
 - (-b) Verify equipment is calibrated.
 - (-c) Test equipment with known sources, as applicable.
- (4) Visually inspect sensing device for
 - (-a) dirt, debris, or corrosion
 - (-b) bare or frayed electrical wires (if installed)
 - (-c) physical damage to sensor body/housing
 - (-d) leaks
 - (-e) missing or damaged components
 - (-f) proper set point/output setting, as applicable
- (5) Isolate device from system.
 - (-a) Notify appropriate personnel.
 - (-b) Bypass system, as appropriate.
 - (-c) Relieve/verify pressure in isolated section.
 - (-d) Monitor pressure if bypass is nonregulated.
- (6) Conduct performance test.
 - (-a) Test device for appropriate operation.
 - (-b) Ensure device does not exceed its operating parameters.
- (7) Remove and replace sensing device.
 - (-a) Disconnect all energy sources (e.g., electrical, pneumatic), and properly release stored energy, as applicable.
 - (-b) Remove device.
 - (-c) Verify the sensor selected is compatible with system.
 - (-d) Install device.
 - (-e) Reconnect energy sources, as applicable.
 - (-f) Inspect for proper installation.
- (8) Adjust/verify set point or output parameters.
 - (-a) Adjust device to required set point.
 - (-b) Test device using appropriate test equipment to ensure proper operation over intended operating range.
 - (-c) Ensure pressure/temperature limits of the device are not exceeded.
- (9) Place in service.
 - (-a) Verify proper operation and set points prior to returning to service.
 - (-b) Place the device in service, and return to normal operation.
 - (-c) Check for leaks.
 - (-d) Notify appropriate personnel, as required.
- (10) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 5
- (e) Interval: 3 yr

- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0231 Inspect, Test, and Maintain Programmable Logic Controllers (PLC)

(a) *Task Guidance.* This task includes verification that the PLC is functioning within specified parameters, after a PLC has been installed and prior to or during placing in service. This task also includes actions to repair or replace PLCs and components and to adjust set points or output as specified.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Isolate PLC from system.
 - (-a) Notify appropriate personnel.
 - (-b) Verify point-to-point communication prior to disconnection.
 - (-c) Bypass system, as appropriate.
- (3) Perform test equipment check to verify that PLC functions within specified parameters.
 - (-a) Inspect equipment.
 - (-b) Verify equipment is calibrated.
 - (-c) Test equipment with known sources, as applicable.
- (4) Visually inspect PLC for
 - (-a) dirt, debris, or corrosion
 - (-b) bare or frayed electrical wires
 - (-c) physical damage to unit
 - (-d) missing or damaged components
 - (-e) proper set point/output setting, as applicable
- (5) Conduct performance test.
 - (-a) Test PLC for appropriate operation. Verify
 - (-1) input/output (I/O) points between devices
 - (-2) critical control sequences
 - (-3) alarms match between location and control center
- (6) Maintain PLC.
 - (-a) Disconnect all energy sources (e.g., electrical, pneumatic).
 - (-b) Remove device, if applicable.
 - (-c) Download and install software updates, if applicable.
 - (-d) Reconnect energy sources, as applicable.
 - (-e) Inspect for proper installation.
 - (-f) Adjust PLC to required set point.
 - (-g) Test PLC using appropriate test equipment to ensure proper operation.
- (7) Place PLC back in service.
 - (-a) Test device for appropriate operation.
 - (-b) Ensure device does not exceed operating parameters.
 - (-c) Verify proper operation and set points.
 - (-d) Return to normal operation.
 - (-e) Notify appropriate personnel, as required.

- (8) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 4
- (d) Importance: 5
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0241 Inspect, Test, and Maintain Liquid Leak Detection Flow Computers

(a) *Task Guidance.* This task includes verification that the flow computer, when used in a computational pipeline monitoring leak detection system, is functioning within specified parameters, after a flow computer has been installed and prior to or during placing in service. This task also includes actions to repair or replace flow computers and components and to adjust set points or output as specified.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Notify Pipeline Control Center and/or affected personnel prior to performing work.
- (3) Visually inspect device and associated equipment, checking for
 - (-a) mechanical condition
 - (-b) corrosion
 - (-c) electrical connections
- (4) Repair/replace device/equipment, following the manufacturer's recommendations.
- (5) Verify input/output of device meets parameter values.
 - (-a) Adjust/repair, as appropriate.
- (6) Verify flow computer configuration meets parameters.
 - (-a) Adjust/repair, as appropriate.
- (7) Verify communication links are functioning.
- (8) Notify Pipeline Control Center and/or affected personnel when work is completed.
- (9) Document, as required.
- (b) Potential applicability: L
- (c) Difficulty: 4
- (d) Importance: 2
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0251 Inspect, Test, and Maintain Overfill Protection Systems

(a) *Task Guidance.* This task includes verification that the overfill protection system is functioning within specified parameters after installation and prior to or during

placing in service. This task includes the repair or replacement, alteration, or refurbishment of the overfill protection system and actions to verify operation and maintain the overfill protection system. This task also includes adjusting the set point as specified.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Notify Pipeline Control Center and/or affected personnel prior to performing test.
- (3) Visually inspect overfill protective device.
 - (-a) corrosion
 - (-b) damage
 - (-c) abnormal wear
 - (-d) water inside enclosure
 - (-e) cracks
 - (-f) broken threads
- (4) Conduct performance test.
 - (-a) Visually inspect displacers and chain/cable integrity.
 - (-b) Manually trip lever or move displacer until contact(s) change state.
 - (-c) Verify the following:
 - (-1) alarms received at Pipeline Control Center, if applicable
 - (-2) alarms cleared appropriately after returning to normal conditions
 - (-3) correct sequence of events occurs
- (5) Clean, repair, or replace overfill protective device as specified by the manufacturer's recommendations.
- (6) Confirm alarm(s) are consistent with the predetermined product levels.
- (7) Adjust the set point by moving the float or displacer to a new position on the rod, cable, or chain, if necessary.
- (8) Notify Pipeline Control Center and/or affected personnel that work is complete.
- (9) Document, as required.
- (b) Potential applicability: L
- (c) Difficulty: 4
- (d) Importance: 5
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0261 Inspect, Test, and Maintain Tank Gages Utilized for Hazardous Liquid Leak Detection

(a) *Task Guidance.* This task includes verification that the tank level indicator is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the repair or replacement, alteration, or refurbishment of the tank level indicator and actions to verify operation and maintain the tank level indicator.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Make notifications, as appropriate.
- (3) Perform test equipment check.
- (4) Visually inspect component(s) for damage or leaks.
- (5) Confirm if the tank level indicator is within the manufacturer's specified tolerance/range. If not, calibrate so it is within the specified tolerance range.
- (6) If the tank level indicator cannot be calibrated to within the manufacturer's specified tolerances/ranges, replace.
- (7) Put the tank level indicator back into service.
- (8) Make notifications, as appropriate.
- (9) Conduct performance test.
- (10) Document, as required.
- (b) Potential applicability: L
- (c) Difficulty: 4
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0271 Prove Flowmeters for Hazardous Liquid Leak Detection

(a) *Task Guidance.* This task includes data recording and calculations to manually verify (prove) the accuracy of flowmeters for hazardous leak detection. This task also includes activities to bring prover online and take off line. Qualification is not required when verification is performed automatically by flow computers or PLCs.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Notify Pipeline Control Center and/or affected personnel prior to performing meter proving.
- (3) Verify that equipment is calibrated.
- (4) Make connections to appropriate meter equipment, if necessary (e.g., portable prover).
- (5) Line up appropriate valves and flush prover with the pipeline product.
- (6) Check seal integrity on double-block-and-bleed valves.
- (7) Verify pressure, temperature, and flow rate are stable between prover and meter.
- (8) Start proving run(s). Complete number of runs as specified in company or industry standards.
- (9) Verify proving data, and calculate meter factor.
 - (-a) Check measurement system prior to recalculating meter factor, if necessary (e.g., meter factor is more than 0.25% difference).
 - (-b) Check measurement system, and inspect/repair/recondition meter, if necessary (e.g., meter factor is more than 0.50% difference).
- (10) Implement new meter factor, if necessary.

- (11) Drain/depressurize/disconnect from meter equipment, if necessary (e.g., portable prover).
- (12) Reset valves to normal operating conditions.
- (13) Notify Pipeline Control Center that proving is completed.
- (14) Document, as required.
- (b) Potential applicability: L
- (c) Difficulty: 3
- (d) Importance: 2
- (e) Interval: 5 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0281 Maintain Flowmeters for Hazardous Liquid Leak Detection

(a) *Task Guidance.* This task includes verification that the flowmeter (e.g., line integrity meters), when used for hazardous liquid leak detection, is functioning within specified parameters, after a flowmeter has been installed and prior to or during placing in service. This task also includes actions to repair or replace flowmeters and components and adjusting output.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Notify Pipeline Control Center and/or appropriate personnel prior to performing maintenance.
- (3) Visually inspect meter and components.
 - (-a) physical condition
 - (-b) corrosion
 - (-c) leaks
 - (-d) electrical connections
- (4) Perform diagnostics to determine if repairs are needed.
 - (-a) pulse output diagnostics
 - (-b) meter factor trend analysis
 - (-c) vibration
 - (-d) noise
 - (-e) electrical power and connections
- (5) Repair/replace flowmeter, if necessary.
 - (-a) Isolate, depressurize, and purge piping.
 - (-b) Remove meter from pipeline.
 - (-c) Perform repair, or replace.
 - (-d) Reinstall meter, confirming correct orientation for product flow.
 - (-e) Remove isolation devices.
 - (-f) Conduct visual inspection of meter.
 - (-g) Ensure the meter is proved.
- (6) Notify Pipeline Control Center that maintenance work is completed.
- (7) Document, as required.
- (b) Potential applicability: L
- (c) Difficulty: 4
- (d) Importance: 2
- (e) Interval: 5 yr

- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0291 Inspect, Test, and Maintain Gravitometers/Densitometers for Hazardous Liquid Leak Detection

(a) *Task Guidance.* This task includes verification that the gravitometers/densitometers when used for leak detection are functioning within specified parameters, after gravitometers/densitometers have been installed and prior to or during placing in service. This task also includes actions to repair or replace gravitometers/densitometers and components and to adjust output.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Perform test equipment check to verify that equipment functions within specified parameters.
- (3) Visually inspect the gravitometer/densitometer for signs of physical damage or leakage.
- (4) Clean measuring tube as needed.
- (5) Determine calibration and accuracy of the gravitometer/densitometer by checking output measurement of known source(s).
- (6) Adjust the equipment as needed.
- (7) Document, as required.
- (b) Potential applicability: L
- (c) Difficulty: 3
- (d) Importance: 2
- (e) Interval: 5 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0301 Open and Close Valves Manually

(a) *Task Guidance.* This task includes manually opening and closing valves (e.g., pipeline startup and shutdown, flow direction, pigging, tank switching) at the valve site, either manually or using the valve actuator. This task also includes valve identification, notifications, and pressure verification. This task does not include the items addressed in

- [Task 0311](#), Operate Valves Manually to Adjust Flow/Pressure and Monitor for Changes
- [Task 1201](#), Isolate Service Lines Temporarily, Including Service Discontinuance

- (1) Select task procedure(s) and appropriate equipment.
- (2) Prepare to manually operate valve.
 - (-a) Identify segment and impact of pressure changes due to valve operation.
 - (-b) Identify valve type and method of operation.
 - (-c) Verify valve position (open, closed, etc.).

(-d) Communicate with appropriate personnel (operations, Pipeline Control Center, customers, etc.).

- (3) Open/close valve.
 - (-a) Remove security device, if applicable.
 - (-b) Open or close valve, as applicable.
 - (-c) Verify valve operates and changes position, as expected.
 - (-d) Replace security device, if applicable.
 - (-e) Complete notifications with appropriate personnel (operations, Pipeline Control Center, customers, etc.).

(4) Confirm anticipated pressure/flow changes.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:3

Task 0311 Operate Valves Manually to Adjust Flow/Pressure and Monitor for Changes

(a) *Task Guidance.* This task includes the adjustment of flow or pressure either manually or using the valve actuator at the valve site. This task also includes valve identification, notifications, and pressure verification. This task does not include the items addressed in

- [Task 0301](#), Open and Close Valves Manually
- [Task 1201](#), Isolate Service Lines Temporarily, Including Service Discontinuance

(1) Select task procedure(s) and appropriate equipment.

(2) Prepare to manually operate valve.

(-a) Identify segment and impact of pressure changes due to valve operation.

(-b) Identify valve type and method of operation.

(-c) Verify valve position (open, closed, etc.).

(-d) Communicate with appropriate personnel (operations, Pipeline Control Center, customers, etc.).

(3) Operate valve to adjust and maintain required pressure/flow.

(-a) Remove security device, if applicable.

(-b) Verify that the valve is in the proper position.

(-c) Ensure valve changes position, as expected.

(-d) Ensure anticipated pressure/flow change is achieved.

(-e) Replace security device, if applicable.

(4) Monitor pressure/flow by appropriate methods.

(-a) Ensure anticipated pressure/flow change is achieved.

(-b) Ensure maximum allowable operating pressure (MAOP)/maximum operating pressure (MOP) is not exceeded.

(-1) If MAOP/MOP is exceeded, take appropriate actions.

(-c) Communicate with appropriate personnel (operations, Pipeline Control Center, customers, etc.).

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 0321 Perform Valve Corrective Maintenance

(a) *Task Guidance.* This task includes the repair, replacement, alteration, or refurbishment of valves. This task does not include the items addressed in [Task 1191](#), Maintain Service Valve Upstream of Customer Meter.

(1) Select task procedure(s) and appropriate equipment.

(2) Verify valve identification, as applicable.

(-a) Identify valve location.

(-b) Confirm valve position (open/closed).

(-c) Communicate with appropriate personnel (operations, control center, customers, etc.).

(3) Perform valve corrective maintenance, as applicable.

(-a) Repair or replace locking device.

(-b) Clean valve box.

(-c) Replace or adjust valve box.

(-d) Flush valve.

(-e) Set adjustments.

(-f) Replace or adjust packing or seals.

(4) Lubricate valve, as applicable.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0331 Perform Valve Visual Inspection and Partial Operation

(a) *Task Guidance.* This task includes visual inspection, partial operation (function test), and lubrication of valves. This task does not include the items addressed in [Task 1191](#), Maintain Service Valve Upstream of Customer Meter.

(1) Select task procedure(s) and appropriate equipment.

(2) Identify correct valve to be inspected and operated by

(-a) review of records

(-b) use of identification cards or tags

(-c) location description

(-d) size and type (plug/gate)

(-e) valve position (open/closed)

(-f) system feed (one way or two way)

(3) Make notifications, as appropriate.

(4) Perform inspection and partial operation.

(-a) Check for the correct locking device installed, if applicable.

(-b) Verify the valve is accessible.

(-c) Check for damage.

(-d) Check for signs of corrosion.

(-e) Use correct valve key or tool to perform partial operation of valve. (Valve should move freely.)

(-f) Return valve to its operational position.

(5) Lubricate valve as specified by manufacturer, if applicable.

(6) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0341 Perform Valve Preventive Maintenance

(a) *Task Guidance.* This task encompasses actions (e.g., lubrication, winterization, packing adjustment) to keep valves operating safely and efficiently. This task does not include the items addressed in

– [Task 0411](#), Inspect, Test, and Maintain Spring-Loaded, Pressure-Limiting, or Pressure-Relief Device

– [Task 0421](#), Inspect, Test, and Maintain Pilot-Operated, Pressure-Limiting, or Pressure-Relief Device

– [Task 0431](#), Inspect, Test, and Maintain Pneumatic-Loaded, Pressure-Limiting, or Pressure-Relief Device.

(1) Select task procedure(s) and appropriate equipment.

(2) Prepare to perform valve preventive maintenance.

(-a) Identify valve location.

(-b) Confirm valve position (open/closed).

(-c) Communicate with appropriate personnel (operations, control center, customers, etc.).

(3) Perform the following preventive maintenance, as applicable:

(-a) Inspect all valve components for abnormal conditions (e.g., corrosion, leaks, excessive wear), and correct as necessary.

(-b) Isolate valve, if required.

(-c) Blowdown (bleed) valve body.

- (-d) Drain liquids (e.g., water) from valve body.
- (-e) Clean stem threads.
- (-f) Inspect and/or replace stem packing.
- (-g) Winterize valves subject to freezing.
- (-h) Operate injection equipment, and inject corrosion inhibitor.
- (-i) Perform lubrication of components (e.g., stem, bearings).
- (-j) Check for valve seat leak-by, and inject valve sealant/flush.
- (-k) Confirm proper valve operation.
- (-l) Remove isolation, and return to service.
- (4) Lubricate valve.
 - (-a) Identify type and quantity of lubricant for service and valve type.
 - (-b) Identify pressure rating of valve.
 - (-c) Monitor grease pressure to ensure valve pressure rating is not exceeded during lubrication.
- (5) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0351 Inspect, Test, and Maintain Pneumatic Actuator/Operator

(a) *Task Guidance.* This task includes verification that the actuator/operator is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the repair, replacement, alteration, or refurbishment of the actuator/operator and actions to keep the actuator/operator operating safely and efficiently.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Prepare to perform actuator/operator inspection and testing.
 - (-a) Identify valve location.
 - (-b) Confirm valve position (open/closed).
 - (-c) Communicate with appropriate personnel (operations, control center, customers, etc.).
- (3) Perform test equipment check to verify that equipment functions within specified parameters.
 - (-a) Inspect equipment.
 - (-b) Verify equipment is calibrated.
 - (-c) Test equipment with known sources, as applicable.
- (4) Visually inspect actuator/operator.
 - (-a) Inspect for leaks, wear, corrosion, damage, etc.
 - (-b) Verify accessibility.

- (5) Perform the following preventive and corrective maintenance steps, as applicable:
 - (-a) Isolate valve.
 - (-b) Isolate actuator/operator from energy source(s).
 - (-c) Calibrate actuator/operator.
 - (-d) Align actuator/operator, and verify actuator tie down bolts are tight and torqued correctly.
- (6) Adjust set point(s) of the following, as applicable:
 - (-a) valve stroke
 - (-b) limit switches for proper valve position
 - (-c) torque switches
 - (-d) valve and operator stops
 - (-e) speed of travel
- (7) Conduct performance test.
 - (-a) Notify appropriate personnel.
 - (-b) Restore energy source(s).
 - (-c) Test in appropriate modes (e.g., manual/local, automatic/remote).
 - (-d) Confirm valve positions are properly displayed on SCADA, if applicable.
- (8) Place in service.
 - (-a) Restore energy source(s).
 - (-b) Notify appropriate personnel.
 - (-c) Return actuator/operator to required settings (e.g., manual, automatic, remote control).
- (9) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 4
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0361 Inspect, Test, and Maintain Electric Actuator/Operator

(a) *Task Guidance.* This task includes verification that the actuator/operator is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the repair, replacement, alteration, or refurbishment of the actuator/operator and actions to keep the actuator/operator operating safely and efficiently.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Prepare to perform actuator/operator inspection and testing.
 - (-a) Identify valve location.
 - (-b) Confirm valve position (open/closed).
 - (-c) Communicate with appropriate personnel (operations, control center, customers, etc.).
- (3) Perform test equipment check to verify that equipment functions within specified parameters.
 - (-a) Inspect equipment.

- (-b) Verify equipment is calibrated.
- (-c) Test equipment with known sources, as applicable.
- (4) Visually inspect actuator/operator.
 - (-a) Inspect for leaks, wear, corrosion, damage, etc.
 - (-b) Verify accessibility.
- (5) Perform the following preventive and corrective maintenance steps, as applicable:
 - (-a) Isolate valve.
 - (-b) Isolate actuator/operator from energy source(s).
 - (-c) Calibrate actuator/operator.
 - (-d) Align actuator/operator, and verify actuator tie down bolts are tight and torqued correctly.
- (6) Adjust set point(s) of the following, as applicable:
 - (-a) valve stroke
 - (-b) limit switches for proper valve position
 - (-c) torque switches
 - (-d) valve and operator stops
 - (-e) speed of travel
- (7) Conduct performance test.
 - (-a) Notify appropriate personnel.
 - (-b) Restore energy source(s).
 - (-c) Test in appropriate modes (e.g., manual/local, automatic/remote).
 - (-d) Confirm valve positions are properly displayed on SCADA, if applicable.
- (8) Place in service.
 - (-a) Restore energy source(s).
 - (-b) Notify appropriate personnel.
 - (-c) Return actuator/operator to required settings (e.g., manual, automatic, remote control).
- (9) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 4
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0371 Inspect, Test, and Maintain Hydraulic Actuator/Operator

(a) *Task Guidance.* This task includes verification that the actuator/operator is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the repair, replacement, alteration, or refurbishment of the actuator/operator and actions to keep the actuator/operator operating safely and efficiently.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Prepare to perform actuator/operator inspection and testing.
 - (-a) Identify valve location.

- (-b) Confirm valve position (open/closed).
- (-c) Communicate with appropriate personnel (operations, control center, customers, etc.).
- (3) Perform test equipment check to verify that equipment functions within specified parameters.
 - (-a) Inspect equipment.
 - (-b) Verify equipment is calibrated.
 - (-c) Test equipment with known sources, as applicable.
- (4) Visually inspect actuator/operator.
 - (-a) Inspect for leaks, wear, corrosion, damage, etc.
 - (-b) Verify accessibility.
- (5) Perform the following preventive and corrective maintenance steps, as applicable:
 - (-a) Isolate valve.
 - (-b) Isolate actuator/operator from energy source(s).
 - (-c) Calibrate actuator/operator.
 - (-d) Align actuator/operator, and verify actuator tie down bolts are tight and torqued correctly.
- (6) Adjust set point(s) of the following, as applicable:
 - (-a) valve stroke
 - (-b) limit switches for proper valve position
 - (-c) torque switches
 - (-d) valve and operator stops
 - (-e) speed of travel
- (7) Conduct performance test.
 - (-a) Notify appropriate personnel.
 - (-b) Restore energy source(s).
 - (-c) Test in appropriate modes (e.g., manual/local, automatic/remote).
 - (-d) Confirm valve positions are properly displayed on SCADA, if applicable.
- (8) Place in service.
 - (-a) Restore energy source(s).
 - (-b) Notify appropriate personnel.
 - (-c) Return actuator/operator to required settings (e.g., manual, automatic, remote control).
- (9) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 4
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0381 Inspect, Test, and Maintain Spring-Loaded Pressure-Regulating Device

(a) *Task Guidance.* This task includes verification that the pressure-regulating device is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the repair or replacement, alteration, or refurbishment of the pressure-regulating device and actions to keep the

pressure-regulating device operating safely and efficiently. This task does not include the items addressed in

- [Task 1161](#), Install Residential and Small Commercial Meters and Regulators

- [Task 1181](#), Install and Maintain Large Commercial and Industrial Pressure-Regulating, Pressure-Limiting, or Pressure-Relief Devices

(1) Select task procedure(s) and appropriate equipment.

