PRODUCT CATALOGUE

2018



How to order

1

Select the product you want. Choose how many are required, and place in your basket.

2

Some products must be accompanied by a drawing. Check the product description, and send the required drawing separately to service@messe.no if necessary. Remember to mark the position of neighbouring stands so that the orientation of your stand can be seen.

3

Enter your customer information, invoice address, phone number, e-mail address, exhibition and stand number.

4

Place your order.

Should you have any questions, please contact: Exhibitor service I +47 400 00 796 I service@messe.no

A useful tip: Place your order early to make sure that the product does not get sold out.

General terms

General terms for ordering goods and services:

- All prices are exclusive of Norwegian VAT. Pursuant to Norwegian law, VAT must be added and is also payable by foreign exhibitors. Applications for a VAT refund can be submitted to the eastern Norway regional tax office. A VAT refund form (Norwegian: merverdiavgift refusjon) can be downloaded from www.skatteetaten.no. We reserve the right to amend prices
- Orders placed after the deadline, which is about four weeks before the opening of the exhibition, will be executed in the order they are received. A 25 per cent surcharge may be added to the invoice
- Orders placed less than 48 hours before the opening of the exhibition will incur a surcharge of 50 per cent. They will be executed in the order received, with no guarantee that the work and/or delivery can be implemented before the opening of the exhibition
- · No responsibility is accepted for unavailability owing to over-ordering
- Possible claims for refunds related to deficient deliveries must be made immediately to the customer service department. We accept no liability for possible deficiencies in deliveries from suppliers/subcontractors. They are a matter between the exhibitor and the supplier/subcontractor
- Claims by suppliers/subcontractors in respect of orders are transferred to
 us, and payment must be made in accordance with the invoice issued by our
 customer service department. This does not apply to transport and storage
 or services related to meetings and conferences, which will be invoiced
 directly by the supplier/subcontractor concerned
- Payment falls due 14 days from the invoice date. Interest will be charged on late payments in accordance with applicable rates
- Should an order for equipment be cancelled, 25 per cent of the original amount will be charged
- Once equipment has been installed, cancellation will be charged in full
- Specific delivery terms for the various products/services are provided in the introduction to each supplier/subcontractor.
- · Please note that your participation in the exhibition is subject to our regulations
- Prices in the product catalogue apply only for organisers and exhibitors participating in exhibitions/events at our premises in Lillestrøm
- · An additional surcharge of five per cent will be levied for credit card payments





Exhibitor service

A useful tip

See the list of deadlines for useful information and deadlines.

Your point of contact with us

The Exhibitor service is staffed by knowledgeable and service-minded personnel. They can provide advice and guidance on planning your stand, take your orders and execute them in consultation with you.

We aim to offer the best solution for promoting your company, with its products and services. Our offer covers everything from stand equipment to straightforward connection of power supplies. We can help you to overcome practical and technical problems. Exhibitor service is also the place to come if you need help during the assembly/disassembly periods. All exhibitions have a deadline for technical orders, which we would ask you to meet so that we can give you the best possible assistance. This is important for our work.

For more information, please contact:

Exhibitor service I +47 400 00 796 I service@messe.no

Exhibition shop

You will find our exhibition shop on the main promenade during the assembly period. Here you can buy those small but necessary items for your stand which are so easy to forget. Any purchases you make in the shop can be charged to your stand's account and invoiced after the exhibition. Items available include screws for our FOGA wall system, various detergents/washcloths, double-sided tape approved for use on our walls, batteries, coffeemakers, coffee thermoses, bowls and picture hooks.



Electricity & lighting

Electricity & lighting

Use lights to stand out and attract attention. We offer all types of lighting. Remember to indicate in your order whether you will have your own products with you, so that we can advise you on the amount and type of electricity required