(2) Review and verify records for identification of

- (-a) location

- (-b) model and size

- (-c) operating capacity

- (-d) valves and position of valves (open/closed, locking devices installed)

- (-e) primary/secondary regulator(s) if applicable

- (-f) communication to appropriate personnel (operations, control center, customers, etc.), as applicable

(3) Perform test equipment check to verify that equipment functions within specified parameters.

- (-a) Inspect equipment.

- (-b) Verify equipment is calibrated.

- (-c) Test equipment with known sources, as applicable.

(4) Visual inspection of the following, including but not limited to:

- (-a) appropriate location

- (-b) proper installation

- (-c) coating

- (-d) atmospheric venting of spring housing

- (-e) worn parts, if internal inspection is applicable

- (-f) signs of atmospheric corrosion

(5) Testing of operation

- (-a) Shut down or start up as specified by the manufacturer.

- (-b) Adjust pressure range, if applicable.

- (-c) Correct set point(s) identified.

- (-d) Check lock up.

(6) Preventive and maintenance activities

- (-a) Replace worn or broken parts, if applicable.

- (-b) Protect against elements.

- (-c) Adjust set point to operational requirement.

- (-d) Monitor pressure.

- (-e) Install locking devices.

(7) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0391 Inspect, Test, and Maintain Pilot-Operated, Pressure-Regulating Device

(a) *Task Guidance.* This task includes verification that the pressure-regulating device is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the repair or replacement, alteration, or refurbishment of the pressure-regulating device and actions to keep the pressure-regulating device operating safely and efficiently. This task does not include the items addressed in

- [Task 1161](#), Install Residential and Small Commercial Meters and Regulators

- [Task 1181](#), Install and Maintain Large Commercial and Industrial Pressure-Regulating, Pressure-Limiting, or Pressure-Relief Devices

(1) Select task procedure(s) and appropriate equipment.

(2) Review and verify records for identification of

- (-a) location

- (-b) model and size

- (-c) operating capacity

- (-d) valves and position of valves (open/closed, locking devices installed)

- (-e) primary/secondary regulator(s) if applicable

- (-f) communication to appropriate personnel (operations, control center, customers, etc.), as applicable

(3) Perform test equipment check to verify that equipment functions within specified parameters.

- (-a) Inspect equipment.

- (-b) Verify equipment is calibrated.

- (-c) Test equipment with known sources, as applicable.

(4) Perform visual inspection for

- (-a) appropriate location

- (-b) proper installation

- (-c) coating condition

- (-d) atmospheric venting of spring housing

- (-e) worn parts, if internal inspection is applicable

- (-f) signs of atmospheric corrosion

(5) Conduct performance test.

- (-a) Shut down or start up as specified by manufacturer.

- (-b) Adjust pressure range, if applicable.

- (-c) Correct set point(s) identified.

- (-d) Check lock up.

(6) Perform preventive and corrective maintenance activities.

- (-a) Replace worn or broken parts, if applicable.

- (-b) Ensure protection against the elements.

(7) Verify MAOP/MOP.

(8) Adjust set point to operational requirement.

(9) Place in service.

- (-a) Monitor pressure.

- (-b) Install locking devices.

(10) Document, as required.

(b) Potential applicability: L, G, D

- (c) Difficulty: 4
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0401 Inspect, Test, and Maintain Controller-Type Pressure-Regulating Device

(a) *Task Guidance.* This task includes verification that the pressure-regulating device is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the repair or replacement, alteration, or refurbishment of the pressure-regulating device and actions to keep the pressure-regulating device operating safely and efficiently.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Review and verify records for identification of
 - (-a) location
 - (-b) model and size
 - (-c) operating capacity
 - (-d) valves and position of valves (open/closed, locking devices installed)
 - (-e) primary/secondary regulator(s) if applicable
 - (-f) communication to appropriate personnel (operations, control center, customers, etc.), as applicable
- (3) Perform test equipment check to verify that equipment functions within specified parameters.
 - (-a) Inspect equipment.
 - (-b) Verify equipment is calibrated.
 - (-c) Test equipment with known sources, as applicable.
- (4) Perform visual inspection for
 - (-a) appropriate location
 - (-b) proper installation
 - (-c) coating condition
 - (-d) atmospheric venting of spring housing
 - (-e) worn parts if internal inspection applicable
 - (-f) signs of atmospheric corrosion
- (5) Conduct performance test.
 - (-a) Shut down or start up as specified by manufacturer.
 - (-b) Adjust pressure range, if applicable.
 - (-c) Correct set point(s) identified.
 - (-d) Check lock up.
- (6) Perform preventive and corrective maintenance activities.
 - (-a) Replace worn or broken parts, if applicable.
 - (-b) Ensure protection against the elements.
- (7) Verify MAOP/MOP.
- (8) Adjust set point to operational requirement.
- (9) Verify point-to-point communication, if applicable.
- (10) Place in service.

- (-a) Monitor pressure.
- (-b) Install locking devices.
- (11) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 4
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0411 Inspect, Test, and Maintain Spring-Loaded, Pressure-Limiting, or Pressure-Relief Device

(a) *Task Guidance.* This task includes verification that the pressure-limiting or pressure-relief device is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the repair or replacement, alteration, or refurbishment of pressure-limiting or pressure-relief device and actions to keep the pressure-limiting or pressure-relief device operating safely and efficiently. This task does not include the items addressed in

- [Task 1161](#), Install Residential and Small Commercial Meters and Regulators
- [Task 1181](#), Install and Maintain Large Commercial and Industrial Pressure-Regulating, Pressure-Limiting, or Pressure-Relief Devices

- (1) Select task procedure(s) and appropriate equipment.
- (2) Review and verify records for identification of
 - (-a) location
 - (-b) model and size
 - (-c) operating capacity
 - (-d) valves and position of valves (open/closed, locking devices installed)
 - (-e) primary/secondary regulator(s), if applicable
- (3) Select appropriate gages for pressure ranges and operations.
 - (-a) gages used have been annually tested for calibration
 - (-b) inlet feed test point
 - (-c) outlet feed test point
 - (-d) operation of valves
- (4) Perform visual inspection for
 - (-a) appropriate location
 - (-b) proper installation
 - (-c) coating condition
 - (-d) atmospheric venting of spring housing
 - (-e) worn parts if internal inspection applicable
 - (-f) signs of atmospheric corrosion
- (5) Conduct performance test.
 - (-a) Shut down or start up as specified by manufacturer.
 - (-b) Adjust pressure range, if applicable.

- (-c) Correct set point(s) identified.
- (-d) Check lock up.
- (6) Perform preventive and corrective maintenance activities.
 - (-a) Replace worn or broken parts, if applicable.
 - (-b) Ensure protection against the elements.
- (7) Verify MAOP/MOP.
- (8) Adjust set point to operational requirement.
- (9) Place in service.
 - (-a) Monitor pressure.
 - (-b) Install locking devices.
- (10) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0421 Inspect, Test, and Maintain Pilot-Operated, Pressure-Limiting, or Pressure-Relief Device

(a) *Task Guidance.* This task includes verification that the pressure-limiting or pressure-relief device is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the repair or replacement, alteration, or refurbishment of the pressure-limiting or pressure-relief device and actions to keep the pressure-limiting or pressure-relief device operating safely and efficiently. This task does not include the items addressed in

- [Task 1161](#), Install Residential and Small Commercial Meters and Regulators
- [Task 1181](#), Install and Maintain Large Commercial and Industrial Pressure-Regulating, Pressure-Limiting, or Pressure-Relief Devices

- (1) Select task procedure(s) and appropriate equipment.
- (2) Review and verify records for identification of
 - (-a) location
 - (-b) model and size
 - (-c) operating capacity
 - (-d) valves and position of valves (open/closed, locking devices installed)
 - (-e) primary/secondary regulator(s), if applicable
- (3) Select appropriate gages for pressure ranges and operations.
 - (-a) gages used have been annually tested for calibration
 - (-b) inlet feed test point
 - (-c) outlet feed test point
 - (-d) operation of valves
- (4) Perform visual inspection for
 - (-a) appropriate location

- (-b) proper installation
- (-c) coating condition
- (-d) atmospheric venting of spring housing
- (-e) worn parts if internal inspection applicable
- (-f) signs of atmospheric corrosion
- (5) Conduct performance test.
 - (-a) Shut down or start up as specified by manufacturer.
 - (-b) Adjust pressure range, if applicable.
 - (-c) Correct set point(s) identified.
 - (-d) Check lock up.
- (6) Perform preventive and corrective maintenance activities.
 - (-a) Replace worn or broken parts, if applicable.
 - (-b) Ensure protection against the elements.
- (7) Verify MAOP/MOP.
- (8) Adjust set point to operational requirement.
- (9) Place in service.
 - (-a) Monitor pressure.
 - (-b) Install locking devices.
- (10) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0431 Inspect, Test, and Maintain Pneumatic-Loaded, Pressure-Limiting, or Pressure-Relief Device

(a) *Task Guidance.* This task includes verification that the pressure-limiting or pressure-relief device is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the repair or replacement, alteration, or refurbishment of the pressure-limiting or pressure-relief device and actions to keep the pressure-limiting or pressure-relief device operating safely and efficiently. This task does not include the items addressed in

- [Task 1161](#), Install Residential and Small Commercial Meters and Regulators
- [Task 1181](#), Install and Maintain Large Commercial and Industrial Pressure-Regulating, Pressure-Limiting, or Pressure-Relief Devices

- (1) Select task procedure(s) and appropriate equipment.
- (2) Review and verify records for identification of
 - (-a) location
 - (-b) model and size
 - (-c) operating capacity
 - (-d) valves and position of valves (open/closed, locking devices installed)
 - (-e) primary/secondary regulator(s), if applicable

(3) Select appropriate gages for pressure ranges and operations.

- (-a) gages used have been calibrated annually
- (-b) inlet feed test point
- (-c) outlet feed test point
- (-d) operation of valves

(4) Perform visual inspection for

- (-a) appropriate location
- (-b) proper installation
- (-c) coating condition
- (-d) atmospheric venting of spring housing
- (-e) worn parts if internal inspection applicable
- (-f) signs of atmospheric corrosion

(5) Conduct performance test.

(-a) Shut down or start up as specified by manufacturer.

(-b) Adjust pressure range, if applicable.

(-c) Correct set point(s) identified.

(-d) Check lock up.

(6) Perform preventive and corrective maintenance activities.

- (-a) Replace worn or broken parts, if applicable.
- (-b) Ensure protection against the elements.

(7) Verify MAOP/MOP.

(8) Adjust set point to operational requirement.

(9) Place in service.

(-a) Monitor pressure.

(-b) Install locking devices.

(10) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0441 Start Up and Shut Down Compressor Locally

(a) *Task Guidance.* This task includes manual startup and shutdown of a compressor (e.g., reciprocating, centrifugal, rotary) at the driver control panel.

(1) Select task procedure(s) and appropriate equipment.

(2) Determine if startup, return to service, or shutdown is required.

(-a) Review system operational conditions and requirements.

(-b) Confirm directions from system control, if applicable.

(3) Complete notifications.

(-a) Notify system control.

(-b) Notify on-location personnel.

(-c) Notify downstream/upstream customers, if applicable.

(-d) Notify systems adjacent stations, if applicable.

(4) Start compressor.

(-a) Perform unit prestart inspection.

(-b) Review and position valves for proper positions.

(-c) Engage unit prelube, if applicable.

(-d) Perform or engage unit starting sequence.

(-e) Perform poststart inspection.

(5) Return to service.

(-a) Ensure operational parameters are acceptable before loading.

(-b) Arrange valve(s) in proper position for desired operations.

(-c) Monitor operating parameters for expected levels.

(-d) Notify appropriate entities.

(6) Remove from service.

(-a) Ensure operational parameters are acceptable for removing unit from service.

(-b) Perform sequential compressor unloading, if applicable.

(-c) Reduce speed of unit.

(-d) Arrange valves in sequence to remove unit from online service.

(7) Shut down.

(-a) Allow sufficient cool-down period, if applicable.

(-b) Perform unit shutdown sequence.

(-c) Ensure valves are in proper position.

(-d) Perform postrun inspection.

(-e) Notify appropriate entities.

(8) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 4

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0451 Start Up and Shut Down Pump Locally

(a) *Task Guidance.* This task includes manual startup and shutdown of a pump (e.g., reciprocating, centrifugal, rotary, screw) at the driver control panel.

(1) Select task procedure(s) and appropriate equipment.

(2) Determine if startup or shutdown is required.

(-a) Review system operational conditions and requirements (e.g., pumps, flow rate, MOP, line pack).

(-b) Verify product source.

(-c) Review product delivery schedule/order.

(3) Complete notifications.

(-a) Notify system Pipeline Control Center.

(-b) Notify field personnel.

(-c) Notify downstream/upstream customers, if applicable.

(4) Start pump.

(-a) Perform pump(s) prestart inspection.

(-b) Review and position pump station valves for proper positions.

(-c) Verify open flow path from start to end of system.

(-d) Engage booster pump(s), if applicable.

(-e) Perform or engage mainline pump(s) starting sequence.

(-f) Monitor for steady state.

(-g) Perform poststart inspection.

(5) Shut down.

(-a) Perform unit shutdown sequence.

(-b) Shut down in conjunction with valve closure at the delivery terminals or stations to maintain minimum pressures and line pack, as applicable.

(-c) Ensure proper position of valve(s).

(-d) Perform postrun inspection.

(-e) Notify appropriate entities.

(6) Document, as required.

(b) Potential applicability: L

(c) Difficulty: 4

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0461 Perform Preventive Maintenance on a Compressor

(a) *Task Guidance.* This task encompasses actions (e.g., lubrication, adjustment) to keep compressors operating safely and efficiently. This task does not include maintenance of the compressor driver.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment checks, as applicable.

(-a) Verify calibration of equipment.

(-b) Inspect equipment for abnormal conditions (broken or missing parts, etc.).

(-c) Verify equipment against known sources.

(3) Walk around inspection with applicable test equipment.

(-a) leaks

(-b) unusual noises

(-c) unusual heat

(-d) excessive vibration

(-e) abnormal pressure

(4) Perform preventive maintenance, as applicable.

(-a) Check lubrication/oil/grease.

(-b) Check compressor seal failure system.

(-c) Check alarms/shutdowns.

(-d) Analyze compressor operation.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0471 Inspect, Test, and Maintain Reciprocating Compressor

(a) *Task Guidance.* This task includes verification that a new, replaced, or rebuilt compressor is functioning within specified parameters, prior to or during placement into service. This task also includes the repair, alteration, or refurbishment of reciprocating compressors. This task does not include maintenance of the compressor driver.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment checks, as applicable.

(-a) Verify calibration of equipment.

(-b) Inspect equipment for abnormal conditions (broken or missing parts, etc.).

(-c) Verify equipment against known sources.

(3) Perform walk-around inspection, with applicable equipment, to check for

(-a) leaks

(-b) unusual noises

(-c) unusual heat

(-d) excessive vibration

(-e) abnormal pressure

(4) Diagnose/troubleshoot the following:

(-a) abnormal noise

(-b) fluid level analysis

(-c) packing gland seal effectiveness

(-d) rod run-out readings

(-e) comparing equipment operation to established OEM commissioning parameters

(-1) lubrication rate

(-2) flow rate

(-3) temperatures

(-4) vibration

(5) Perform corrective maintenance.

(-a) Obtain required compatible material/parts and specialized tools.

(-b) Make repairs per OEM specifications.

(6) Conduct function and performance tests.

(-a) Follow OEM commissioning schedule.

(-b) Verify operating parameters are met.

(7) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0481 Inspect, Test, and Maintain Centrifugal Compressor

(a) *Task Guidance.* This task includes verification that a new, replaced, or rebuilt compressor is functioning within specified parameters, prior to or during placement into service. This task also includes the repair, alteration, or refurbishment of centrifugal compressors. This task does not include maintenance of the compressor driver.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Perform test equipment checks, as applicable.
 - (-a) Verify calibration of equipment.
 - (-b) Inspect equipment for abnormal conditions (broken or missing parts, etc.).
 - (-c) Verify equipment against known sources.
- (3) Perform walk-around inspection, with applicable equipment, to check for
 - (-a) leaks
 - (-b) unusual noises
 - (-c) unusual heat
 - (-d) excessive vibration
 - (-e) abnormal pressure
- (4) Diagnose/troubleshoot the following:
 - (-a) abnormal noise
 - (-b) fluid level analysis
 - (-c) packing gland seal effectiveness
 - (-d) comparing equipment operation to established OEM commissioning parameters
 - (-1) lubrication rate
 - (-2) flow rate
 - (-3) temperatures
 - (-4) vibration
- (5) Perform corrective maintenance.
 - (-a) Obtain required compatible material/parts and specialized tools.
 - (-b) Make repairs per OEM specifications.
- (6) Conduct function and performance tests.
 - (-a) Comply with OEM commissioning schedule.
 - (-b) Verify operating parameters are met.
- (7) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 4
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0491 Inspect, Test, and Maintain Rotary Compressor

(a) *Task Guidance.* This task includes verification that a new, replaced, or rebuilt compressor is functioning within specified parameters, prior to or during placement into service. This task also includes the repair, alteration, or refurbishment of rotary compressors. This task does not include maintenance of the compressor driver.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Perform test equipment check to verify that equipment functions within the specified parameters.
 - (-a) Inspect equipment.
 - (-b) Verify equipment is calibrated, as applicable.
 - (-c) Test equipment for proper function.
- (3) Perform walk-around inspection, with applicable equipment, to check for
 - (-a) leaks
 - (-b) unusual noises
 - (-c) unusual heat
 - (-d) excessive vibration
 - (-e) abnormal pressure
- (4) Diagnose/troubleshoot the following:
 - (-a) bearing overheating
 - (-b) bearing vibration
 - (-c) bearing failure
 - (-d) leaks (gas and/or lubrication)
 - (-e) low lubrication oil levels
- (5) Perform corrective maintenance.
 - (-a) Obtain required compatible material/parts and specialized tools.
 - (-b) Make repairs in accordance with the original manufacturer's (OEM) specifications.
- (6) Conduct function and performance tests.
 - (-a) Comply with OEM commissioning schedule.
 - (-b) Verify operating parameters are met.
- (7) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 4
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0501 Perform Preventive Maintenance on a Pump

(a) *Task Guidance.* This task encompasses actions (e.g., lubrication, adjustment) to keep pumps operating safely and efficiently. This task does not include maintenance of the pump driver.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Perform test equipment check.

(-a) Verify equipment is calibrated in accordance with manufacturer's specification.

(-b) Inspect equipment for abnormal conditions (broken or missing parts, etc.).

(-c) Test equipment with known sources, as applicable.

(3) Visually examine for

(-a) leaks

(-b) unusual noises

(-c) unusual heat

(-d) excessive vibration

(-e) pipe misalignment/pipe stress

(-f) foundation and support condition

(4) Perform routine maintenance.

(-a) lubrication/oil/grease

(-b) alignment check — driver to pump

(-c) vibration system or surveys

(-d) pump seal failure system — test

(-e) pump RTDs/switches

(-f) alarms/shutdowns

(5) Document, as required.

(b) Potential applicability: L

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0511 Inspect, Test, and Maintain Centrifugal Pump

(a) *Task Guidance.* This task includes verification that a new, replaced, or rebuilt pump is functioning within specified parameters, prior to or during placing in service. This task also includes the repair, alteration, or refurbishment of centrifugal pumps. This task does not include maintenance of the pump driver.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify that equipment functions within specified parameters.

(-a) Check meter for proper operation.

(-b) Check condition of handheld vibration monitor.

(-c) Check dead weight test gage for switch calibration.

(-d) Check condition of dial indicators and magnetic base.

(3) Visually inspect the following:

(-a) motor high-voltage leads for deterioration, tape or insulator condition, ground wires for signs of arcing, capacitors general condition

(-b) motor air filter passageways

(-c) pump seals and piping for leaks

(-d) pump base concrete for deterioration or flaking

(-e) pump base grout condition for cracks where water can enter and freeze

(-f) pump-to-motor coupling condition

(-g) gaskets for leaks, wear, or damage

(4) Diagnose/troubleshoot the following:

(-a) unusual vibration, noise, or bearing temperatures

(-b) bearing lubrication and temperature

(-c) suction/discharge pressure

(-d) seal drain pot operations

(-e) pressure switch operation

(5) Perform corrective maintenance, as needed.

(-a) Change/add bearing lube.

(-b) Flush drain lines.

(-c) Tighten housing bolts.

(-d) Calibrate/repair/replace pressure switches.

(-e) Adjust shaft thrust end play.

(-f) Adjust alignment.

(6) Conduct function and performance tests.

(-a) Prime pump.

(-b) Run pump, and check flow rate and pressure.

(-c) Listen for abnormal noise and/or vibration.

(-d) Check motor full-load amperage.

(7) Document, as required.

(b) Potential applicability: L

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0521 Inspect, Test, and Maintain Reciprocating Pump

(a) *Task Guidance.* This task includes verification that a new, replaced, or rebuilt pump is functioning within specified parameters, prior to or during placing in service. This task also includes the repair, alteration, or refurbishment of reciprocating pumps. This task does not include maintenance of the pump driver.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify that equipment functions within specified parameters.

(-a) Inspect equipment.

(-b) Verify equipment is calibrated, as applicable.

(-c) Test equipment for proper operation.

(3) Visually inspect the following:

(-a) Pump base and grout for cracks, flaking, splits, or settling.

(-b) Check pump and motor feet bolts for looseness.

(-c) Check gear case oil level.

(-d) Check oil level in rod packing box oiler or grease if manual.

(-e) Inspect gear case for leaks.

(-f) Inspect rod packing for leaks.

(-g) Inspect pump end for porous case leaks and cracks.

(-h) Inspect belts for wear, cracks, and looseness.

(-i) Inspect belt sheaves for wear and looseness.

(-j) Check motor inboard and outboard bearings for signs of wear.

(-k) Remove cover, and check motor lead connections for tightness and insulation for deterioration.

(-l) Check electrical ground connections for tightness.

(4) Check pump performance.

(-a) Run pump, and listen for abnormal noise and vibration.

(-b) Perform amperage test on each phase.

(-c) Evaluate pump performance (with pressure reading or flowmeter output).

(5) Diagnose/troubleshoot the following:

(-a) worn or leaking piston rods
rate
(-b) low pressure or performance based on flow

(-c) low lubrication oil level

(-d) leaks on pump gear case

(-e) abnormally high or low amperage draw (compare with amp rating on motor)

(6) Perform corrective maintenance, as needed.

(-a) Repair pump base.
(-b) Repair or replace motor mounting bolts if loose.

(-c) Repair or replace pump end case as needed.

(-d) Add oil if levels are low.

(-e) Tighten or replace gaskets on pump gear case.

(-f) Tighten or replace packing on piston rods.

(-g) Replace belts as matching sets.

(-h) Replace or repair motor and/or leads as needed.

(-i) Replace worn piston rings.

(-j) Repair/replace worn or bent piston rods.

(7) Conduct function and performance tests.

(-a) Prime pump.

(-b) Run pump, and check flow rate and pressure.

(-c) Listen for abnormal noise and/or vibration.

(-d) Check motor full-load amperage.

(8) Document, as required.

(b) Potential applicability: L

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0531 Inspect, Test, and Maintain Rotary Pump

(a) *Task Guidance.* This task includes verification that a new, replaced, or rebuilt pump is functioning within specified parameters, prior to or during placing in service. This task also includes the repair, alteration, or refurbishment of rotary pumps. This task does not include maintenance of the pump driver.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify that equipment functions within specified parameters.

(-a) Inspect equipment.

(-b) Verify equipment is calibrated, as applicable.

(-c) Test equipment for proper operation.

(3) Visually inspect the following:

(-a) suction and discharge valves

(-b) shaft for scoring and corrosion

(-c) force feed lubricators if used

(-d) stuffing box

(4) Check pump performance.

(-a) Prime pump before operation.

(-b) Verify suction and discharge valves are open.

(-c) Flush suction lines.

(5) Diagnose/troubleshoot the following:

(-a) low pressure or performance based on flow rate

(-b) low lubrication oil level

(-c) leaks on pump gear case

(-d) abnormally high or low amperage draw

(6) Perform corrective maintenance, as needed.

(-a) Adjust, repair, or replace packing.

(-b) Flush and relubricate.

(-c) Replace gaskets, O-rings, and seals.

(-d) Regrease or replace bearings.

(7) Conduct function and performance tests.

(-a) Close all vents.

(-b) Prime pump.

(-c) Ensure all valves are open.

(-d) Run pump, and check flow rate and pressure.

(-e) Listen for abnormal noise and/or vibration.

(-f) Check motor full-load amperage.

(8) Document, as required.

(b) Potential applicability: L

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0541 Inspect, Test, and Maintain Screw Pump

(a) *Task Guidance.* This task includes verification that a new, replaced, or rebuilt pump is functioning within specified parameters, prior to or during placing in service. This task also includes the repair, alteration, or refurbishment of screw pumps. This task does not include maintenance of the pump driver.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify that equipment functions within specified parameters.

(-a) Inspect equipment.

(-b) Verify equipment is calibrated, as applicable.

(-c) Test equipment for proper operation.

(3) Visually inspect the following:

(-a) suction and discharge valves

(-b) shaft for scoring and corrosion

(-c) force feed lubricators if used

(-d) stuffing box

(4) Check pump performance.

(-a) Prime pump before operation.

(-b) Verify suction and discharge valves are open.

(-c) Flush suction lines.

(5) Diagnose/troubleshoot the following:

(-a) low pressure or performance based on flow

rate

(-b) low lubrication oil level

(-c) leaks on pump gear case

(-d) abnormally high or low amperage draw

(6) Perform corrective maintenance, as needed.

(-a) Replace or repair stuffing box packing.

(-b) Replace stuffing box lubrication.

(-c) Replace lubrication.

(-d) Replace gaskets, O-rings, and seals.

(-e) Replace bearings (if required), and regrease.

(-f) Adjust or replace packing.

(7) Conduct function and performance tests.

(-a) Close all vents.

(-b) Prime pump.

(-c) Ensure all valves are open.

(-d) Run pump, and check flow rate and pressure.

(-e) Listen for abnormal noise and/or vibration.

(-f) Check motor full-load amperage.

(8) Document, as required.

(b) Potential applicability: L

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0551 Inspect, Test, and Maintain Fixed Explosive Atmosphere Detection and Alarm System

(a) *Task Guidance.* This task includes verification that the fixed explosive atmosphere detection and alarm system is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the performance test and the repair or replacement of fixed explosive atmosphere detection and alarm system.

(1) Select task procedure(s) and appropriate equipment.

(2) Visually inspect the detection and audio and visual alarm systems.

(-a) Detection system inspection may include, but is not limited to, the following:

(-1) identification that the system is activated and operational

(-2) current reading is within normal range

(-3) no physical damage to conduit or seals

(-4) no bent or dislodged sensor head(s)

(-5) sensor heads are not painted over

(-6) no obstruction of atmospheric flow by sensor head(s)

(-b) Audio and visual alarm system inspection includes, but is not limited to, the following:

(-1) identification that the power supply is operational

(-2) detection of obstructions

(-3) identification of physical damage

(3) Verify detection systems display current reading.

(4) Conduct performance tests.

(-a) Make notification as required.

(-b) Place system in test mode, if applicable.

(-c) Apply specified calibration gas standard to detector head(s).

(-d) Verify warning and/or shutdown signals are sent at specified levels where required.

(-e) Verify visual and audio warning activation at specified levels where required.

(-f) Return system to active mode when system performance test is complete, if applicable.

(5) Perform corrective maintenance.

(-a) Make calibration adjustments to unit in alignment with calibration gas standard.

(-b) Inspect and replace system components as required.

(-c) Conduct performance test after any calibration, maintenance, or replacement of system component.

(6) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

- (1) Initial: P & W/O
- (2) Sub: W/O
- (g) Span of control: 1:1

(20) **Task 0561 Perform Pressure Test Using a Nonliquid Medium — MAOP Less Than 100 psi (700 kPa)**

(a) *Task Guidance.* This task includes achieving test pressure and durations and record keeping.

(1) Select task procedure(s) and appropriate equipment.

(2) Prepare for test.

(3) Review the pressure test design.

(-a) duration of test

(-b) maximum/minimum test pressure

(-c) bleed-off/repressurize pressures

(-d) test medium

(4) Calibrate/certify/test equipment used to perform and monitor the test.

(-a) leak detection equipment

(-b) pressure gages

(-c) pressure-inducing equipment

(5) Perform leak test.

(-a) Install accurate test instruments at points that will provide required test data.

(-b) Install pressure-inducing equipment, and make connections to introduce the test medium into the facility.

(-c) Ensure isolation of the segment, component, or unit.

(-d) Introduce the test medium into the facility.

(-e) Increase pressure, making adjustments to compensate for temperature or other effects.

(-f) Maintain pressure and duration as specified.

(-g) Ensure inspection of pipe segment, fitting, component, or unit for leaks. (Utilize leak detection equipment, as appropriate.)

(-h) Collect/record test data, and log during test execution.

(-i) Depressurize the segment, component, or unit.

(-j) Remove isolation devices and test equipment.

(6) Make notifications, as appropriate.

(7) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 1

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0571 Perform Pressure Test Using a Nonliquid Medium — MAOP Greater Than or Equal to 100 psi (700 kPa) (21)

(a) *Task Guidance.* This task includes achieving test pressure and durations and record keeping.

(1) Select task procedure(s) and appropriate equipment.

(2) Prepare for test.

(-a) Determine the type of pressure test.

(-1) strength test

(-2) leak test

(-b) Determine appropriate test pressure and duration.

(-c) Install pressure-inducing and test-monitoring equipment.

(-d) Isolate segment to be tested.

(3) Perform test. (Include data analysis, and check for leaks.)

(-a) Pressurize segment at a controlled rate.

(-b) Search for leaks by appropriate methods.

(-c) Maintain test pressure for established holding period.

(-d) Record test data.

(-e) Depressurize segment.

(-f) Remove isolation and test equipment.

(4) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0581 Perform Pressure Test Using a Liquid Medium

(a) *Task Guidance.* This task includes achieving test pressure and durations and record keeping.

(1) Select task procedure(s) and appropriate equipment.

(2) Prepare for test.

(3) Review the pressure test design.

(-a) duration of test

(-b) maximum/minimum test pressure

(-c) bleed-off/repressurize pressures

(-d) liquid test medium

(4) Calibrate/certify/test equipment used to perform and monitor the test.

(-a) leak detection equipment

(-b) pressure gages

(-c) pressure-inducing equipment

(5) Perform leak test.

(-a) Install accurate test instruments at points that will provide required test data.

(-b) Install pressure-inducing equipment, and make connections to introduce the liquid test medium into the facility.

(-c) Ensure isolation of the segment, component, or unit.

(-d) Introduce liquid test medium into the facility in a manner that reduces air entrapment.

(-e) Increase pressure, making adjustments to compensate for temperature effects, air entrapment, etc.

(-f) Maintain pressure and duration as specified, adding liquid test medium to maintain pressure or bleeding off small quantities to avoid exceeding the maximum test pressure.

(-g) Inspect pipe segment, fitting, component, or unit for leaks. (Utilize leak detection equipment, as appropriate.)

(-h) Collect/record test data, and log during test execution.

(-i) Evacuate/drain/purge the segment, component, or unit.

(-j) Remove isolation devices and test equipment.

(6) Make appropriate notifications for remediation, as applicable.

(7) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0591 Perform Leak Test at Operating Pressure

(a) *Task Guidance.* This task includes the detection of leaks at operating pressure either visually (e.g., soap test) or with the use of leak detection equipment.

(1) Select task procedure(s) and appropriate equipment.

(2) Calibrate/certify/test equipment or medium used to perform and monitor the test, as applicable.

(-a) leak detection equipment

(-b) pressure gages

(-c) soap or other medium

(3) Perform leak test.

(-a) Ensure inspection of pipe segment, fitting, component, or unit for leaks. (Utilize leak detection equipment or medium, as applicable.)

(-b) Collect/record test data, and log during test execution, as applicable.

(4) Make appropriate notifications for remediation, if applicable.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 0601 Perform Radiographic Testing (NDT)

(a) *Task Guidance.* This task includes radiographic testing and evaluation of test results. This task should be performed by a person qualified in accordance with ASNT SNT-TC-1A (Level II) or other recognized standard or practice.

(1) Select task procedure(s) and appropriate equipment.

(2) Establish radiographic boundaries.

(3) Ensure surface area is properly prepared for testing.

(4) Perform radiography.

(-a) Identify pipe diameter, pipe wall thickness, and other variables that will affect the quality of the radiograph.

(-b) Calculate exposure time.

(-c) Position film and camera source.

(-d) Create radiograph that provides required density, sensitivity, and pipe coverage.

(5) Interpret test results.

(-a) Mark any rejected areas of pipe for repair or removal.

(6) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: acceptable standard, therefore, data not collected

(d) Importance: acceptable standard, therefore, data not collected

(e) Interval: as specified by acceptable standard or practice

(f) Evaluation method: as specified by acceptable standard or practice

(g) Span of control: 1:3

Task 0611 Perform Liquid Penetrant Testing (NDT)

(a) *Task Guidance.* This task includes liquid (dye) penetrant testing and evaluation of test results. This task should be performed by a person qualified in accordance with ASNT SNT-TC-1A (Level II) or other recognized standard or practice.

(1) Select task procedure(s) and appropriate equipment.

(2) Ensure surface area is properly prepared for inspection.

(3) Ensure surface temperature is within appropriate range.

(4) Perform liquid penetrant testing.

(-a) Apply penetrant, and leave on for applicable dwell time.

(-b) Remove penetrant with absorbent towel containing solvent remover. (Do not spray solvent onto inspection area.)

(-c) Apply developer, and leave on for applicable dwell time.

(5) Interpret test results.

(-a) Mark any rejected areas of pipe for repair or removal.

(6) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: acceptable standard, therefore, data not collected

(d) Importance: acceptable standard, therefore, data not collected

(e) Interval: as specified by acceptable standard or practice

(f) Evaluation method: as specified by acceptable standard or practice

(g) Span of control: 1:2

Task 0621 Perform Magnetic Particle Testing (NDT)

(a) *Task Guidance.* This task includes magnetic particle testing and evaluation of test results. This task should be performed by a person qualified in accordance with ASNT SNT-TC-1A (Level II) or other recognized standard or practice.

(1) Select task procedure(s) and appropriate equipment.

(2) Ensure surface area is properly prepared for inspection.

(3) Perform magnetic particle testing.

(-a) Apply particles while magnetizing the inspection surface area.

(-b) Inspect pipe in a multidirectional manner that ensures full coverage of the areas of interest.

(4) Interpret test results.

(-a) Mark any rejected areas of pipe for repair or removal.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: acceptable standard, therefore, data not collected

(d) Importance: acceptable standard, therefore, data not collected

(e) Interval: as specified by acceptable standard or practice

(f) Evaluation method: as specified by acceptable standard or practice

(g) Span of control: 1:2

Task 0631 Perform Ultrasonic Testing (NDT)

(a) *Task Guidance.* This task includes ultrasonic testing (UT) and evaluation of test results. This task should be performed by a person qualified in accordance with ASNT SNT-TC-1A (Level II) or other recognized standard or practice. This task excludes wall thickness determination with a UT wall thickness device.

(1) Select task procedure(s) and appropriate equipment.

(2) Ensure surface area is properly prepared for inspection.

(3) Perform ultrasonic testing.

(-a) Identify pipe diameter, pipe wall thickness, weld configuration, and other variables that will affect the quality of the inspection.

(-b) Calibrate equipment to ensure proper sensitivity and range are established.

(-c) Apply couplant and scan area of inspection in a manner that ensures full coverage is obtained.

(-d) Verify calibration upon completion of examination.

(4) Interpret test results.

(-a) Mark any rejected areas of pipe for repair or removal.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: acceptable standard, therefore, data not collected

(d) Importance: acceptable standard, therefore, data not collected

(e) Interval: as specified by acceptable standard or practice

(f) Evaluation method: as specified by acceptable standard or practice

(g) Span of control: 1:2

Task 0641 Perform Visual Inspection of Pipe and Components Prior to Installation

(a) *Task Guidance.* This task includes the visual inspection of pipe and pipeline components, prior to installation, to identify visually determinable damage and defects.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform visual inspection for the following as applicable:

(-a) missing, damaged, or disbonded coating

(-b) cuts, dents, gouges, and cracks

(-c) bends and buckling

(-d) missing or damaged parts and components

(3) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 2

(e) Interval: 5 yr

(f) Evaluation method

- (1) Initial: P & W/O
- (2) Sub: W/O
- (g) Span of control: 1:2

Task 0651 Perform Visual Inspection of Breakout Tanks

(a) *Task Guidance.* This task includes the scheduled visual inspection of breakout tanks and tank components to identify visually determinable damage and defects.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform visual inspection of tank's exterior surfaces.

(-a) leak check (shell, nozzles, fittings, foundation, etc.)

(-b) foundation

(-1) Check for cracks, erosion, and broken concrete.

(-2) Check for settlement around perimeter of tank.

(-3) Check that rainwater runoff from the shell drains away from the tank.

(-c) shell

(-1) Check for distortions, dents, damage, and cracking.

(-2) Check atmospheric coating (corrosion pitting, paint failure, etc.).

(-3) If insulated tank, check condition of insulation.

(-d) containment (general housekeeping)

(-1) Check for debris, vegetation, or flammable materials. (Remove if could contribute to fire or create hazard.)

(3) Document, as required.

(b) Potential applicability: L

(c) Difficulty: 3

(d) Importance: 2

(e) Interval: 5 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0661 Perform Inspection of Breakout Tanks

(a) *Task Guidance.* This task includes the inspection of in-service or out-of-service breakout tanks and tank components. This task should be performed by a person qualified in accordance with API 653 or other acceptable standard or practice.

(1) Select task procedure(s) and appropriate equipment.

(2) external inspection

(-a) For insulated tanks, remove insulation necessary to determine the condition of the exterior wall of the tank or the roof.

(-b) Visually check tank-grounding components, such as shunts, and cable connections.

(-c) Perform ultrasonic thickness (UT) measurements of tank shell.

(3) internal (out-of-service) inspection

(-a) Inspect tank bottom for severe corrosion or leaks.

(-b) Gather UT data necessary to determine minimum thickness of shell and bottom for proper evaluation of tank integrity.

(-c) Inspect tank bottom for indications of settlement.

(4) Evaluate the results, and make the appropriate notifications.

(5) Document, as required.

(b) Potential applicability: L

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: as specified by acceptable standard or practice

(f) Evaluation method: as specified by acceptable standard or practice

(g) Span of control: 1:3

Task 0671 Join Plastic Pipe Using Solvent Cement

(a) *Task Guidance.* This task includes the assembly and joining of plastic pipe and components using solvent cement and inspection of completed joints.

(1) Select task procedure(s) and appropriate equipment.

(2) Verify materials, as applicable.

(-a) pipe

(-b) solvent

(-c) primer

(-d) abrasives

(3) Perform preparation of pipe and coupling, as applicable.

(-a) Verify pipe ends cut square, clean, dry, and free of burrs and other defects.

(-b) Abrade surfaces.

(-c) Mark stab depth.

(-d) Verify fitting condition prior to joining.

(4) Perform actions to join pipe.

(-a) Apply primer.

(-b) Apply solvent (joining compound).

(-c) Join pipe and fitting. (Ensure proper stab depth obtained.)

(-d) Hold until setting process is complete.

(5) Perform visual inspection.

(-a) joint inspected to ensure compliance with documented joining procedure

(-b) alignment

(-c) maintenance of stab depth

(6) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 3

- (d) Importance: 4
- (e) Interval: Once each calendar year at intervals not exceeding 15 months
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:0

Task 0681 Join Plastic Pipe Using Stab Fittings

(a) *Task Guidance.* This task includes the joining and inspection of plastic pipe with stab fittings and inspection of completed joints.

- (1) Select task procedures and appropriate equipment.
- (2) Verify correct selection of stab fitting.
 - (-a) pipe materials
 - (-b) pipe diameter
 - (-c) pipe wall thickness
- (3) Perform preparation of pipe and fitting.
 - (-a) Verify pipe conditions (gouges not to exceed 10% of nominal wall thickness).
 - (-b) Pipe ends cut square.
 - (-c) Pipe and fittings should be clean and dry, with ends chamfered and free of burrs and other defects.
 - (-d) Verify fitting condition.
 - (-e) Prepare pipe for installation by marking stab depth.
- (4) Perform actions to install fitting.
 - (-a) Install fitting to pipe, ensuring proper stab depth is achieved.
 - (-b) Verify fitting is locked into place by gripper ring.
 - (-c) Verify proper stab depth has been achieved.
- (5) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: Once each calendar year at intervals not exceeding 15 months
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:0

(21) Task 0691 Join Pipe Using Nonbottom-Out Compression Couplings

(a) *Task Guidance.* This task includes the joining of pipe 2 in. (50 mm) and less, with nonbottom-out compression couplings and inspection of completed joints. A nonbottom-out compression coupling is one that requires tightening to a specified torque or number of turns.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify components and tools are adequate for intended service.

- (-a) coupling size
- (-b) proper material
- (-c) type of joint connection (similar or dissimilar pipe material)
- (-d) type of wrench(es) for installation
- (3) Prepare pipe and fitting.
 - (-a) Remove burrs and square pipe ends.
 - (-b) Clean and inspect sealing surfaces and fittings/couplings, and remove any debris or obstructions.
 - (-c) Measure and mark stab depth.
- (4) Install coupling by performing the following, as applicable:
 - (-a) proper alignment
 - (-b) proper stab depth met
 - (-c) tighten to required torque or number of turns
- (5) Visually inspect completed joint, as applicable.
 - (-a) Inspect with a mirror.
 - (-b) Verify proper alignment of pipe and fitting/coupling.
 - (-c) Check stab depth marks for any movement during installation.
- (6) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: Once each calendar year at intervals not exceeding 15 months
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:0

Task 0701 Join Pipe Using Bottom-Out Compression Couplings

(21)

(a) *Task Guidance.* This task includes the joining of pipe 2 in. (50 mm) and less, with bottom-out compression coupling and inspection of completed joints. A bottom-out compression coupling is one that is designed to prevent overtightening by contact (bottoming out) of the nut with a square shoulder or mating surface.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify components and tools are adequate for intended service.
 - (-a) coupling size
 - (-b) proper material
 - (-c) type of joint connection (similar or dissimilar pipe material)
 - (-d) type of wrench(es) for installation
- (3) Prepare pipe and fitting.
 - (-a) Remove burrs and square pipe ends.
 - (-b) Clean and inspect sealing surfaces and fittings/couplings, and remove any debris or obstructions.
 - (-c) Measure and mark stab depth.

(4) Install coupling by performing the following, as applicable:

- (-a) proper alignment
- (-b) proper stab depth met
- (-c) tighten to bottom-out

(5) Visually inspect completed joint, as applicable.

- (-a) Inspect with a mirror.
- (-b) Verify proper alignment of pipe and fitting/coupling.

(-c) Check stab depth marks for any movement during installation.

(6) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: Once each calendar year at intervals not exceeding 15 months

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:0

(21) Task 0711 Join Pipe Using Compression Couplings

(a) *Task Guidance.* This task includes the joining of pipe greater than 2 in. (50 mm), with compression couplings and inspection of completed joints.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform selection of compression coupling based on the following:

- (-a) pipe materials
- (-b) pipe diameter
- (-c) pipe wall thickness
- (-d) type of joint

(3) Perform preparation of pipe and coupling.

- (-a) Verify pipe conditions.
- (-b) Verify pipe ends are cut square.
- (-c) Keep pipe and coupling clean and dry.
- (-d) Verify coupling condition.
- (-e) Prepare pipe for installation by marking stab depth.

(4) Perform actions to install coupling.

(-a) Install stiffener if fitting is being installed in conjunction with plastic pipe and is not attached to coupling.

(-b) Correctly align pipe and coupling.

(-c) Install coupling to pipe, ensuring proper stab depth is achieved.

(-d) Tighten and torque as specified.

(5) Inspect installed coupling.

(-a) maintenance of stab depth

(-b) pipe alignment

(6) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: Once each calendar year at intervals not exceeding 15 months

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:0

Task 0721 Join Pipe Using Threaded Joints

(a) *Task Guidance.* This task includes the joining of threaded pipe with threaded fittings and the inspection of completed joints. The joining of components with threaded connections is addressed in the task specific to the component. This task does not include the items addressed in [Task 0081](#), Install Cathodic Protection Electrical Isolation Devices.

(1) Select task procedure(s) and appropriate equipment.

(2) Verify pipe and components are adequate for intended service.

(-a) schedule (wall thickness) and grade

(-b) diameter

(-c) thread type

(-d) pressure rating

(-e) material

(3) Perform actions to join threaded pipe with threaded fittings.

(-a) Mating surfaces are clean, dry, and free of rust or other contaminants.

(-b) Approved thread compound or tape has been applied.

(-c) Pipe and fittings are threaded together to obtain a leak-free joint.

(4) Inspect the completed joint for defects.

(-a) cracks

(-b) cross-threading

(-c) general defects

(-d) leaks

(-e) proper fit

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0731 Join Pipe Using Flange Assembly

(a) *Task Guidance.* This task includes the assembly of flanges, bolting in sequence, and torquing, as specified. This task does not include the items addressed in [Task 0081](#), Install Cathodic Protection Electrical Isolation Devices.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify components to assemble flanges, including bolt sequence and torquing.
 - (-a) gasket type as specified
 - (-b) bolt and nut length and diameter as specified
 - (-c) flange assembly (rating and size)
- (3) Perform actions to prepare flange and components.
 - (-a) Faces are clean, dry, and free of material that might be detrimental to the flange assembly.
 - (-b) Components are free of defects.
 - (-1) nicks or gouges
 - (-2) cracks or other imperfections
 - (-c) Rust and dirt are removed from threads of bolts and nuts before assembly.
- (4) Install gasket as specified.
 - (-a) gasket integrity
 - (-b) alignment
- (5) Align flanges as specified.
 - (-a) Flange faces are square to each other.
 - (-b) Bolt holes are aligned.
- (6) Perform actions to install, as applicable.
 - (-a) washers
 - (-b) bolts and nuts
- (7) Perform actions to tighten.
 - (-a) sequence as specified
 - (-b) torquing as specified
- (8) Perform actions to inspect flange assembly, as applicable.
 - (-a) bolt ends similar in length
 - (-b) washers installed
 - (-c) insulators installed
 - (-d) properly aligned
- (9) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 3
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:4

Task 0741 Join Pipe Using Brazing or Soldering

(a) *Task Guidance.* This task includes the joining of copper pipe by brazing or soldering and the inspection of completed joints. This task should be performed by a person qualified in accordance with ASME BPVC, Section IX or other acceptable standard or practice.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify materials, as applicable.
 - (-a) pipe
 - (-b) solvent
 - (-c) flux

- (-d) filler metal
- (-e) abrasives
- (3) Prepare pipe and joint surface.
 - (-a) Take measurements, if required, to ensure proper joint alignment.
 - (-b) Maintain square cuts for optimum fit-up of fittings.
 - (-c) Ream/deburr ends.
 - (-d) Clean/remove surface oxides and contaminants prior to joining.
- (4) Perform brazing or soldering.
 - (-a) Select proper solder/brazing filler for application.
 - (-b) Apply flux to faying surfaces.
 - (-c) Assemble joint.
 - (-d) Apply heat.
 - (-e) Add solder/brazing filler to joint.
 - (-f) Allow heat of joint to melt filler metal.
 - (-g) When completed, remove flux residue.
- (5) Visually inspect joint for uniform fill.
- (6) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:2

Task 0751 Join Plastic Pipe Using Manual Butt Heat Fusion

(a) *Task Guidance.* This task includes the assembly and joining of plastic pipe by butt heat fusion and inspection of completed joints.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify materials, as applicable.
 - (-a) pipe
 - (-b) correctly sized equipment to handle pipe size
- (3) Perform joining equipment check to verify that equipment functions within specified parameters.
 - (-a) Inspect equipment.
- (4) Clean pipe, inspect pipe surfaces, and install in-fusion equipment.
 - (-a) Align pipe, and clamp into fusion equipment.
 - (-b) Face pipe mating surfaces until square.
 - (-c) Ensure mating surface is square, clean, dry, and free of burrs.
 - (-d) Ensure proper alignment of pipe.
- (5) Apply heater plate.
 - (-a) Ensure heater plate is at proper temperature.
 - (-b) Insert heater plate.
 - (-c) Bring pipe ends in contact with heater plate as specified in manufacturer recommendations.

- (-d) Ensure proper melt pattern and bead is formed.
- (-e) Separate pipe from heater plate.
- (-f) Inspect mating surface for contaminants.
- (6) Join pipe surface to complete butt joint.
 - (-a) Bring mating surfaces together (as specified by pipe manufacturer).
 - (-b) Apply and maintain the pressure until cooled.
 - (-c) Visually inspect the bead (i.e., rollback).
 - (-d) Cool prior to movement (as specified by pipe manufacturer).
- (7) Visually inspect pipe joint.
 - (-a) Remove defective joints.
- (8) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: Once each calendar year at intervals not exceeding 15 months
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:0

Task 0761 Join Plastic Pipe Using Hydraulic Butt Heat Fusion

- (a) *Task Guidance.* This task includes the assembly and joining of plastic pipe by butt heat fusion using a hydraulic machine and inspection of completed joints.
- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify materials, as applicable.
 - (-a) pipe
 - (-b) correctly sized equipment to handle pipe size
- (3) Perform joining equipment check to verify that equipment functions within specified parameters.
 - (-a) Inspect equipment.
 - (-b) Check gages and hydraulic levels for correct operations.
 - (-c) Adjust hydraulic pressure for pipe being joined.
- (4) Clean pipe, inspect pipe surfaces, and install in fusion equipment.
 - (-a) Align pipe and clamp into fusion equipment.
 - (-b) Face pipe mating surfaces until square.
 - (-c) Ensure mating surface is square, clean, dry, and free of burrs.
 - (-d) Ensure proper alignment of pipe.
- (5) Apply heater plate.
 - (-a) Ensure heater plate is at proper temperature.
 - (-b) Insert heater plate.
 - (-c) Bring pipe ends in contact with heater plate as specified in the manufacturer recommendations.
 - (-d) Ensure proper melt pattern and bead are formed.
 - (-e) Separate pipe from heater plate.

- (-f) Inspect mating surface for contaminants.
- (6) Join pipe surface to complete butt joint.
 - (-a) Bring mating surfaces together (as specified by pipe manufacturer).
 - (-b) Visually inspect the bead (i.e., rollback).
 - (-c) Cool prior to movement (as specified by pipe manufacturer).
- (7) Visually inspect pipe joint.
 - (-a) Remove defective joints.
- (8) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: Once each calendar year at intervals not exceeding 15 months
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:0

Task 0771 Join Plastic Pipe Using Sidewall Heat Fusion

- (a) *Task Guidance.* This task includes the assembly and joining of plastic pipe by sidewall heat fusion and inspection of completed joints.
- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify materials, as applicable.
 - (-a) pipe
 - (-b) correctly sized equipment to handle pipe size
- (3) Perform joining equipment check to verify that equipment functions within specified parameters.
 - (-a) Inspect equipment.
 - (-b) Check gage for correct operation.
- (4) Clean and inspect pipe and fitting surfaces to be fused.
 - (-a) Clean pipe and fitting base, and rough up mating surfaces, in accordance with pipe and fitting manufacturer.
- (5) Set up heat fusion equipment.
 - (-a) Correct heater faces securely attached to fusion iron.
 - (-b) Saddle machine/clamp securely installed to the pipe.
 - (-c) Install fitting loosely in saddle machine.
 - (-d) Dry run to ensure fitting when lowered to pipe surface is square to the pipe surface.
 - (-e) Make final adjustments, and tighten.
- (6) Heat fitting and pipe mating surfaces.
 - (-a) Ensure heater iron is at proper temperature.
 - (-b) Bring mating surfaces together with fusion iron.
 - (-c) Heat surfaces for specified time (as specified in the manufacturer specification).
 - (-d) Ensure proper melt pattern/bead is formed.
 - (-e) Separate components from fusion iron.

- (-f) Inspect mating surface for contaminants.
- (7) Join pipe surface to complete joint.
 - (-a) Bring mating surfaces together, and apply and maintain pressure in accordance with manufacturer's recommendations.
 - (-b) Ensure proper bead is formed.
 - (-c) Visually inspect the bead (rollback).
 - (-d) Cool prior to movement (as specified by pipe manufacturer).
- (8) Visually inspect completed sidewall fusion.
 - (-a) Inspect for complete melt pattern and potential voids at point of fusion.
 - (-b) If fusion is faulty, follow recommended practices.
- (9) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: Once each calendar year at intervals not exceeding 15 months
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:0

Task 0781 Join Plastic Pipe Using Electrofusion

- (a) *Task Guidance.* This task includes the assembly and joining of plastic pipe by electrofusion and inspection of completed joints.
 - (1) Select task procedure(s) and appropriate equipment.
 - (2) Verify materials, as applicable.
 - (-a) pipe and fittings
 - (3) Perform joining equipment check.
 - (-a) checking pipe-scraping tool
 - (-b) pipe restraint
 - (-c) electrofusion processor
 - (-d) correctly sized equipment (e.g., generator to operate processor)
 - (4) Select fitting, clean, and inspect pipe and fitting surfaces to be fused.
 - (-a) Clean pipe and fitting.
 - (-b) Scrape pipe surface at point of fusion. (Avoid contact with fusion surfaces once cleaned and scraped.)
 - (-c) Mark stab depth on pipe wall, if applicable.
 - (5) Set up electrofusion equipment.
 - (-a) Install fitting.
 - (-b) Install pipe restraint.
 - (-c) Scan fitting bar code, if applicable.
 - (-d) Secure processor leads.
 - (6) Join fitting and pipe.
 - (-a) Activate fusion processor.
 - (-b) Remove processor leads once cycle is complete.
 - (-c) Cool prior to movement (as specified by manufacturer).

- (7) Document as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: Once each calendar year at intervals not exceeding 15 months
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:0

Task 0791 Join Plastic Pipe Using Socket Heat Fusion

- (a) *Task Guidance.* This task includes the assembly and joining of plastic pipe by socket heat fusion and inspection of completed joints.
 - (1) Select task procedure(s) and appropriate equipment.
 - (2) Perform socket equipment check.
 - (-a) Select proper sized heat adapter that is free of defects and contamination.
 - (-b) Ensure proper iron selection.
 - (-c) Clean and inspect chamfer tool.
 - (-d) Verify socket fusion tool is in good working condition.
 - (3) Assemble socket fusion equipment as specified by manufacturer's recommended procedures.
 - (4) Select fitting, and prepare pipe surface.
 - (-a) Select the correct fitting, and prepare pipe and fitting for fusion.
 - (-b) Verify pipe and pipe fittings are free from contamination.
 - (5) Prepare pipe end and fitting as specified by manufacturer's recommendations.
 - (6) Socket fusion on pipe ends.
 - (-a) Follow socket fusion procedures.
 - (-b) Follow all safety regulations and procedures for socket fusion on pipeline.
 - (7) Insert fitting on the pipe against cold ring.
 - (8) Visually inspect.
 - (-a) Examine the joint for
 - (-1) uniformity
 - (-2) proper alignment
 - (-3) acceptable bead appearance
 - (9) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: Once each calendar year at intervals not exceeding 15 months
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:0

Task 0801 Perform Welding

(a) *Task Guidance.* This task includes the assembly and joining of steel pipelines by welding, and repair of welds, in accordance with welding procedures. This task should be performed by a person qualified in accordance with API 1104; ASME BPVC, Section IX; or other acceptable standard or practice. This task does not include the items addressed in [Task 0811](#), Perform Visual Inspection of Welding and Welds.

(1) Select task procedure(s) and appropriate equipment.

(2) Verify materials.

(3) Perform preweld inspection, as applicable.

(-a) fire or explosion potential

(-b) properly prepared weld-face

(-c) weld preparation surface free of laminations

(-d) piping components have not been magnetized

(-e) proper storage of electrodes

(-f) wall thickness

(4) Perform assembly or fit-up of parts.

(-a) Check for ovality.

(-b) Check for correct fit-up.

(5) Perform weld in accordance with welding procedure.

(-a) preheat/postheat, as applicable

(-b) speed of travel

(-c) direction of travel

(-d) voltage/amperage

(-e) rod selection

(6) Visually examine quality of weld.

(7) Remediate weld if any defects are found.

(8) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: acceptable standard, therefore, data not collected

(d) Importance: acceptable standard, therefore, data not collected

(e) Interval: as specified by acceptable standard or practice

(f) Evaluation method: as specified by acceptable standard or practice

(g) Span of control: 1:0

Task 0811 Perform Visual Inspection of Welding and Welds

(a) *Task Guidance.* This task includes inspection of the welding process (e.g., equipment setup, material fit-up/alignment, handling of welding materials) and inspection of welds to identify visually detectable defects. This task should be performed by a person qualified in accordance with API 1104; ASME BPVC, Section IX; ASNT SNT-TC-1A (Level II); or other acceptable standard or practice.

(1) Select task procedure(s) and appropriate equipment.

(2) Identify welding conditions and essential variables, as applicable to the procedure being performed.

(-a) when visual inspection must be done during the welding procedure

(-b) when weather screens/tents are required

(-c) how many welders are required

(-d) when preheating is required

(-e) proper distance between welds

(-f) types of branch connections allowed

(-g) time allowed between passes

(-h) bevel preparation and spacing, proper land

size

(3) Verify welding procedure.

(-a) preheating

(-b) rod/electrode selection

(-c) travel direction

(-d) travel speed

(-e) polarity

(-f) alignment

(-g) confirming proper weld reinforcement

(-h) gap

(-i) cleanliness of surface

(-j) amperage/voltage ranges

(-k) confirming proper grinding and cleaning between each pass and at completion

(-l) postheat

(4) Visually inspect completed weld for the following:

(-a) proper leg size for fillet welds

(-b) alignment

(-c) penetration

(-d) fusion

(-e) concavity

(-f) burn through

(-g) slag inclusions

(-h) porosity

(-i) cracks

(-j) undercutting

(-k) arc burn

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method: as specified by acceptable standard or practice

(g) Span of control: 1:1

Task 0821 Install Tubing and Fittings

(a) *Task Guidance.* This task includes the preparation, bending, joining, and installation of instrument, control, and sampling line tubing and fittings containing product. This task does not include the items addressed in [Task 0081](#), Install Cathodic Protection Electrical Isolation Devices.

(1) Select task procedure(s) and appropriate equipment.

(2) Identify service requirements for tubing installation.

- (-a) vertical or horizontal installation
- (-b) temperature(s)
- (-c) number of tubing runs
- (-d) vibration conditions
- (-e) direction changes

(3) Verify tubing and fittings are adequate for the intended service.

- (-a) wall thickness
- (-b) outer diameter
- (-c) length
- (-d) pressure rating(s)
- (-e) type
- (-f) fitting(s)
- (-g) material

(4) Install tubing and fittings.

(-a) Cut tubing.

(-1) Visually inspect and clean.

(-b) Bend with bender.

(-1) Do not hand-bend.

(-2) Smooth and buckle free.

(-3) Appropriate number of bends and radius of bends for application.

(-c) Join tubing and fittings as required by the component manufacturer or in accordance with operator installation procedures.

(-d) Utilize thread compound, as applicable, on tube fitting threads as required by the component manufacturer or in accordance with operator installation procedures.

(-e) Protect and secure.

(-f) Provide adequate support.

(-g) Cushion and/or allow for flexibility.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0831 Install and Maintain Mechanical Leak Clamps on Cast Iron Caulked Bell and Spigot Joints

(a) *Task Guidance.* This task includes the installation and maintenance of mechanical leak clamps on caulked bell and spigot joints.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform clamping equipment check.

(-a) Select proper sized mechanical clamp that is free of defects.

(-b) Select proper installation tools.

(3) Prepare pipe surface.

(-a) Clean pipe bell face, hub, and spigot.

(-b) Ensure pipe and pipe fittings are free from dirt, rust, scale, and corrosion in area of clamp installation.

(-c) Ensure a flush bell face.

(4) Install mechanical leak clamp.

(-a) Install all of the following in accordance with manufacturer's instructions.

(-b) Install hub flange pieces.

(-c) Install rubber gasket.

(-d) Ensure that beveled side of gasket is facing away from bell face.

(-e) Install spigot flange pieces.

(-f) Join hub, gasket, and spigot pieces with applicable bolts, ensuring nuts are located on spigot side of assembled clamp.

(-g) Wrench tighten uniformly and progressively, and torque to manufacturer's specifications.

(-h) Check for leakage.

(-i) Recheck bolts for proper torque.

(5) Visually inspect.

(-a) Inspect completed clamp for uniformity, ensuring equal spacing between clamp and bell face.

(6) Document, as required.

(b) Potential applicability: D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0841 Seal Cast Iron Joints Using Encapsulation

(21)

(a) *Task Guidance.* This task includes the sealing of cast iron joints by encapsulation and inspection of encapsulation.

(1) Select task procedure(s) and appropriate equipment.

(2) Prepare pipe surface.

(-a) Ensure sufficient excavation around cast iron bell and spigot.

(-b) Grit blast bell face, hub, and a minimum of 4 in. (100 mm) of spigot to clean bare metal.

(-c) Ensure underside of bell joint is cleaned to bare metal.

(-d) If soap is used for cleaning, reblast.

(-e) Prime pipe with applicable primer, ensuring complete coverage of bare metal.

(3) Install encapsulation kit in accordance with manufacturer's instructions.

(-a) Install mold over bell and spigot.

- (-b) Mix, pour, and pressurize sealant into mold.
- (-c) Allow completed mold to cure.
- (4) Visually inspect repair before backfill.
 - (-a) Check underside to ensure integrity of completed mold.
- (5) Document, as required.
- (b) Potential applicability: D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0851 Perform Internal Sealing on Cast and Ductile Iron

(a) *Task Guidance.* This task includes the internal sealing of cast iron and ductile iron and inspection of sealant.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Clean pipe, and prepare internal pipe surface.
 - (-a) Cut and prepare pipe at determined sending and receiving pits.
 - (-b) Ensure clean internal surface with no obstructions.
 - (-c) Ensure pipe and pipe fittings are free from contamination.
- (3) Perform internal sealing.
 - (-a) Perform internal sealing in accordance with manufacturer's instructions.
- (4) Visually inspect.
 - (-a) Inspect lining for proper seating and/or adhesion to internal surface of repaired pipe.
- (5) Reconnect pipe and test.
 - (-a) Reconnect pipe repaired with liner at sending and receiving pits.
 - (-b) Test relined pipe.
- (6) Document, as required.
- (b) Potential applicability: D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0855 Perform Internal Anaerobic Sealing of Cast and Ductile Iron

(a) *Task Guidance.* This task includes the internal sealing of cast iron and ductile iron anaerobically and inspection of the plugs.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Clean pipe and prepare pipe surface.
- (3) Drill and tap holes.
 - (-a) Select number, size, and position of holes to be drilled and tapped according to pipe size and in accordance with manufacturer's instructions.
- (-b) Drill and tap.
- (4) Install injection fittings and sealant injector.
- (5) Inject sealant in accordance with manufacturer's instructions.
- (6) Remove injection equipment and plug tapped holes.
 - (7) Soap test and visually inspect.
- (8) Document, as required.
- (b) Potential applicability: D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0861 Install Steel Pipe in a Ditch

(a) *Task Guidance.* After excavation is completed, this task includes the handling, lowering in, and fitting of steel pipe in a ditch to ensure firm support.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Handle pipe to prevent damage.
 - (-a) Inspect slings, rollers, or installation equipment.
- (-b) Pad boom in case pipe swings back.
- (-c) Check pipe coating while handling.
- (3) Visually inspect ditch.
 - (-a) Remove objects that will interfere with adequate uniform support of the pipe.
 - (-b) Verify ditch depth for coverage after pipe is installed.
 - (-c) Verify clearance on ditch sides to enable room for padding without damaging the coating.
 - (-d) Verify soil conditions will support equipment.
 - (-e) Verify ditch configuration to minimize pipe stress.
- (4) Install pipe with firm and even support.
 - (-a) Install appropriate support (e.g., sandbags, foam, padding dirt), if necessary (e.g., uneven ditch depth, potential pipe sag).
 - (-b) Verify bends in pipe will not move during backfilling.
- (5) Visually inspect prior to backfill to ensure the following:
 - (-a) proper installation
 - (-b) no damage occurred during installation
 - (-c) ditch still free of rocks and debris

- (6) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 3
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:5

Task 0871 Install Steel Pipe in a Bore

(a) *Task Guidance.* After boring is completed, this task includes the handling, pulling in, and inspection of exposed pipe and coating.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Handle pipe to prevent damage.
 - (-a) Ensure the use of proper pipe supports at correct spacing, as applicable.
 - (-b) Ensure the use of proper load rated belts/slings when lifting pipe.
 - (-c) Use padded material if pipe is to be laid upon wooden skids prior to installation.
- (3) Install pipe to prevent pipe damage and coating damage, if applicable.
 - (-a) Ensure pipe rollers have protective coating.
 - (-b) Ensure adequate drilling mud circulation at the pipe insertion location.
 - (-c) Ensure pipe entry and exit angles match the angle of the bore.
 - (-d) Maintain proper clearance between pipe and bore.
- (4) Inspect exposed pipe and coating.
- (5) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0881 Install Steel Pipe Through Plowing/Pull-In

(a) *Task Guidance.* This task includes the handling, plowing/pull-in of steel pipe, and inspection of exposed pipe and coating.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Select proper sized plow for pipe being installed.
- (3) Visually inspect coating for holidays.
- (4) Prepare pipe for installation.
 - (-a) Place pipe on protection mat in line with direction of installation.

- (-b) Install pulling device.
- (5) Plow pipe into ground.
 - (-a) Attach pipe to plow with pulling device.
 - (-b) Commence plowing.
- (6) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0891 Perform Field Bending of Steel Pipe

(a) *Task Guidance.* This task includes the field bending of steel pipe as specified and inspection of completed field bends.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Prepare pipe for bending machine.
 - (-a) Handle pipe to prevent damage to the coating, pipe, and bevel.
 - (-b) Ensure the long seam is properly aligned, as applicable.
 - (-c) Ensure shoe is properly aligned within the tolerances from top to bottom and front to back.
 - (-d) Ensure mandrel is centered where the bend is to occur on the pipe.
 - (-e) Ensure pressure for mandrel is set to specifications.
- (3) Perform field bending of pipe.
 - (-a) Set the machine up to perform the bending operation.
 - (-b) Bend pipe to the designed angle or degree.
 - (-c) Monitor pipe position, and prevent from rolling.
 - (-d) Reposition as necessary to complete all bends according to the design criteria.
 - (-e) Ensure the bend is the proper distance from the end of the pipe.
- (4) Inspect pipe bend.
 - (-a) Verify bend meets design specifications.
 - (-b) Ensure bend is smooth in contour and free of damage.
 - (-c) Visually ensure the integrity of the coating.

- (5) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 0901 Install Plastic Pipe in a Ditch

(a) *Task Guidance.* After excavation is completed, this task includes the handling, lowering in, and fitting of plastic pipe in a ditch to ensure firm support. This task does not include the items addressed in [Task 0941](#), Install Tracer Wire.

(1) Select task procedure(s) and appropriate equipment.

(2) Handle pipe to prevent damage.

(-a) Inspect slings, rollers, or installation equipment.

(-b) Pad boom in case pipe swings back.

(3) Visually inspect ditch to ensure it is

(-a) of proper depth and width

(-b) free of rocks and debris

(-c) padded properly with suitable backfill material

(-d) able to supply firm support to installed pipe

(-e) constructed to fit pipe

(4) Visually inspect pipe for the following:

(-a) scrapes

(-b) cuts

(-c) gouges

(-d) kinks

(-e) bends

(5) Install pipe and tracer wire.

(-a) Ensure plastic pipe is installed to

(-1) minimize shear and installation stresses

(-2) allow for expansion and contraction

(-3) prevent damage to pipe

(-4) fit contour of ditch

(-b) Install tracer wire in accordance with

[Task 0941](#), Install Tracer Wire.

(6) Visually inspect installed pipe and tracer wire.

(-a) Inspect prior to backfill to ensure the following:

(-1) proper installation

(-2) no damage occurred during installation

(-3) ditch still free of rocks and debris

(7) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:5

Task 0911 Install Plastic Pipe in a Bore

(a) *Task Guidance.* After boring is completed, this task includes the handling, pulling in, and inspection of exposed pipe. This task does not include the items addressed in [Task 0941](#), Install Tracer Wire.

(1) Select task procedure(s) and appropriate equipment.

(2) Handle pipe to prevent damage (e.g., cuts, gouges, scrapes, overbending, kinks).

(3) Install pipe to prevent pipe damage as applicable.

(-a) Ensure proper bedding.

(-b) Minimize shear and stress.

(-c) Allow for contraction.

(-d) Use weak links during pull back, if applicable.

(-e) Ensure bore hole sufficient size.

(-f) Ensure proper depth.

(4) Visually inspect plastic pipe.

(-a) damage

(-b) allowance for expansion/contraction

(-c) proper depth

(-d) proper clearance from other utilities

(5) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0921 Install Plastic Pipe Through Plowing/Pull-In

(a) *Task Guidance.* This task includes the handling, plowing/pull-in of plastic pipe, and inspection of exposed pipe. This task does not include the items addressed in [Task 0941](#), Install Tracer Wire.

(1) Select task procedure(s) and appropriate equipment.

(2) Select pipe.

(-a) Verify material.

(3) Handle pipe to prevent damage.

(-a) Avoid damage to pipe during movement or transportation (e.g., scratching or gouging).

(4) Install pipe to prevent pipe damage, as applicable.

(-a) Identify hazards and obstructions in the plow path.

(-b) Ensure utilities are marked.

(-c) Dig starting hole for plow blade, and lower blade into hole.

(-d) Install weak link.

(-e) Secure pipe to plow blade.

(-f) Begin pull-in, and monitor pipe movement.

(-g) Minimize shear and pressure as much as possible.

(-h) Handle pipe to prevent damage.

(-i) Allow for contraction.

(5) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 3

- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0931 Install Plastic Pipe Through Plowing/Planting

(a) *Task Guidance.* This task includes the handling, plowing/planting of plastic pipe, and inspection of exposed pipe. This task does not include the items addressed in [Task 0941](#), Install Tracer Wire.

- (1) Select task procedure(s) and appropriate equipment.
 - (2) Select pipe.
 - (-a) Verify material.
 - (3) Handle pipe to prevent damage.
 - (-a) Avoid damage to pipe during movement or transportation (e.g., scratching or gouging).
 - (4) Install pipe to prevent pipe damage, as applicable.
 - (-a) Identify hazards and obstructions in the plow path.
 - (-b) Ensure utilities are marked.
 - (-c) Dig starting hole for plow blade, install pipe into plow shoot, and lower blade into hole.
 - (-d) Install weak link.
 - (-e) Secure pipe.
 - (-f) Begin pull-in, and monitor pipe movement.
 - (-g) Minimize shear and pressure as much as possible.
 - (-h) Handle pipe to prevent damage.
 - (-i) Allow for contraction.
 - (5) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 0935 Relocate a Pipeline

(a) *Task Guidance.* This task includes the relocation of a pipeline while protecting it from damage and stress.

- (1) Select task procedure(s) and appropriate equipment.
 - (2) Prepare for relocation of a pipeline.
 - (-a) Prior to moving an in-service pipeline, ensure the pipeline pressure has been reduced, if necessary.
 - (-1) Monitor pressure or flow, as appropriate.
 - (-b) Protect exposed pipeline from damage.
 - (-c) Visually inspect ditch.

(-1) Remove objects that will interfere with adequate uniform support of the pipe.

(-2) Verify ditch depth for coverage after pipe is relocated.

(-3) Verify clearance on ditch sides to enable room for padding without damaging the coating.

(-4) Verify soil conditions will support equipment.

(-5) Verify ditch configuration to minimize pipe stress.

(3) Move the pipeline.

(-a) Adequately support the pipeline during movement and placement as specified.

(-b) Verify the distance and deflection specified have not been exceeded.

(-c) Handle pipe to prevent damage.

(-1) Inspect slings, rollers, or installation equipment.

(-2) Pad boom in case pipe swings back.

(-3) Check pipe coating while handling.

(-d) Move pipe with firm and even support.

(-1) Install appropriate support (e.g., sand bags, foam, padding dirt), if necessary (e.g., uneven ditch depth, potential pipe sag).

(-2) Verify bends in pipe will not move during backfilling.

(4) Inspect the pipeline after movement has been completed.

(-a) proper installation

(-b) no damage occurred during relocation

(-c) ditch still free of rocks and debris

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 5

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 0941 Install Tracer Wire

(a) *Task Guidance.* This task includes the installation of a tracer wire on plastic pipe, including verification of tracer wire mechanical integrity and electrical continuity. This task does not include installing or maintaining electrical connections as addressed in

– [Task 0041](#), Install and Maintain Mechanical Electrical Connections

– [Task 0051](#), Install Exothermic Electrical Connections

(1) Select task procedure(s) and appropriate equipment.

(2) Install tracer wire.

(-a) Inspect and protect wire against damage during installation.

(-b) Install wire in close proximity to pipe while ensuring contact with pipe is at a minimum.

(-c) Correctly install wire connectors.

(-d) Expose wires for necessary connections where applicable.

(3) Verify mechanical integrity and electrical continuity.

(-a) Test strain relief prior to backfilling.

(-b) Locate facility after backfill.

(-c) Test for electrical continuity.

(4) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:5

Task 0951 Install Pipe Aboveground

(a) *Task Guidance.* This task includes the handling and installation of pipe aboveground.

(1) Select task procedure(s) and appropriate equipment.

(2) Handle pipe to prevent damage.

(-a) Use proper equipment to lift, secure, and support pipe.

(-b) Inspect pipe for cuts, gouges, deep scratches, and other imperfections before use.

(3) Install pipe.

(-a) Ensure uniform support of pipe and appurtenances.

(-b) Use select bedding materials, if applicable.

(-c) Inspect pipe at air-to-soil interface for coating damage.

(-d) Secure installation as necessary to protect from possible damage due to outside forces.

(4) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:3

Task 0961 Inspect and Maintain Aboveground Supports and Anchors

(a) *Task Guidance.* This task includes verification that the aboveground supports and anchors are installed in accordance with specifications, prior to or during placing in service. This task also includes the repair or replacement, alteration, or refurbishment of aboveground

supports and anchors and actions to keep the above-ground supports and anchors functioning as specified.

(1) Select task procedure(s) and appropriate equipment.

(2) Visually inspect supports and anchors.

(-a) Check for undue strain on connected equipment.

(-b) Ensure expansion and contraction of pipe are not restricted.

(-c) Check corrosion that may affect the structural integrity of supports and anchors.

(-d) Check for disengagement of support equipment due to land movement or soil subsidence.

(3) Perform preventive or corrective maintenance.

(-a) Repair or replace supports and anchors, as required.

(-b) Remediate soil subsidence or other land movement concerns.

(4) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:4

Task 0971 Install and Maintain Casing Spacers, Vents, and Seals

(a) *Task Guidance.* This task includes the installation of casing spacers, vents, and seals. This task also includes the evaluation, repair, or replacement of casing vents and seals.

(1) Select task procedure(s) and appropriate equipment.

(2) Visually inspect installation.

(-a) spacers, seals, and vents properly sized for casing

(-b) spacer separation not exceeding design specifications

(-c) spacers properly secured to carrier pipe

(-d) casing seals and vents installed properly to prevent entry of water into casing

(3) Perform corrective maintenance as identified during routine surveys and patrols (e.g., cathodic protection issues, damaged casing vents).

(4) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:3

Task 0981 Perform Backfilling

(a) *Task Guidance.* This task includes visually inspecting backfill material, installation of pipe protective material (e.g., padding, shading, and rock shield), verification of firm support, and placing backfill in lifts or layers as specified.

(1) Select task procedure(s) and appropriate equipment.

(2) Visually inspect backfill material.

(-a) Remove items that may damage pipe or pipe coating (rocks, metal, masonry, frozen chunks, etc.).

(-b) Ensure backfill material meets standards or adheres to special instructions.

(3) Install pipe protective material (e.g., padding, shading, and rock shield).

(4) Place the backfill material around the pipe to provide firm support under and around the pipe.

(-a) Avoid damage to the pipe or coating.

(-b) Ensure the pipe is properly supported and no voids exist.

(-c) Layer and compact as applicable.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:3

Task 0991 Apply or Repair Brushed or Rolled Coatings

(a) *Task Guidance.* This task includes the surface preparation and application or repair of coatings using a brush or roller. This task also includes painting to inhibit corrosion and internal or external applications of coatings on pipes, tanks, etc.

(1) Select task procedure(s) and appropriate equipment.

(2) Prepare surface.

(-a) Check for loose material or surface rust.

(-b) Remove loose materials/rust.

(-c) Remove moisture and contaminants from surface.

(-d) Clean surface.

(3) Apply coating.

(-a) Prepare approved coating materials.

(-b) Apply approved coating materials in uniform layer/thickness.

(-c) Cover all prepared/cleaned surfaces.

(4) Inspect applied coating.

(-a) Visually inspect for areas of inadequate coverage/thickness.

(-b) Perform wet film and/or dry film thickness measurement, as applicable.

(-c) Ensure coating is protected until cured.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:5

Task 1001 Apply or Repair Sprayed Coatings

(a) *Task Guidance.* This task includes the surface preparation and application or repair of coatings using a sprayer. This task also includes painting to inhibit corrosion, and internal or external applications of coatings, on pipes, tanks, etc.

(1) Select task procedure(s) and appropriate equipment.

(2) Prepare surface.

(-a) Remove moisture and contaminants from surface.

(-b) Clean surface.

(-c) Check for loose material or surface rust.

(-d) Remove loose materials/rust.

(3) Apply coating.

(-a) Prepare approved coating materials.

(-b) Apply approved coating materials in uniform layer/thickness.

(-c) Cover all prepared/cleaned surfaces.

(4) Inspect applied coating.

(-a) Visually inspect for areas of inadequate coverage/thickness.

(-b) Perform wet film and/or dry film thickness measurement, as applicable.

(-c) Ensure coating is protected until cured.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:5

Task 1011 Apply or Repair Wrapped Coatings

(a) *Task Guidance.* This task includes the surface preparation and application or repair of coatings using a wrap.

(1) Select task procedure(s) and appropriate equipment.

(2) Prepare surface according to the following steps, as applicable:

(-a) Remove moisture and contaminants from surface.

(-b) Clean surface.

(-c) Remove loose materials/rust.

(-d) Ensure surface temperature is within appropriate range.

(-e) Apply primer, and allow to cure.

(3) Apply coating according to the following steps, as applicable:

(-a) Prepare coating material for application, including heating as applicable.

(-b) Apply coating in spiral motion. Use sufficient force to remove voids.

(-c) Overlap coating seams.

(-d) Wrap from bottom to top, if coating a vertical section of pipe.

(-e) Smooth/seal all seams.

(-f) Ensure coating is protected until cured.

(4) Inspect coating for the following, as applicable:

(-a) areas of inadequate coverage

(-b) smooth seams to ensure required seal

(-c) proper coating thickness

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:5

Task 1020 Perform Electrical Inspection of Pipe Coating (Holiday Detection or Jeeping)

(a) *Task Guidance.* This task includes the electrical inspection of pipe coating (i.e., holiday detection, jeeping)

(1) Select task procedure(s) and appropriate equipment.

(2) Set up electrical equipment.

(-a) Assemble detector.

(-b) Calibrate detector.

(-c) Determine effective voltage range.

(-d) Ground equipment to earth.

(-e) Connect detector to structure.

(3) Operate detector.

(4) Mark coating anomalies.

(5) Document, as required.

(b) Potential applicability: G, D, L

(c) Difficulty: 3

(d) Importance: 5

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 1031 Install or Repair Internal Liner

(a) *Task Guidance.* This task includes the surface preparation, installation, repair, and inspection of an internal liner.

(1) Select task procedure(s) and appropriate equipment.

(2) Clean pipe, and prepare internal pipe surface for installation.

(3) Install liner, as specified by the manufacturer.

(-a) Ensure correct positioning.

(-b) Ensure liner adheres correctly to internal surface, if applicable.

(4) Visually inspect liner after installation.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:3

Task 1041 Install Bolted Mechanical Clamps and Sleeves

(a) *Task Guidance.* This task includes the preparation, installation, and inspection of bolted mechanical clamps and sleeves.

(1) Select task procedure(s) and appropriate equipment.

(2) Select clamp or sleeve material and size.

(3) Perform equipment check.

(-a) Calibrate fastener tool, if applicable.

(4) Prepare pipe for installation of clamp or sleeve.

(-a) Verify safe atmospheric levels prior to installing the repair sleeve.

(-b) Ensure adequate surface preparation for type of sleeve.

(5) Install clamp or sleeve.

(-a) Take precautions when installing each type of sleeve (e.g., Skinner-type, Dresser-type), including operating pressure of pipeline.

(-b) Install clamp or sleeve.

(-c) Torque bolts, if applicable.

(-d) Support pipe, as necessary.

(6) Inspect the installed clamp or sleeve for

(-a) leaks

(-b) pullout

(-c) rubber roll

(-d) insertion depth

(7) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

- (d) Importance: 3
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 1051 Fit-Up Weld-Type Repair Sleeves

(a) *Task Guidance.* This task includes the preparation and fit-up of weld-type repair sleeves. This task does not include the items addressed in [Task 0801](#), Perform Welding.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Select and prepare sleeve.
 - (-a) Select sleeve material, design, and size.
- (3) Prepare pipe for fit-up of sleeve.
 - (-a) Ensure adequate surface preparation for type of sleeve.
 - (-b) Prepare bevels on sleeve.
- (4) Fit up sleeve.
 - (-a) Take precautions when fitting each type of sleeve.
 - (-b) Install filler material, if applicable.
 - (-c) Fit up sleeve.
 - (-d) Support pipe, as necessary.
- (5) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 3
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 1061 Install Composite Sleeves

(a) *Task Guidance.* This task includes the preparation and installation of composite sleeves.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Prepare pipe surface, as specified by the manufacturer, so that
 - (-a) the pipe surface is clean and free of rust
 - (-b) the surface has the proper profile
- (3) Ensure correct working clearance around pipe.
- (4) Install composite wrap, as specified by the manufacturer, to ensure
 - (-a) sufficient surface adhesiveness
 - (-b) correct overlap, if applicable
 - (-c) no sagging or wrinkles are present
 - (-d) no dry spots are present
 - (-e) composite material is thoroughly coated, as applicable
 - (-f) correct tightness, as applicable

(5) Visually inspect, as specified by the manufacturer, for

- (-a) curing
- (-b) dry spots
- (6) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 3
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O or Mfr's Rec
- (g) Span of control: 1:2 or Mfr's Rec

Task 1071 Repair Steel Pipe by Grinding

(a) *Task Guidance.* This task includes the verification of minimum wall thickness requirements and removal of defects by grinding.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Determine wall thickness is acceptable.
- (3) Initiate removal of defect by grinding.
 - (-a) Take precautions when grinding, with consideration of the operating pressure of pipeline.
 - (-b) Perform grinding operation.
 - (-c) Confirm defect is removed and minimum wall thickness remains.
- (4) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 1081 Tap a Pipeline [Tap Diameter 2 in. (50 mm) and Less] (21)

(a) *Task Guidance.* This task includes performing tapping, including the installation of the isolation valve and tapping equipment and removal of isolation valve, as specified. This task does not include installing fittings as addressed in

- [Task 0771](#), Join Plastic Pipe Using Sidewall Heat Fusion
- [Task 0781](#), Join Plastic Pipe Using Electrofusion
- [Task 0801](#), Perform Welding
- [Task 1041](#), Install Bolted Mechanical Clamps and Sleeves

- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify equipment matches line conditions and install the following:

- (-a) gaskets or thread sealing compound
- (-b) valve
- (-c) tapping machine
- (-d) cutter and pilot combination
- (3) Prepare to perform tap.
 - (-a) Inspect fittings.
 - (-b) Verify alignment on valve to fitting.
 - (-c) Verify equipment alignment.
 - (-d) Take proper measurements, and record for reference.
- (4) Functional leak test
 - (-a) Verify equipment valve and fitting will hold pipeline pressure.
 - (-b) Close valve to ensure lower section of valve will hold pipeline pressure. (Purge pressure between valve and machine.)
 - (-c) Perform leak test.
- (5) Make tap.
 - (-a) Verify valve is open.
 - (-b) Verify pilot drill position.
 - (-c) Get proper approval to start tap.
 - (-d) Perform tap.
- (6) Recover equipment.
 - (-a) Retract tapping machine to "0."
 - (-b) Close valve.
 - (-c) Vent product safely.
 - (-d) Check for leaks.
 - (-e) Remove machine.
- (7) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:2

(21) **Task 1091 Tap a Pipeline [Tap Diameter Greater Than 2 in. (50 mm)]**

(a) *Task Guidance.* This task includes performing tapping, including the installation of the isolation valve and tapping equipment and removal of isolation valve, as specified. This task does not include installing fittings as addressed in

- [Task 0771](#), Join Plastic Pipe Using Sidewall Heat Fusion
- [Task 0781](#), Join Plastic Pipe Using Electrofusion
- [Task 0801](#), Perform Welding
- [Task 1041](#), Install Bolted Mechanical Clamps and Sleeves

(1) Select task procedure(s) and appropriate equipment.

(2) Verify equipment matches line conditions and install the following:

- (-a) gaskets
- (-b) valve
- (-c) tapping machine
- (-d) cutter and pilot combination
- (3) Prepare to perform tap.
 - (-a) Inspect fitting.
 - (-b) Verify alignment on valve to fitting.
 - (-c) Verify equipment alignment.
 - (-d) Take proper measurements, and record for reference.
- (4) Functional leak test
 - (-a) Verify equipment valve and fitting will hold pipeline pressure.
 - (-b) Close valve to ensure lower section of valve will hold pipeline pressure. (Purge pressure between valve and machine.)
 - (-c) Perform leak test.
- (5) Make tap.
 - (-a) Verify valve is open.
 - (-b) Verify pilot drill position.
 - (-c) Get proper approval to start tap.
 - (-d) Perform tap.
- (6) Recover equipment.
 - (-a) Retract tapping machine to "0."
 - (-b) Close valve.
 - (-c) Vent product safely.
 - (-d) Check for leaks.
 - (-e) Remove machine.
- (7) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 4
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:2

Task 1101 Tap a Pipeline With a Built-In Cutter

(a) *Task Guidance.* This task includes tapping a pipe with an installed fitting that contains a built-in cutter. This task does not include installing fittings as addressed in

- [Task 0771](#), Join Plastic Pipe Using Sidewall Heat Fusion
- [Task 0781](#), Join Plastic Pipe Using Electrofusion
- [Task 0801](#), Perform Welding
- [Task 1041](#), Install Bolted Mechanical Clamps and Sleeves

(1) Select task procedure(s) and appropriate equipment.

(2) Determine the travel or tap requirements of the fitting selected.

(3) Perform the tap.

(-a) Lower cutter.

(-b) Bottom out cutter.

- (4) Isolate the tap.
 - (-a) Raise cutter.
 - (-b) Replace cap to fitting.
 - (-c) Check for leaks.
- (5) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:2

Task 1111 Tap Cast and Ductile Iron Pipe and Low-Pressure Steel Pipe

(a) *Task Guidance.* This task includes tapping a pipe with or without an installed fitting. This task does not include the items addressed in [Task 1041](#), Install Bolted Mechanical Clamps and Sleeves.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify equipment matches line conditions, and install the following:
 - (-a) fitting
 - (-b) gaskets
 - (-c) valve
 - (-d) tapping machine
 - (-e) cutter and pilot combination
- (3) Prepare to perform tap.
 - (-a) Verify alignment on valve to fitting.
 - (-b) Verify equipment alignment.
 - (-c) Take proper measurements, and record for reference.
- (4) Functional leak test
 - (-a) Verify equipment valve and fitting will hold pipeline pressure.
 - (-b) Close valve to ensure lower section of valve will hold pipeline pressure. (Purge pressure between valve and machine.)
 - (-c) Perform leak test.
- (5) Make tap.
 - (-a) Verify valve is open.
 - (-b) Verify pilot drill position.
 - (-c) Get proper approval to start tap.
 - (-d) Perform tap.
- (6) Recover equipment.
 - (-a) Retract tapping machine to "0."
 - (-b) Close valve.
 - (-c) Vent product safely.
 - (-d) Check for leaks.
 - (-e) Remove machine.
- (7) Document, as required.
- (b) Potential applicability: D
- (c) Difficulty: 3
- (d) Importance: 4

- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:2

Task 1121 Install, Monitor, and Remove Bags or Stoppers in Low-Pressure Pipe

(a) *Task Guidance.* This task includes the insertion and removal of a bag on low-pressure pipe. This task also includes pressure verification and monitoring pressure to ensure system pressure requirements are maintained.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify segment(s) that requires bagging and/or stopping.
 - (-a) Utilize maps and/or records to identify segment requiring bagging or stopping.
 - (-b) Identify segments affected by action of bagging or stopping.
 - (-c) Minimize the number of customers out of service.
- (3) Complete notifications.
 - (-a) Notify applicable operator, agency, or affected customers.
 - (-b) Temporarily discontinue service to affected customers.
- (4) Install bags or stoppers.
 - (-a) Visually inspect bags or stoppers.
 - (-b) Test bags or stoppers.
 - (-c) Install gages.
 - (-d) Install bag- or stopper-watching gages to determine
 - (-1) if feed or installed bypass is adequate
 - (-2) if any blockages exist
 - (-e) Install required number of bags or stoppers and vents and/or purges in proper sequence.
- (5) Monitor pressure and atmosphere for leaks.
 - (-a) during initial bag or stopper installation
 - (-b) while work is performed that required bagging or stopping
 - (-c) during gassing-out operation
 - (-d) during removal of bags or stoppers
- (6) Remove bag or stopper.
 - (-a) Remove bags or stoppers in required sequence while monitoring gages.
 - (-b) Remove vents or purges.
 - (-c) Remove gages.
- (7) Restore service.
 - (-a) Restore service to any affected customer.
- (8) Document, as required.
- (b) Potential applicability: D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method

- (1) Initial: P & W/O
- (2) Sub: P & W/O
- (g) Span of control: 1:2

Task 1131 Perform Stopping of Pipe

(a) *Task Guidance.* This task includes the insertion and removal of a stopper (stopple). This task also includes pressure verification and pressure monitoring to ensure system pressure requirements are maintained.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Identify the segments to be affected by the stopping procedure.
 - (-a) Identify single or multiple feeds.
 - (-b) Identify operating pressure.
 - (-c) Verify multiple fitting(s) or valve(s) to be used in stopping procedure.
- (3) Complete notifications, as appropriate.
- (4) Install equipment, in accordance with manufacturer's specifications.
 - (-a) Perform equipment check.
 - (-b) Install valve.
 - (-c) Install appropriate equipment to remove the completion plug, if applicable.
 - (-d) Verify sealing element size.
 - (-e) Select appropriate gaskets, if applicable.
 - (-f) Install machine.
 - (-g) Install equalization hose, and equalize equipment with line product, if applicable.
 - (-h) Open valve.
 - (-i) Verify functional leak test.
 - (-j) Install pressure gage(s) to monitor system pressures.
 - (-k) Insert, and properly seat.
- (5) Monitor pressure.
- (6) Remove equipment, in accordance with manufacturer's specifications.
 - (-a) Remove from pipeline.
 - (-b) Close valve, and relieve pressure from equipment.
 - (-c) Install completion equipment, and equalize, if applicable.
 - (-d) Open valve, and insert the completion plug.
 - (-e) Close valve, if applicable.
 - (-f) Remove completion machine from valve.
- (7) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:2

Task 1141 Squeeze Off Plastic Pipe

(a) *Task Guidance.* This task includes the squeeze off of plastic pipe. This task also includes the selection, installation, and removal of squeeze-off tools and monitoring of pressure to ensure system pressure requirements are maintained.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Identify segment(s) of pipe that will need to be squeezed off.
 - (-a) Verify single feed or multiple feeds.
 - (-b) Verify operating pressure.
- (3) Make notifications, as appropriate.
- (4) Ensure static ground equipment is in place, as applicable.
- (5) Install squeeze-off tool, in accordance with manufacturer's specifications.
 - (-a) Ensure the tool is square to the pipe with the squeeze plates parallel to each other.
 - (-b) Inspect the pipe for cuts, scrapes, gouges, or anomalies before placing of the squeeze-off tool.
 - (-c) Ensure squeeze location is free of obstruction.
 - (-d) Ensure pipe is supported.
 - (-e) Verify stop blocks are correct for the pipe size.
- (6) Squeeze pipe.
 - (-a) Engage the squeeze-off tool.
 - (-b) Continue steady squeeze while allowing pipe to cold flow in accordance with pipe manufacturer's specifications.
 - (-c) Discontinue squeeze once the blocks engage each other.
- (7) Monitor pressure, as applicable.
- (8) Release and remove squeezer, in accordance with pipe manufacturer's specifications.
- (9) Mark squeeze point on pipe.
 - (-a) Ensure tape or some other method is used to identify the squeeze-off point.
- (10) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:2

Task 1151 Squeeze Off Steel Pipe

(a) *Task Guidance.* This task includes the squeeze off of steel pipe. This task also includes the selection, installation, and removal of squeeze-off tools and monitoring of pressure to ensure system pressure requirements are maintained.

- (1) Select task procedure(s) and appropriate equipment.

(2) Identify segment(s) of pipe that will need to be squeezed off.

(-a) Verify single feed or multiple feeds.

(-b) Verify operating pressure.

(3) Make notifications, as appropriate.

(4) Install squeeze-off tool, in accordance with manufacturer's specifications.

(-a) Ensure the tool is square to the pipe with the squeeze plates parallel to each other.

(-b) Identify the seam, if applicable.

(-c) Inspect the pipe for cuts, scrapes, gouges, or anomalies before placing of the squeeze-off tool.

(-d) Ensure squeeze location is free of obstruction.

(5) Squeeze pipe.

(-a) Engage the squeeze-off tool.

(-b) Continue steady squeeze while allowing pipe to cold flow.

(-c) Discontinue squeeze once metal-to-metal contact has been made.

(-d) Avoid oversqueezing pipe.

(6) Monitor pressure, as applicable.

(7) Remove squeezer.

(8) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 1161 Install Residential and Small Commercial Meters and Regulators

(a) *Task Guidance.* This task includes locating and hanging/setting the meter. Attaching a meter bracket does not require qualification as long as a qualified individual completes the installation in accordance with the steps in this task. Proving the integrity of customer piping and lighting customer utilization equipment is not within the scope of this task.

The removal and replacement of residential and small commercial meters and regulators are also not within the scope as they require this task and others to complete. This task does not include the items addressed in [Task 1201](#), Isolate Service Lines Temporarily, Including Service Discontinuance.

(1) Select task procedure(s) and appropriate equipment.

(2) Verify meter and regulator to be installed.

(-a) proper size meter

(-b) regulator(s) specification(s) within pressure range

(3) Locate meter set to ensure the following:

(-a) accessibility

(-b) protection from corrosion

(-c) protection from other damages (crash barriers/bollards)

(-d) proper distance from ignition sources

(-e) proper ventilation requirements (piping to safe atmosphere) are met

(-f) protection from flooding

(4) Install or verify the installation of the meter bracket, if applicable.

(5) Assemble meter set.

(-a) Select proper fittings.

(-b) Install fittings to service riser (use of pipe dope/tape).

(6) Install and test relief device as specified.

(7) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 1171 Install Large Commercial and Industrial Meters and Regulators

(a) *Task Guidance.* This task includes locating and hanging/setting the meter. Attaching a meter bracket/support does not require qualification as long as a qualified individual completes the installation in accordance with the steps in this task. Proving the integrity of customer piping and lighting customer utilization equipment is not within the scope of this task.

The removal and replacement of residential and small commercial meters and regulators are also not within the scope as they require this task and others to complete. This task does not include the items addressed in [Task 1201](#), Isolate Service Lines Temporarily, Including Service Discontinuance.

(1) Select task procedure(s) and appropriate materials and equipment.

(2) Identify meter(s) to be installed.

(-a) size

(-b) type

(-1) diaphragm

(-2) rotary

(-3) turbine

(-4) ultrasonic

(-5) other

(3) Identify meter installation location.

(-a) location restrictions

(-1) outdoor

(+a) not under fire escape, etc.

(-2) indoor

(+a) not under interior stairways, in engine or boiler rooms, etc.

(-b) regulator vent requirements

- (-1) free escape of gas to the atmosphere
- (-2) away from openings into the building
- (-3) away from sources of ignition
- (-c) protection from flooding
- (-d) protection from vehicular damage
- (-e) protection from snow loads
- (4) Install meter(s).
 - (-a) Assemble meter set.
 - (-b) Support meter, as needed.
 - (-c) Purge meter set.
 - (-d) Check delivery and lock-up pressures.
 - (-e) Determine if any pressure abnormalities exist, and respond appropriately.
 - (-f) Check all components for leakage.
 - (-g) Ensure adequate coating.
- (5) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 1181 Install and Maintain Large Commercial and Industrial Pressure-Regulating, Pressure-Limiting, or Pressure-Relief Devices

(a) *Task Guidance.* This task includes installing and maintaining pressure-regulating, pressure-limiting, and pressure-relief devices. This task also includes locating vent and installation of vent piping.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Install customer pressure-regulating, pressure-limiting, or pressure-relief device.
 - (-a) Select pressure-regulating, pressure-limiting, or pressure-relief device.
 - (-1) size
 - (-2) type
 - (-b) Assemble components.
 - (-c) Connect sense lines, as needed.
 - (-d) Check operating (set) pressures.
 - (-e) Check all components for leakage.
 - (-f) Ensure adequate coating.
- (3) Visually inspect customer pressure-regulating, pressure-limiting, and pressure-relief devices for the following, as applicable:
 - (-a) atmospheric corrosion
 - (-b) adequate coating and/or damage
 - (-c) signs of mechanical damage
 - (-d) signs of leakage
- (4) Test customer pressure-regulating and pressure-limiting devices.
 - (-a) Install pressure gages.

- (-b) Check as-found pressures.
- (-c) Determine if any pressure abnormalities exist, and respond as appropriate.
- (-d) Isolate pressure-regulating and pressure-limiting devices.
- (-e) Apply test pressure.
- (-f) Check delivery (flow) pressures.
- (-g) Check lock-up pressures, and adjust as appropriate.
- (-h) Record as-left pressures.
- (5) Test customer relief devices.
 - (-a) Install pressure gages.
 - (-b) Check as-found pressures.
 - (-c) Determine if any pressure abnormalities exist, and respond as appropriate.
 - (-d) Isolate relief device.
 - (-e) Apply test pressure.
 - (-f) Check relief pressure and flow, and adjust as appropriate.
 - (-g) Record as-left pressures.
- (6) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 1191 Maintain Service Valve Upstream of Customer Meter

(a) *Task Guidance.* This task includes removing, replacing, and maintaining service valves upstream of customer meter.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Inspect service valve for the following, as applicable:
 - (-a) atmospheric corrosion
 - (-b) coating damage
 - (-c) signs of mechanical damage
 - (-d) note valve position as-found
- (3) Maintain (lubricate, etc.).
 - (-a) Check for leaks (e.g., soap test), and correct as necessary.
 - (-b) Apply valve lubricant, if applicable.
 - (-c) Ensure valve operates properly.
- (4) Replace valve.
 - (-a) Install valve replacement equipment.
 - (-b) Plug pipe below valve.
 - (-c) Remove old valve.
 - (-d) Rethread pipe, if needed.
 - (-e) Install new valve.
 - (-f) Remove plug.
 - (-g) Remove valve replacement equipment.

- (-h) Return to service as appropriate.
- (5) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 1201 Isolate Service Lines Temporarily, Including Service Discontinuance

(a) *Task Guidance.* This task includes closing and locking service valves upstream of the customer meter or installation of a mechanical device or fitting to prevent the flow of gas.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Discontinue service or isolate service line by the following, as applicable:
 - (-a) Verify meter/address.
 - (-b) Close valve.
 - (-c) Lock valve.
 - (-d) Install mechanical device or fitting.
 - (-e) Cut, and cap.
- (3) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 1
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 1211 Perform Periodic Sampling of Odorization

(a) *Task Guidance.* This task includes the periodic sampling of gas to verify concentration of odorant by use of instrumentation.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify odorant concentration by obtaining a gas sample.
 - (-a) Identify appropriate location(s) to test concentration.
 - (-b) Identify conditions that could interfere with obtaining accurate test results.
 - (-c) Ensure instrument is calibrated and functioning properly.
 - (-d) Select appropriate settings (e.g., gas type, concentration range).
 - (-e) Connect instrument to sample site.

(-f) Take gas sample, as specified by the manufacturer, and determine concentration.

(-g) Take appropriate actions if improper concentration is discovered.

- (3) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 2
- (e) Interval: 5 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:1

Task 1221 Inspect, Test, and Maintain Odorizer

(a) *Task Guidance.* This task includes verification that the odorizer is functioning within specified parameters, after installation or replacement and prior to or during placing in service. This task also includes the repair, replacement, alteration, or refurbishment of the odorizer and actions to keep the odorizer operating safely and efficiently.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Perform test equipment check.
- (3) Visually inspect odorizer.
 - (-a) Inspect fittings, connections, and odorization equipment for defects and spills.
 - (-b) Check odorant tank levels.
- (4) Evaluate odorizer performance, if applicable.
 - (-a) Analyze quantity of odorant used.
 - (-b) Review alarm log.
 - (-c) Verify proper operation of odorizer.
 - (-d) Determine and set injection/drip rates.
- (5) Perform preventive or corrective maintenance or repairs.
- (6) Check odorant concentration at appropriate location(s).
- (7) Adjust odorant output, if required.
 - (-a) Perform odorant level test after adjustment.
 - (-b) Make appropriate notifications, if required.
- (8) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 1
- (d) Importance: 2
- (e) Interval: 5 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:5

Task 1231 Perform Inside Gas Leak Investigation

(a) *Task Guidance.* This task includes the investigation of reported or discovered leaks of operators' lines inside a building in relation to emergency response. This task also

includes initiation of precautionary actions (make safe). Repairing and proving the integrity of customer piping and lighting customer utilization equipment are not included.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Field startup of equipment in a clean air environment.
 - (-a) Check filters, probes, fuel supply, batteries, etc.
 - (-b) Perform operational check as required by manufacturer.
 - (-c) Perform periodic calibration check.
- (3) Perform leak investigation.
 - (-a) Make customer/caller contact.
 - (-b) Advise supervisor if inaccessible or if access is denied.
 - (-c) Check for the presence of a combustible gas throughout the structure, including areas such as the following:
 - (-1) floor drains
 - (-2) electrical outlets
 - (-3) other areas where gas could accumulate
 - (-d) Initiate emergency response if necessary.
- (4) Initiate precautionary actions.
 - (-a) Eliminate sources of ignition.
 - (-b) Evacuate the structure if necessary.
 - (-c) Shut off meter if necessary.
 - (-d) Continue to monitor.
- (5) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 5
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:1

Task 1241 Perform Outside Gas Leak Investigation

(a) *Task Guidance.* This task includes the investigation of reported or discovered outside leaks of the operators' lines. This task also includes initiation of precautionary actions (make safe).

- (1) Select task procedure(s) and appropriate equipment.
- (2) Field startup of equipment, as applicable.
 - (-a) Check filters, probes, fuel supply, batteries, etc.
 - (-b) Perform operational check as required by manufacturer.
 - (-c) Perform periodic calibration check.
- (3) Perform leakage investigation.
 - (-a) Make customer/caller contact, if applicable.
 - (-b) Review documentation to determine where the facilities are located.

(-c) Check for the presence of a combustible gas throughout the area, such as in the following:

- (-1) electric, telephone, sewer, and water system manholes
- (-2) cracks in pavement and sidewalks
- (-3) other locations that provide an opportunity for finding gas leaks
- (-d) Grade (classify) the leak, if applicable.
- (4) Initiate precautionary actions if leak detected, based on leak grade (classification), as applicable.
 - (-a) Implement emergency response actions.
 - (-b) Evacuate.
 - (-c) Secure the area.
 - (-d) Eliminate sources of ignition.
 - (-e) Request emergency services.
 - (-f) Continue to monitor, and determine leak spread.

- (5) Document, as required.
- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 5
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:1

Task 1251 Perform Hazardous Liquid Leak Investigation

(a) *Task Guidance.* This task includes the investigation of reported or discovered leaks. This task also includes initiation of precautionary actions (make safe).

- (1) Select task procedure(s) and appropriate equipment.
- (2) Gather and/or verify information regarding the suspected leak.
 - (-a) location
 - (-b) pipeline contents
 - (-c) why leak is suspected
- (3) Mobilize to the site.
- (4) Make notifications upon arrival.
 - (-a) operations control
 - (-b) field location(s)
- (5) Visually assess the scene for any leak hazards.
- (6) Identify pipeline location and any other possible leak sources in the area.
- (7) Assess the area of the suspected/reported leak.
 - (-a) petroleum or hazardous liquid odors
 - (-b) vapor cloud
 - (-c) hissing or spraying noises
 - (-d) dead animals or vegetation
 - (-e) sheen on any water nearby
 - (-f) wet/soggy ground
- (8) If no leak exists, make notifications as required.
- (9) If a leak is found, verify the operator of the pipeline.

(-a) If the pipeline is operated by a different company, secure the area, and make notifications as required.

(-b) If the pipeline is operated by the individual's company, make notifications to Pipeline Control Center to close valves.

(10) Manually close applicable valves, if required.

(11) Make notifications, as appropriate.

(12) Document, as required.

(b) Potential applicability: L

(c) Difficulty: 3

(d) Importance: 5

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 1261 Perform Walking Gas Leakage Survey

(a) *Task Guidance.* This task includes conducting a walking gas leak survey utilizing gas detection survey equipment, documentation, and reporting an emergency condition.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify that equipment functions within specified parameters.

(-a) Inspect equipment.

(-b) Verify equipment is calibrated.

(-c) Test equipment with known sources, as applicable.

(3) Perform survey.

(-a) Survey appropriate locations in accordance with requirements.

(-b) Classify leaks per requirements.

(4) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 1271 Perform Mobile Gas Leakage Survey

(a) *Task Guidance.* This task includes conducting a mobile (other than walking) gas leakage survey utilizing leak-detection survey equipment (e.g., flame ionization, optical methane, laser), documentation, and reporting an emergency condition.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify that equipment functions within specified parameters.

(-a) Inspect equipment.

(-b) Verify equipment is calibrated.

(-c) Test equipment with known sources, as applicable.

(3) Perform survey.

(-a) Set instrument sensitivity if necessary.

(-b) Survey at appropriate speed in accordance with requirements.

(-c) Investigate leaks per requirements.

(4) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 1285 Inspect Water Crossing

(a) *Task Guidance.* This task includes using visual inspection by divers and/or instrumented detection equipment (sonar, probing, etc.) to inspect underwater pipeline facilities and crossing conditions. This task does not include the items addressed in [Task 1481](#), Diving: Perform Temporary Marking of Underwater Pipeline.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify that equipment functions within specified parameters.

(3) Determine various pipeline attributes, as applicable.

(-a) water elevation

(-b) waterway bed elevation

(-c) pipeline elevation

(-d) slope of banks

(-e) depth of cover

(4) Locate buried underwater pipelines. This may include use of probing, sonar, and/or diving.

(5) Inspect waterway crossing for the following conditions, as applicable:

(-a) landfall of the pipeline crossing

(-b) location of submerged pipeline

(-c) depth/amount of cover

(-d) pipeline damage

(-e) length of span of unsupported pipe

(-f) debris/obstructions on the exposed or submerged pipeline

(-g) exposed pipe

(6) Inspect adjacent banks for the following issues, as applicable:

(-a) evidence of release of product

(-b) excessive vegetation

(-c) encroachment activities

(-d) exposed pipe

- (-e) missing/damaged signs
- (-f) missing/damaged support structures
- (7) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 2
- (d) Importance: 3
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 1291 Locate Underground Pipelines

(a) *Task Guidance.* This task includes locating underground pipelines utilizing maps, records, and locating equipment. This task also includes placing temporary markers or markings.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Select method for locating the following:
 - (-a) direct connection/conductive
 - (-b) indirect connection/inductive
 - (-c) appropriate frequency, if applicable
- (3) Perform test equipment check to verify that equipment functions within specified parameters. Inspect equipment.
 - (-a) Verify battery strength.
 - (-b) Verify audible and visual indicators.
 - (-c) Check gain adjustments, as applicable.
 - (-d) Test equipment with known sources, as applicable.
- (4) Visually inspect locate area for the following, as applicable:
 - (-a) identification of the locate area (white lines)
 - (-b) pipeline markers
 - (-c) pipeline facilities (valve box, meter sets, regulator stations, etc.)
 - (-d) evidence of excavations
 - (-e) evidence of other utilities
 - (-f) previous locate marks (paint, whiskers, flags, etc.)
 - (-g) high-tension lines or other foreign lines that may have any effect on the signal
- (5) Locate pipeline.
 - (-a) Evaluate signal strength, as applicable.
 - (-b) Identify direction changes.
- (6) Pothole/expose/probe pipeline, as applicable.
- (7) Place temporary markers on successfully located pipeline following universal color codes and marking procedures/methods, as applicable. Use methods such as the following:
 - (-a) paint
 - (-b) flags/chasers/whiskers
 - (-c) stakes

(8) Validate/compare physical locate with existing documentation, including, but not limited to, the following:

- (-a) maps
- (-b) service cards
- (-c) as-builts
- (-d) construction drawings
- (9) Make notifications, as appropriate.
- (10) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 3
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: P & W/O
- (g) Span of control: 1:1

Task 1301 Install and Maintain Pipeline Markers

(a) *Task Guidance.* This task includes determining the location, placing, and maintaining of permanent pipeline markers.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Evaluate existing pipeline marker against requirements.
 - (-a) Verify identified lines marked in accordance with requirements.
 - (-b) Verify marker information/legibility.
 - (-c) Verify documentation of markers/locations.
 - (-d) Observe right-of-way (ROW), and report abnormalities to appropriate personnel.
- (3) Prepare to install pipeline marker.
 - (-a) Determine marker type and method of installation/repair.
 - (-b) Identify locations for marker placement.
 - (-c) Confirm pipe location.
- (4) Install pipeline markers.
 - (-a) Observe ROW, and report abnormalities to appropriate personnel.
 - (-b) Clear location where marker is going to be placed.
 - (-c) Verify line location.
 - (-d) Verify marker information matches line specifications.
 - (-e) During installation, verify proper depth to prevent movement and contact/damage on the pipe.
 - (-f) Verify proper placement over pipe.
 - (-g) Verify pipeline is sufficiently identified by the markers.
- (5) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 2
- (d) Importance: 1
- (e) Interval: 5 yr
- (f) Evaluation method

- (1) Initial: W/O
- (2) Sub: W/O
- (g) Span of control: 1:4

Task 1311 Inspect Pipeline Surface Conditions by Patrolling Right-of-Way or Easement

(a) *Task Guidance.* This task includes performing right-of-way or easement patrol (e.g., walking, flying, or driving) to visually identify signs of leaks, encroachments, conditions of the right-of-way, or any other signs of potential impact to pipeline safety or integrity. Includes reporting an emergency condition.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform patrol, examining for the following:

- (-a) signs of leaks
 - (-1) dead vegetation
 - (-2) vapor cloud
 - (-3) odor
 - (-4) visual or auditory evidence of escaped product

- (-b) encroachments
 - (-1) disturbed or displaced soil
 - (-2) unauthorized structures/equipment on or near the right-of-way

(-c) signs of conditions with potential impact to pipeline safety or integrity

- (-1) unintentional exposed pipeline
- (-2) earth movement
- (-3) vandalism
- (-4) missing or damaged markers

(3) Make notifications, as appropriate.

(4) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 1

(e) Interval: 5 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 1321 Perform Damage Prevention During Excavation Activities by or on Behalf of the Operator

(a) *Task Guidance.* This task includes ensuring the performance of damage prevention activities during excavation activities (e.g., verifying underground pipelines are marked, providing required notifications, use of spotter/swamper to guide equipment operator, probing, hand digging, potholing to verify location of bore-head).

(1) Select task procedure(s) and appropriate equipment.

(2) Damage prevention activities prior to excavation.

(-a) Verify that company facilities are located and marked.

(-b) Verify physical location, as applicable.

(3) Implement damage prevention actions during excavation activities, as applicable.

(-a) Provide spotter for equipment operator.

(-b) Properly support and protect pipeline when exposed.

(-c) Hand dig when necessary.

(4) If damage occurs or is found, stop excavation, and notify proper personnel.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 1331 Perform Damage Prevention Inspection During Third-Party Excavation or Encroachment Activities as Determined Necessary by Operator

(a) *Task Guidance.* When an operator inspects third-party excavations or encroachment activities, this task includes the inspection of those activities and actions to protect the operators' facilities, such as work stoppage and requiring proper support for operators' pipeline facility.

(1) Select task procedure(s) and appropriate equipment.

(2) Damage prevention activities prior to excavation.

(-a) Identify encroachment restrictions.

(-b) Verify that company facilities are located and marked.

(-c) Verify physical location, as applicable.

(3) Perform inspection to enforce damage prevention during and after third-party excavation or encroachment activities, as applicable.

(-a) Provide a company spotter.

(-b) Visually inspect pipeline for damage.

(-c) Ensure the pipe is physically located prior to any excavation with equipment.

(-d) Ensure the exposed pipeline is supported or protected.

(-e) Inform excavator to stop excavation, and notify operator if any unusual operating condition occurs.

(4) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: W/O

- (2) Sub: W/O
(g) Span of control: 1:1

Task 1341 Provide/Ensure Adequate Pipeline Support During Operator-Initiated Excavation Activities

(a) *Task Guidance.* This task includes the actions necessary to provide or ensure adequate pipeline support during excavation activities (e.g., installing bridging, bracing).

- (1) Select task procedure(s) and appropriate equipment.
- (2) Obtain pipeline support factors and select supports.
 - (-a) pipe composition (plastic, cast iron, steel, etc.)
 - (-b) length of exposed pipe
 - (-c) weight of exposed pipe
 - (-d) depth of trench underneath pipe
 - (-e) length of time pipe will be exposed
 - (-f) type of existing pipe joining
 - (-g) type of supports
 - (-h) quantity of supports
- (3) Identify locations to install supports.
 - (-a) distance from girth welds
 - (-b) distance from other pipeline components
 - (-c) horizontal distance between supports
- (4) Install bridging, bracing, or other specified support.
- (5) Visually inspect pipe and supports for the following:
 - (-a) coating damage
 - (-b) sagging
 - (-c) slippage
- (6) Take appropriate actions if any adverse support issues are observed.
 - (-a) Add additional supports.
 - (-b) Add different type of supports.
 - (-c) Make notifications, as appropriate.
- (7) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 4
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: W/O
 - (2) Sub: W/O
- (g) Span of control: 1:3

(21) **Task 1351 Inspect and Maintain Vault**

(a) *Task Guidance.* This task applies to the inspection and maintenance of vaults housing pressure-regulating and pressure-limiting equipment, having a volumetric internal content of 200 ft³ (5.7 m³) or more. This task also includes inspection of ventilating equipment, vault cover, sufficient drainage, and structural integrity. This

task does not include investigating to identify product leakage as addressed in

- [Task 1231](#), Perform Inside Gas Leak Investigation
- [Task 1241](#), Perform Outside Gas Leak Investigation
- [Task 1251](#), Perform Hazardous Liquid Leak Investigation

- (1) Select task procedure(s) and appropriate equipment.
- (2) Verify materials and procedures, as applicable.
- (3) Obtain entry permit, as applicable.
- (4) Inspect vault and ventilating equipment, as appropriate.
 - (-a) Ensure cover is tight-fitting, without openings, except to provide a means for venting.
 - (-b) Check locking devices.
 - (-c) Check vault and overall structure, including walls, ceiling, ladder, rails, and other components.
 - (-d) Check for drainage.
 - (-e) Ensure vents are free of debris and operating as designed.
 - (-f) Perform maintenance, as needed.
- (5) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 2
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: W/O
 - (2) Sub: W/O
- (g) Span of control: 1:1

Task 1361 Inspect, Test, and Maintain Station Emergency Shutdown System

(a) *Task Guidance.* This task includes verification that the station emergency shutdown system is functioning within specified parameters, after installation and prior to or during placing in service. This task also includes the repair or replacement, alteration, or refurbishment of the station emergency shutdown system and actions to verify operation and maintain the station emergency shutdown system.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Visually inspect each Emergency Shutdown Device (ESD) for the following:
 - (-a) loose electrical connections
 - (-b) mechanical defects
 - (-c) loose bolted or screwed connections
 - (-d) evidence of physical damage
- (3) Conduct the required tests to determine each ESD is functioning correctly.
- (4) Perform corrective maintenance on components of the ESD.
 - (-a) Correct any deficiencies found during the testing process.

(-1) If repairs cannot be made in a timely manner, make appropriate notifications.

(-b) Retest to confirm correct operation of the ESD component.

(5) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 1371 Operate Gas Pipeline From a System Control Center

(a) *Task Guidance.* This task includes the remote operation of a gas pipeline (e.g., monitoring operating parameters, notifications, remotely adjusting and maintaining pressure, remotely starting and stopping compressors).

(1) Select task procedure(s), including operating, monitoring, and alarm management.

(2) Monitor system operation.

(-a) Verify that flow, pressure, and gas characteristics are within normal range.

(-b) Recognize unexpected pressure variation, and take appropriate action, such as the following:

(-1) Remotely adjust system pressure.

(-2) Adjust system pressure by directing manual operation of compressors, pressure-regulating equipment, and valves.

(-3) Call for additional resources.

(-c) Recognize loss of communications, and take appropriate action.

(-d) Recognize if SCADA is updating properly, and take appropriate action.

(-e) Recognize alarms, and take appropriate action.

(3) Operate system.

(-a) Recognize when the line is packing, drafting, or running in steady state.

(-b) Determine if action is needed to adjust or maintain pressure.

(-c) Remotely adjust or maintain pressure by the following, as applicable:

(-1) identifying appropriate equipment for pressure adjustment

(-2) starting, stopping, or changing parameters of compressors

(-3) changing pressure-regulating set points

(-4) operating valves

(-d) Adjust or maintain pressure by directing manual operation of compressors, pressure-regulating equipment, and valves.

(-e) Verify that pressure adjustment brings system within required operating parameters.

(-f) Recognize equipment that fails to respond to commands, and take appropriate action.

(4) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 5

(d) Importance: 4

(e) Interval: 3 yr plus annual AOC training or evaluation

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 1381 Operate Gas Pipeline From a Local Facility Using Remote-Control Operations

(a) *Task Guidance.* This task includes the local facility remote-control operations of a gas pipeline (e.g., monitor operating parameters, notifications, remotely adjusting and maintaining pressure, remotely starting and stopping compressors).

(1) Select task procedure(s).

(2) Monitor system operation.

(-a) Verify that flow, pressure, and gas characteristics are within normal range.

(-b) Recognize unexpected pressure variation, and take appropriate action.

(3) Monitor local facility for alarms and notifications.

(-a) Recognize pressure alarms.

(-b) Evaluate the severity of the condition.

(-1) immediate response

(-2) scheduled response

(-c) Recognize information-only notifications.

(4) Initiate appropriate response.

(-a) Remotely adjust local facility pressure.

(-b) Adjust pressure by directing manual operation of compressors, pressure-regulating equipment, and valves.

(-c) Call for additional resources.

(5) Operate local facility.

(-a) Recognize the operating state of the local facility.

(-b) Determine if action is needed to adjust or maintain pressure.

(-c) Remotely adjust or maintain pressure by the following, as applicable:

(-1) identifying appropriate equipment for pressure adjustment

(-2) starting, stopping, or changing parameters of compressors

(-3) changing pressure-regulating set points

(-4) operating valves

(-d) Adjust or maintain pressure by directing manual operation of compressors, pressure-regulating equipment, and valves.

(-e) Verify that pressure adjustment brings local facility within required operating parameters.

(-f) Recognize loss of communication, and take appropriate action.

(-g) Recognize valve, pressure-regulating equipment, or compressors failing to respond to command, and take appropriate action.

(6) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 1391 Operate Liquids Pipeline From a System Control Center

(a) *Task Guidance.* This task includes the remote operation of a hazardous liquids pipeline (e.g., monitor operating parameters, notifications, remotely adjusting and maintaining pressure and flow, remotely starting and stopping pumps, monitor for pipeline leaks).

(1) Select task procedure(s), including operating, monitoring, and alarm management.

(2) Verify that flows, pressures, and product characteristics are within normal range.

(3) Continuously monitor the pressures and flow rates of the pipeline to look for any changes. Monitor the line balance for changes by monitoring volume in and out.

(-a) Recognize when line is packing, unpacking, or running in a steady state.

(-b) Recognize loss of communications, and take appropriate action.

(-c) Recognize if SCADA is updating properly, and take appropriate action.

(-d) Recognize pressure alarms, and take appropriate action.

(-e) Recognize leak alarm, and take appropriate action.

(4) If there is an unexpected variation, take appropriate action, such as starting or stopping a pump, opening a valve, etc.

(5) Verify open flow path from origination to destination.

(6) Activate the pump at the origination point, and proceed downstream to the delivery point.

(7) Activate downstream station upon arrival of a pressure rise from upstream station.

(8) Identify when pressure and/or flow is appropriate to remotely open or close valves or other equipment.

(-a) Identify why operation is necessary and the expected outcome on operations.

(9) Identify appropriate valve, unit, or other equipment, and send appropriate command.

(-a) Recognize valve or pumps failing to respond to command, and take appropriate action.

(10) Shut down pump(s) beginning at the origination point, and proceed downstream to the destination. Some pumps may remain operational depending on the line profile.

(-a) Maintain appropriate pressure to minimize contamination of products, and leave pipeline in proper condition for startup.

(-b) Predict/prevent pressure waves during shutdown, and take appropriate action.

(11) Document, as required.

(b) Potential applicability: L

(c) Difficulty: 5

(d) Importance: 4

(e) Interval: 3 yr plus annual AOC training or evaluation

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 1401 Operate Liquids Pipeline From a Local Facility Using Remote-Control Operations

(a) *Task Guidance.* This task includes the local facility remote operation of a hazardous liquids pipeline (e.g., monitoring operating parameters, notifications, remotely adjusting and maintaining pressure and flow, remotely starting and stopping pumps, monitoring for pipeline leaks).

(1) Select task procedure(s).

(2) Ensure operational parameters are within normal range, and take appropriate action when changes are needed, as applicable. Possible parameters may include, but are not limited to, the following:

(-a) flow

(-b) pressure

(-c) gravity

(-d) temperature

(-e) fluid levels

(3) Monitor alarms, and take appropriate action, as applicable. Possible alarms may include, but are not limited to, the following:

(-a) pressure

(-b) flow

(-c) temperature

(-d) gravity

(-e) leak

(-f) fluid level

(-g) loss of communications

(4) Pump startup

(-a) Verify correct valves, station piping, and tanks are aligned prior to startup of local pump, as applicable.

(-b) Make appropriate notifications prior to startup of pump.

(-c) Initiate pump startup sequence, and monitor operating parameters.

(5) Pump shutdown

(-a) Make appropriate notifications prior to shutdown of pump.

(-b) Initiate pump shutdown sequence, and monitor operating parameters.

(-c) Verify correct valves, station piping, and tanks are aligned after shutdown is complete, as applicable.

(6) Document, as required.

(b) Potential applicability: L

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 1411 Perform Indirect Inspection

(a) *Task Guidance.* This task includes indirect inspection (e.g., alternating current voltage gradient). This task may also be performed through other approved methods as addressed in

– Task 0011, Conduct Close Interval Survey

– Task 0021, Measure Soil Resistivity

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment check to verify that equipment functions within specified parameters.

(-a) Inspect equipment.

(-b) Verify equipment is calibrated.

(-c) Test equipment with known sources, as applicable.

(3) Conduct indirect inspection.

(-a) Identify segment being inspected.

(-b) Collect and verify data.

(4) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 1431 Diving: Measure Structure-to-Electrolyte Potential

(a) *Task Guidance.* This task includes using measurement equipment to take a reading of the potential between the underwater structure and electrolyte (fresh or salt water) and record data. This task does not include the items addressed in Task 1481, Diving: Perform Temporary Marking of Underwater Pipeline.

(1) Select task procedure(s) and appropriate equipment.

(2) Review the job requirements for the specific application. Topside and diver personnel are involved in this step. Utilize survey data, initial construction blueprints, construction maps, GPS, etc.

(-a) location characteristics

(-b) depth of water

(-c) client preference

(3) Perform test equipment check.

(-a) Verify half-cell condition.

(-b) Verify calibration of proper equipment.

(-c) Verify equipment functions within specified parameters.

(4) Identify and locate test point (performed by diver personnel). Verify using drawings, maps, survey data, pneumofathometer readings, diver video, or supervisor/diver communications.

(5) Measure structure-to-electrolyte potential. Topside and diver personnel are involved in this step.

(-a) Connect lead to structure.

(-b) Take proximity and/or contact readings.

(-c) Verify polarity.

(-d) Record cathodic protection readings.

(-e) Recognize/identify readings outside of normal range.

(6) Make notifications, as appropriate.

(7) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 1

(d) Importance: 3

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:0

Task 1461 Diving: Measure and Characterize Corrosion and Mechanical Damage on Underwater Pipeline

(a) *Task Guidance.* This task includes activities to measure and characterize corrosion or mechanical damage on buried or submerged pipeline. This task also includes the investigation to determine the extent of corrosion and recording data.

(1) Select task procedure(s) and appropriate equipment.

(2) Review the job requirements for the specific application. Topside and diver personnel are involved in this step. Utilize survey data, initial construction blueprints, construction maps, GPS, etc.

(-a) location characteristics

(-b) depth of water

(-c) client preference

(3) Perform test equipment check to verify that equipment functions within specified parameters.

- (-a) Inspect equipment.
- (-b) Verify equipment is calibrated.
- (-c) Test equipment with known sources, as applicable.
- (4) Prepare surface (performed by diver).
 - (-a) Thoroughly clean area to be tested (e.g., marine growth, sediment, scale).
 - (-b) Remove coating to expose pipe, as applicable.
 - (-c) Ensure pits are free of debris.
- (5) Perform visual/tactile inspection of the pipeline/facility and report findings (performed by diver). Identify types and characteristics of the following:
 - (-a) corrosion: pits, rust, scale, etc.
 - (-b) mechanical damage: dent, gouge, buckle, ovality, etc.
- (6) Measure and classify marine growth (performed by diver).
 - (-a) Classify marine growth as soft or hard growth.
 - (-b) Measure thickness using probe, soft tape measure, or other appropriate equipment.
 - (-c) Report type, thickness, and coverage percentage.
- (7) Measure pit depth and diameter with pit gauge. Obtain multiple readings and outline or map areas of severe pitting (performed by diver).
 - (-a) depth, width, and length
 - (-b) orientation and location
- (8) Place transducer to take ultrasonic thickness measurements (performed by diver).
 - (-a) Hold firmly in contact with the surface.
 - (-b) Obtain multiple readings.
 - (-c) Post-calibrate the ultrasonic thickness meter after taking measurements.
- (9) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 2
- (d) Importance: 3
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:0

Task 1471 Diving: Install Galvanic Anodes on Underwater Pipeline

- (a) *Task Guidance.* This task includes the installation of galvanic anodes on submerged pipelines. This task does not include welding or measuring structure-to-electrolyte potential as addressed in
 - [Task 0801](#), Perform Welding
 - [Task 1431](#), Diving: Measure Structure-to-Electrolyte Potential
- (1) Select task procedure(s) and appropriate equipment.

- (2) Review the job requirements for the specific application. Topside and diver personnel are involved in this step. Utilize survey data, initial construction blueprints, construction maps, GPS, etc.
 - (-a) location characteristics
 - (-b) depth of water
 - (-c) client preference
- (3) Prepare surface.
 - (-a) Prepare area for installation of U-bolts, clamps, electrical connection, etc.
 - (-b) Diver uses: hand tools, tugger, scraper, barnacle buster, hydraulic impact tools, etc.
- (4) Install anode(s). Install bracelet anodes, sled anodes, or platform anodes in accordance with manufacturer's instructions.
- (5) Perform electrical connection.
 - (-a) Attach bonding strap, pigtail, or cable to achieve electrical contact according to appropriate procedures (clamp-and-contact bolt or wet welding).
 - (-b) Verify anode has electrical contact with the pipeline or structure, and take cathodic protection readings, if applicable.
- (6) Perform post-installation inspection. Diver and topside personnel are both involved in this step.
 - (-a) Check connections for gaps, and verify anode position with pneumofathometer readings.
 - (-b) Confirm the presence of calcareous deposits (white powder) and bubbles on the surface of the new anodes.
- (7) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 2
- (d) Importance: 1
- (e) Interval: 5 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:0

Task 1481 Diving: Perform Temporary Marking of Underwater Pipeline

- (a) *Task Guidance.* This task includes locating buried underwater pipelines utilizing probes or water jets, etc. This task also includes placing temporary markers (e.g., sonar reflectors, buoys).
 - (1) Select task procedure(s) and appropriate equipment.
 - (2) Review the job requirements for the specific application. Topside and diver personnel are involved in this step. Utilize survey data, initial construction blueprints, construction maps, GPS, etc.
 - (-a) location characteristics
 - (-b) depth of water
 - (-c) client preference
 - (3) Perform test equipment check to verify that equipment functions within specified parameters.

- (-a) Inspect equipment.
- (-b) Verify equipment is calibrated.
- (-c) Test equipment with known sources, as applicable.
- (4) Locate the line. Techniques vary depending on pipeline diameter and water conditions.
 - (-a) topside personnel locating method: scanning sonar
 - (-b) diving personnel locating methods: hand jet, hand probing, water probing, gradiometer, bottom sweeps
- (5) Determine pipeline depth using probe or pneumofathometer, as applicable. Topside and diver personnel are involved in this step.
- (6) Select and install pipeline markers using cane poles, buoys (secured to pipeline or clump weight), sonar reflectors, and sonar pingers, as appropriate.
- (7) Document, as required.
 - (b) Potential applicability: L, G, D
 - (c) Difficulty: 2
 - (d) Importance: 3
 - (e) Interval: 3 yr
 - (f) Evaluation method
 - (1) Initial: W/O
 - (2) Sub: W/O
 - (g) Span of control: 1:0

Task 1491 Diving: Move an Active Underwater Pipeline

- (a) *Task Guidance.* This task includes movement of active underwater pipeline (e.g., installation of slings, water jetting).
 - (1) Select task procedure(s) and appropriate equipment.
 - (2) Review the job requirements for the specific application. Topside and diver personnel are involved in this step. Utilize survey data, initial construction blueprints, construction maps, GPS, etc.
 - (-a) location characteristics
 - (-b) depth of water
 - (-c) client preference
 - (3) Review the plan for movement.
 - (-a) Notify appropriate personnel prior to pipeline movement activity.
 - (-b) Verify pressure reduction, as appropriate.
 - (-c) Identify isolation valves upstream and downstream.
 - (-d) Ensure that all members of movement team understand the plan.
 - (-e) Plan for small incremental movements to reduce stress.
 - (4) Prepare pipeline for movement.
 - (-a) Ensure excavation activities are performed according to appropriate procedures.
 - (-b) Complete a visual/tactile inspection of the pipeline.

- (-c) Install rigging and lifting devices.
- (5) Move segment to new location.
 - (-a) Apply lifting devices for lowering to an even grade (e.g., crane, vessel, lift bags, rigging).
 - (-b) Perform hand jetting for lowering pipeline to an even grade.
 - (-c) Move pipe into new position according to appropriate procedures outlined in movement plan.
- (6) Provide support during segment disturbance. Apply lifting devices and any appropriate rigging at predetermined locations.
- (7) Inspect for physical damage, coating damage, and/or unacceptable stresses.
 - (-a) Conduct visual/tactile inspection of the pipeline.
 - (-b) Check for insufficient support or free-span pipe.
 - (-c) Inspect for physical or coating damage from improper use of rigging or lifting equipment.
 - (-d) Take pneumofathometer readings to ensure the pipeline is at the correct depth or grade.
- (8) Make notifications, as appropriate.
- (9) Document, as required.
 - (b) Potential applicability: L, G, D
 - (c) Difficulty: 3
 - (d) Importance: 4
 - (e) Interval: 3 yr
 - (f) Evaluation method
 - (1) Initial: W/O
 - (2) Sub: W/O
 - (g) Span of control: 1:0

Task 1501 Diving: Install, Replace, or Repair Support Structures on Existing Underwater Pipelines (21)

- (a) *Task Guidance.* This task includes installing, replacing, and repairing support structures on existing underwater pipelines.
 - (1) Select task procedure(s) and appropriate equipment.
 - (2) Review the job requirements for the specific application. Topside and diver personnel are involved in this step. Utilize survey data, initial construction blueprints, construction maps, GPS, etc.
 - (-a) location characteristics
 - (-b) depth of water
 - (-c) client preference
 - (3) Inspect existing support (performed by diver). Clean and inspect area on the pipeline or structure for damage.
 - (4) Confirm reduction in pipeline pressure according to appropriate specifications. Topside personnel verify with operator and check gauges.

(5) Install, replace, or repair supports using appropriate equipment (e.g., hand tools, lift bags, grout bags, sand/cement bags, concrete mat, clamps, bolts, riser caps, isolation material, and knee brace):

(-a) Install temporary supports to stabilize pipeline: lift bags, cranes, etc.

(-b) Remove damaged support, if applicable.

(-c) Properly install or repair support structures according to appropriate procedures.

(-d) Remove temporary supports according to appropriate procedures.

(6) Perform a final inspection of the replaced or repaired support structure.

(-a) Ensure correct position and that support structure is secured correctly.

(-b) Inspect for adequate support.

(-c) Install additional structures as necessary to rectify unacceptable stress and at crossings: Pipeline separation should be 18 in. (450 mm) or more. Determine pipeline separation by pneumofathometer readings.

(-d) Install support structures between pipelines (mats or bags).

(-e) Inspect for physical or coating damage from improper use of rigging or lifting equipment.

(7) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 2

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:0

(21) Task 1511 Diving: Perform Underwater Flange Assembly and Disassembly

(a) *Task Guidance.* This task includes the assembly of flanges, disassembly of flanges, bolting in sequence, and torquing, as specified.

(1) Select task procedure(s) and appropriate equipment.

(2) Review the job requirements for the specific application. Topside and diver personnel are involved in this step. Utilize survey data, initial construction blueprints, construction maps, GPS, etc.

(-a) location characteristics

(-b) depth of water

(-c) client preference

(3) Confirm that lockout/tagout, purging, and depressurization procedures have been performed.

(4) Prepare/inspect the flange surface and seals.

(-a) Inspect (visual/tactile) flange for existing damage that may interfere with mating procedures.

(-b) Prepare surface and seals typically without lubricant to avoid collection of debris.

(-c) Clean debris from seals and O-ring groove with pneumo hose.

(5) Properly align flanges.

(-a) Inspect to ensure proper rating, condition, alignment, and gasket installation.

(-b) Align using handling frame, drift pins, and lacing slings.

(-c) Support using cranes and forklifts.

(6) Install preliminary bolts and gasket.

(-a) Install preliminary bolts to hold flanges together and allow insertion of O-ring or ring gasket.

(-b) Install gasket using skillet.

(7) Install and tighten remaining bolts.

(-a) Install remaining bolts.

(-b) Tighten bolts in the specified sequence to the specified torque.

(8) Inspect the assembled flange. Check for proper alignment, damage, missing bolts, and properly seated O-ring or ring gasket.

(9) Perform general flange disassembly.

(-a) Identify differential pressure, stored energy/tension, and hazardous fluids.

(-b) Loosen and remove flange bolts.

(-c) Remove ring gasket.

(-d) Plug or cap the pipeline ends according to appropriate procedures (e.g., blind flange, internal plug).

(-e) Remove pipeline components as required using cranes, rigging, and other lifting equipment.

(10) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:0

Task 1521 Diving: Install Pipe-End Connectors

(a) *Task Guidance.* This task includes the installation of pipe-end connectors (e.g., mechanical gripping, cold forged) on underwater pipelines.

(1) Select task procedure(s) and appropriate equipment.

(2) Review the job requirements for the specific application. Topside and diver personnel are involved in this step. Utilize survey data, initial construction blueprints, construction maps, GPS, etc.

(-a) location characteristics

(-b) depth of water

(-c) client preference

(3) Identify and use appropriate equipment: drift pins, lacing slings, wrench, hydraulic impact, lift bags, cranes, tugger, davits, come-alongs, handling frame, etc.

(4) Prepare end connector. Topside personnel can assist with this step.

- (-a) Confirm type of end connector to be installed.
- (-b) Ensure seals are free of debris.
- (-c) Check the integrity of the seals according to manufacturer's specifications.
- (5) Identify segment characteristics. Inspect pipeline condition: flat spots, ovality, corrosion, wall thickness, seams, etc.
- (6) Prepare pipe for installation of end connector.
 - (-a) Ensure appropriate isolation measures have been implemented.
 - (-b) Ensure pipeline is prepared to manufacturer's specifications using appropriate tools including grit blaster, cavi blaster, water blaster, circular saw, wedges/mauls, buffing wheels or pads, etc.
- (7) Install end connector to specified insertion depth.
 - (-a) Ensure seals are free of debris.
 - (-b) Perform pressure test, if applicable.
- (8) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 4
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:0

Task 1531 Diving: Install Mechanical Clamps or Sleeves

- (a) *Task Guidance.* This task includes the installation of mechanical clamps or sleeves on underwater pipelines.
- (1) Select task procedure(s) and appropriate equipment.
- (2) Review the job requirements for the specific application. Topside and diver personnel are involved in this step. Utilize survey data, initial construction blueprints, construction maps, GPS, etc.
 - (-a) location characteristics
 - (-b) depth of water
 - (-c) client preference
- (3) Identify and use appropriate equipment: drift pins, lacing slings, wrench, hydraulic impact, lift bags, cranes, tugger, davits, come-alongs, handling frame, etc.
- (4) Prepare clamp or sleeve. Topside personnel can assist with this step.
 - (-a) Confirm type of clamp or sleeve to be installed.
 - (-b) Ensure seals are free of debris.
 - (-c) Check the integrity of the seals according to manufacturer's specifications.
- (5) Identify segment characteristics. Inspect pipeline condition: flat spots, ovality, corrosion, wall thickness, seams, etc.
- (6) Prepare pipe for installation of clamp or sleeve.
 - (-a) Ensure appropriate isolation measures have been implemented.

- (-b) Monitor appropriate pressure and flow rate during repair activities.
- (-c) Ensure pipeline is prepared to manufacturer's specifications using appropriate tools including grit blaster, cavi blaster, water blaster, circular saw, wedges/mauls, buffing wheels or pads, etc.
- (7) Install clamp or sleeve.
 - (-a) Ensure seals are free of debris.
 - (-b) Center the clamp over the defect.
 - (-c) Tighten bolts in the specified sequence to the specified torque.
 - (-d) Check the integrity of the seals.
 - (-e) Perform pressure test, if applicable.
- (8) Document, as required.
- (b) Potential applicability: L, G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:0

Task 1541 Diving: Perform an Underwater Mechanical Tap

(21)

- (a) *Task Guidance.* This task includes performing tapping, including the installation of the isolation valve and tapping equipment.
- (1) Select task procedure(s) and appropriate equipment.
- (2) Review the job requirements for the specific application. Topside and diver personnel are involved in this step. Utilize survey data, initial construction blueprints, construction maps, GPS, etc.
 - (-a) location characteristics
 - (-b) depth of water
 - (-c) client preference
- (3) Identify necessary equipment, and remove coating for the length of the hot tap clamp plus 1 ft (0.3 m) to 2 ft (0.6 m) on either side. Clean pipeline to reveal bare shiny metal with a smooth surface.
 - (-a) water blaster
 - (-b) buffer
 - (-c) grit blaster
 - (-d) scraper
- (4) Conduct pipeline quality checks, and ensure surface preparation for the type of sleeve, including the following, as applicable:
 - (-a) Perform visual/tactile inspection.
 - (-b) Conduct ovality checks.
 - (-c) Check wall thickness and integrity with UT thickness gauge. Wall thickness may be determined by topside personnel or by using a gauge with an underwater indicator.
 - (-d) Grind the length of the hot tap flush.

(5) Install clamp according to appropriate procedures.

(-a) Inspect pipeline and ditch/work area.

(-b) Place dead-man anchor on bottom as connection point for the inverter line of the lift bag.

(-c) Ensure equipment is not lowered directly above the pipeline.

(-d) Avoid accidental contact of equipment with the pipeline or natural bottom during installation.

(-e) Ensure proper alignment of clamp on pipeline.

(-f) Close clamp using appropriate procedures (e.g., hydraulic rams, manually).

(6) Engage sealing elements. Tighten appropriate bolts according to manufacturer procedures.

(7) Conduct pressure test to check integrity of the seals. Monitor the clamp seal areas for seal failure.

(8) Perform the tap.

(-a) Install pollution dome.

(-b) Ensure valve is open.

(-c) Connect hydraulic hoses, if applicable.

(-d) Check indicator to confirm the valve is open.

(-e) Advance the tool until it contacts the pipeline.

(-f) Engage and monitor the cutting device.

(-g) Monitor the cutting device during operation for proper travel distance.

(9) Isolate the tapping equipment.

(-a) Disengage and retract the cutting device according to appropriate procedures.

(-b) Close the valve.

(-c) Check indicator to confirm valve position.

(10) Remove the tapping equipment.

(-a) Bleed pressure from the hot tapping tool by opening the bleeder valve.

(-b) Remove the hot tapping tool.

(-c) Install blind flange or complete tie-in according to operator specifications.

(-d) Recover tool to the surface.

(11) Retrieve coupon.

(-a) Check for presence of coupon.

(-b) Secure coupon, if present.

(-c) Follow retrieval or notification procedures, if not present.

(12) Ensure coating is repaired, and pipeline is buried, as required.

(-a) Use wrap or two-part epoxy repair as appropriate.

(-b) Support and cover pipeline, as required.

(13) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:0

Task 1551 Diving: Perform Stopping of Pipe

(a) *Task Guidance.* This task includes the insertion and removal of a stopper (stopple) as well as pressure verification. This task does not include the items addressed in [Task 1541](#), Diving: Perform an Underwater Mechanical Tap.

(1) Select task procedure(s) and appropriate equipment.

(2) Review the job requirements for the specific application. Topside and diver personnel are involved in this step. Utilize survey data, initial construction blueprints, construction maps, GPS, etc.

(-a) location characteristics

(-b) depth of water

(-c) client preference

(3) Identify necessary equipment to remove coating and clean pipeline.

(-a) water blaster

(-b) buffer

(-c) grit blaster

(-d) scraper

(4) Identify segment(s) that requires stopping, confirm pipeline operations, and conduct pipeline quality checks.

(-a) Locate site, and remediate excavated area, as required.

(-b) Ensure coating is removed.

(-c) Perform visual/tactile inspection.

(-1) Inspect plugs, fittings, and equipment.

(-2) Verify sealing elements are in good condition.

(-d) Check wall thickness and integrity with UT thickness gauge. Wall thickness may be determined by topside personnel or by using a gauge with an underwater indicator.

(-e) Ensure pipeline pressure and flow rate are appropriate according to requirements.

(-f) Ensure isolation measures have been implemented.

(5) Install plugging machine according to appropriate procedures.

(-a) Place dead-man anchor on bottom as connection point for the inverter line of the lift bag.

(-b) Ensure equipment is not lowered directly above the pipeline.

(-c) Avoid accidental contact of equipment with the pipeline or natural bottom during installation.

(-d) Ensure proper alignment of plugging machine on flange.

(-e) Install and tighten bolts according to manufacturer procedures.

(-f) Pressure test equipment seals, if required.

(6) Install stopper.

(-a) Equalize pressure, open valve, and lower the plug into the pipeline until a seal is obtained.

(-b) Retract plugging shaft.

(-c) Ensure seals are holding properly, and drain pipeline section as required.

(-d) Close valve and relieve the pressure from the plugging machine.

(7) Remove stopper.

(-a) Equalize pressure in isolated segment.

(-b) Retract plugs, close valves, release static pressure, and remove plugging machine.

(8) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:0

Task 1631 Launch or Receive Internal Devices (Pigs) With a Temporary Launcher or Receiver for Lines Not in Service

(a) *Task Guidance.* This task consists of inserting or removing internal devices (pigs) on pipeline systems not in service. This task does not include installing temporary launchers and receivers as addressed in

- Task 0731, Join Pipe Using Flange Assembly
- Task 0801, Perform Welding

(1) Select task procedure(s) and appropriate equipment.

(2) Identify and locate the following:

(-a) associated valve(s) for launching and/or receiving operation

(-b) proper sized device to be used

(3) Load device (pig).

(-a) Insert device (pig).

(-b) Install temporary launcher and/or receiver, as applicable.

(-c) Close access point prior to pressurization.

(4) Ensure receiving component(s) is set to properly receive cleaning device (pig).

(5) Operate valves to launch, and move device (pig).

(-a) Open proper valve(s) to pressurize system.

(-b) Monitor pressure to ensure proper launching and receiving of device.

(6) Receive/remove identified internal devices.

(-a) Depressurize pipe, as applicable.

(-b) Remove device from pipe.

(-c) Verify realignment of pipeline system by opening/closing proper valve(s), as applicable.

(7) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 5

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:2

Task 1641 Launch or Receive Internal Devices (Pigs) Using Traps

(a) *Task Guidance.* This task consists of isolating pipeline barrels, relieving pressure, inserting or removing internal devices, pressurizing barrel, and launching/receiving internal devices (pigs). These devices may include, but are not limited to, inspection, cleaning, batching, or plugging. This task does not include the items addressed in Task 0301, Open and Close Valves Manually.

(1) Select task procedure(s) and appropriate equipment.

(2) Identify and locate the following:

(-a) associated valve(s) for launching and/or receiving operation

(-b) proper sized device to be used

(3) Follow appropriate isolation procedures for launching or receiving operation.

(-a) Ensure liquids or vapors are not accidentally introduced into the work area.

(-b) Ensure system block valve(s) are properly positioned.

(-c) Ensure launcher/receiver doors are properly sealed.

(4) Depressurize launching or receiving barrels.

(-a) Monitor pressure to ensure proper launching and receiving of device (pig).

(5) Load, launch, and monitor identified internal devices (pigs).

(-a) Monitor for hazardous vapors before and during the pigging operation.

(-b) Load device (pig).

(-c) Open proper valve(s) to pressurize barrel/system, and then introduce device into system.

(-d) Monitor pressure to maintain the pig run.

(-e) Monitor pressure at receiver to allow for device to be received, as applicable.

(6) Receive/remove identified internal devices (pigs).

(-a) Isolate receiver.

(-b) Depressurize receiving barrel.

(-c) Ensure liquids or vapors are not accidentally introduced into the work area.

(-d) Remove device from barrel.

(7) Realign all identified valve(s) to normal operations.

(-a) Verify realignment of pipeline system by opening/closing proper valve(s).

(8) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 5

(e) Interval: 3 yr

- (f) Evaluation method
- (1) Initial: P & W/O
- (2) Sub: W/O
- (g) Span of control: 1:2

Task 1651 Perform Purging of Pipeline Facilities

(a) *Task Guidance.* This task includes actions to be taken to safely purge pipeline facilities using natural gas, inert gas, or air. This task does not include other tasks that may be performed during purging as addressed in

- Task 0301, Open and Close Valves Manually.
- Task 0311, Operate Valves Manually to Adjust Flow/Pressure and Monitor for Changes
- Task 1201, Isolate Service Lines Temporarily, Including Service Discontinuance
- Task 1381, Operate Gas Pipeline From a Local Facility Using Remote-Control Operations

(1) Select task procedure(s) and appropriate equipment.

(2) Identify and verify valves/control methods on pipeline facilities are in correct position.

(-a) Ensure direction of flow for purge.

(-b) Ensure segment to be purged is bonded as required.

(-c) Isolate the pipeline sections to be purged, where required.

(-d) Ensure gages are set as specified by procedure.

(3) Verify adequate handling capability for purge (flares, silencers, stacks, etc.), if required.

(-a) Monitor weather conditions to ensure safe environment for the purge.

(-b) Establish use of flares, silencers, stacks, etc., as specified by procedure(s) when applicable.

(4) Ensure proper placement and grounding of air handler(s) as specified by procedure, if required.

(5) Perform purge.

(-a) Open control point valve.

(-b) Establish purge pressure as specified by procedure and purge plan, if applicable.

(6) Verify the pipeline facilities have been purged of all air or hazardous vapors by use of an acceptable instrument.

(-a) Sample air at purge outlet with use of calibrated equipment.

(-b) Continue purge as specified by procedure and purge plan, if applicable.

(-c) Upon successful purge, close all purge points as specified by procedure.

(7) Document, as required.

(b) Potential applicability: L, G, D

(c) Difficulty: 3

(d) Importance: 5

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 1661 Perform Purging of Hazardous Liquids Pipeline Facilities

(a) *Task Guidance.* This task includes actions to be taken to safely purge or drain down hazardous liquids pipeline facilities. This task does not include other tasks that may be performed during purging as addressed in

- Task 0301, Open and Close Valves Manually
- Task 0311, Operate Valves Manually to Adjust Flow/Pressure and Monitor for Changes.

– Task 1391, Operate Liquids Pipeline From a System Control Center

(1) Select task procedure(s) and appropriate equipment.

(2) Identify the requirements for purging hazardous liquids from pipeline facilities.

(-a) Determine what method of product isolation will be used.

(3) Identify the correct valves for isolating the segment of pipeline to be purged.

(-a) Ensure each valve identified for isolation is in its correct position, open or closed.

(-b) Ensure all appropriate lockout/tagout procedures and permitting are followed.

(-c) Identify pipeline condition-monitoring points to determine tight shut-off of isolation valves.

(-d) Ensure pipeline condition-monitoring points indicate the pipeline is empty and no residual product remains.

(4) Ensure the identification of any drain-down equipment has been made and the equipment is staged correctly for the purging process.

(-a) Locate low-point drain connections as required to evacuate any remaining product.

(-b) Install any low-point drain connections as required to evacuate any remaining product.

(-c) Ensure all connecting components are compatible with the product in the pipeline being purged.

(-d) Ensure any flaring equipment is properly located and configured to process pipeline product as it exits the pipeline.

(5) Following the purging procedure for the pipeline facilities being purged, perform the following procedure:

(-a) Properly monitor the pipeline facility operating conditions to determine the extent of the purge.

(-b) Ensure all temporary connections are leak free.

(-c) Ensure any temporary product tankage is monitored for proper level and pressure.

(6) Using the drain connections, ensure all product has been purged from the pipeline.

(-a) Using operating condition-monitoring equipment (pressure and temperature indicators), verify all product is purged from the pipeline segment.

(-b) Isolate the segment being purged, and monitor pressures and temperatures to determine if any trapped product remains in the pipeline.

(-c) Ensure proper use of flammable mixture detectors is followed to ensure the purge material doesn't interfere with the detector's operation.

(7) Document, as required.

(b) Potential applicability: L, G

(c) Difficulty: 3

(d) Importance: 5

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: W/O

(g) Span of control: 1:1

Task 1671 Inspect and Maintain a Pipeline Heater

(a) *Task Guidance.* This task includes verification that the pipeline heater is functioning within specified parameters. This task also includes actions to keep the pipeline heater operating safely and efficiently. This task does not include inspecting, testing, and maintaining pressure-regulating and pressure-relief devices as addressed in

– Task 0381, Inspect, Test, and Maintain Spring-Loaded, Pressure-Regulating Device

– Task 0411, Inspect, Test, and Maintain Spring-Loaded, Pressure-Limiting, or Pressure-Relief Device

(1) Select task procedure(s) and appropriate equipment.

(2) Visually inspect overall condition of heater, including the following:

(-a) presence of corrosion

(-b) condition of supports

(-c) glycol level in tank (if heater is operating upon arrival)

(-d) signs of glycol leak (e.g., tank leakage)

(-e) external cover of shell for signs of deterioration or damage (e.g., metal disbanding, holes in cover exposing shell insulation)

(-f) readability and spanning of gauges

(3) Inspect first- and second-stage regulators/reliefs, if applicable.

(4) Inspect water bath and gas temperature control valves, verifying that

(-a) control valve set point equals water bath temperature.

(-b) heater is cycling at required temperature.

(-c) control valve is seated and operating properly.

(-d) safety devices are operating properly (e.g., low water shutoff, high stack temperature), if applicable.

(5) Verify pilot safety/alarm functioning properly.

(-a) Extinguish pilot.

(-b) Verify main burner shutdown.

(6) Inspect/clean pilot and main burner.

(-a) Inspect and clean the following:

(-1) igniter system including flame rod, igniter, and wiring/electric devices

(-2) pilot orifice

(-3) main burner

(-4) pilot burner air filter, if applicable

(-5) secondary air filter, if applicable

(-b) Blow out flame arrestor and fire tube.

(7) Restart heater.

(-a) Verify relighter operation including the following:

(-1) battery voltage check

(-2) condition of solar panel

(-b) Light pilot burner.

(-c) Slowly open main burner valve.

(-d) Activate main burner.

(-e) Verify

(-1) burner flame characteristics indicate proper operation (e.g., blue flame, approximately half the distance of the burner tube).

(-2) noise level meets requirements.

(-3) temperature controllers operate correctly.

(-f) Check for leaks.

(8) Return heater to normal operations. Verify

(-a) glycol level is appropriate.

(-b) heater is cycling at required temperature.

(9) Take glycol sample, as required.

(-a) Conduct freeze point test, if applicable.

(-b) Recirculate water bath, if applicable.

(10) Document, as required.

(b) Potential applicability: G, D

(c) Difficulty: 4

(d) Importance: 4

(e) Interval: 3 yr

(f) Evaluation method

(1) Initial: P & W/O

(2) Sub: P & W/O

(g) Span of control: 1:1

Task 1681 Inspect, Test, and Maintain Liquid Knockout (Dehydration) System

(a) *Task Guidance.* This task includes verification that the liquid knockout system is functioning within specified parameters after installation and prior to or during placement in service. This task also includes actions to keep the system operating safely and efficiently.

(1) Select task procedure(s) and appropriate equipment.

(2) Perform test equipment checks, as applicable.

(-a) Verify calibration of equipment.

(-b) Inspect equipment for abnormal conditions (e.g., broken or missing parts).

(-c) Verify equipment against known sources.

(3) Perform walk-around inspection of above-grade liquid knockout system including the following equipment, as applicable:

- (-a) pressure differential on scrubbers and/or separators (read gauge, display monitors, or dead weight)
- (-b) fluid levels and set points for automatic dump valves
- (-c) dump valve, manually activate to ensure operation
- (-d) separator and accumulator
- (-e) filter separators

(4) Perform preventive maintenance on liquid knockout system including filter replacement, as applicable.

- (-a) Remove separator from service.
 - (-b) Isolate and prepare for filter replacement.
 - (-c) Replace filter.
 - (-d) Verify operation of equipment.
 - (-e) Ensure relief valve is locked/car sealed in open position.
 - (-f) Return separator to service.
- (5) Document, as required.
- (b) Potential applicability: G, D
 - (c) Difficulty: 3
 - (d) Importance: 4
 - (e) Interval: 3
 - (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
 - (g) Span of control: 1:3

Task 1691 Inspect, Test, and Maintain Glycol Dehydration System

(a) *Task Guidance.* This task includes verification that the glycol dehydration system is functioning within specified parameters after installation and prior to or during placement in service. This task also includes the repair or replacement, alteration, or refurbishment of the dehydration system and actions to keep the system operating safely and efficiently.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Perform test equipment checks, as applicable.
 - (-a) Verify calibration of equipment.
 - (-b) Inspect equipment for abnormal conditions (e.g., broken or missing parts).
 - (-c) Verify equipment against known sources.
- (3) Perform walk-around inspection and testing of glycol gas dehydration system including the following, as applicable:
 - (-a) operating parameters and test controls
 - (-1) glycol process control
 - (-2) temperature control
 - (-3) flow control
 - (-4) level control
 - (-5) pressure control

(-6) shutdowns

(-b) glycol concentration and pH

(4) Diagnose, troubleshoot, and repair the following glycol gas dehydration system problems, as applicable:

- (-a) low pH
- (-b) high pH
- (-c) low glycol concentration
- (-d) high glycol concentration
- (-e) incorrect pressure(s) during startup
- (-f) incorrect level(s) during startup
- (-g) incorrect temperature(s) during startup

(5) Perform maintenance on the following glycol gas dehydration systems, as applicable:

- (-a) filter replacement
- (-b) lean/rich heat exchanger maintenance
 - (-1) Remove tube bundle.
 - (-2) Clean tube bundle.
 - (-3) Plug leaking tube bundle.
- (-c) contactor feed pump replacement
- (-d) removal and replacement of reboiler fire tube
- (-e) ancillary equipment maintenance (e.g., incinerator, BTEX)

- (b) Potential applicability: G, D
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:3

Task 1701 Inspect, Test, and Maintain Mole Sieve Dehydration System

(a) *Task Guidance.* This task includes verification that the mole sieve (dry-bed) dehydration system is functioning within specified parameters after installation and prior to or during placement in service. This task also includes the repair or replacement, alteration, or refurbishment of the dehydration system and actions to keep the system operating safely and efficiently.

- (1) Select task procedure(s) and appropriate equipment.
- (2) Perform test equipment checks, as applicable.
 - (-a) Verify calibration of equipment.
 - (-b) Inspect equipment for abnormal conditions (e.g., broken or missing parts).
 - (-c) Verify equipment against known sources.
- (3) Perform walk-around inspection of mole sieve regeneration process including the following, as applicable:
 - (-a) field configuration and correct field-line selection
 - (-b) pressures and temperatures
 - (-1) regeneration heaters
 - (-2) booster compressor
 - (-c) heating cycle (open and closed)

- (-1) regeneration flow rate determination
- (-2) regeneration flow rate controlling
- (-d) cooling cycle (open and closed)
- (-e) drying/sales cycle
- (4) Diagnose, troubleshoot, and repair the following mole sieve regeneration process, as applicable:
 - (-a) Troubleshoot regeneration compressor.
 - (-b) Test, plug, and replace cooler tubes.
 - (-c) Remove and replace tube bundle.
 - (-d) Troubleshoot regeneration heater.
 - (-e) Correct saturated bed.
 - (-f) Troubleshoot regeneration gas flow (open loop/closed loop).
- (-g) Troubleshoot restriction or differential.
- (-h) Replace and dispose of desiccant.
- (-i) Ensure proper operation of actuating valves.
- (5) Document, as required.
- (b) Potential applicability: G, D, L
- (c) Difficulty: 3
- (d) Importance: 4
- (e) Interval: 3 yr
- (f) Evaluation method
 - (1) Initial: P & W/O
 - (2) Sub: W/O
- (g) Span of control: 1:3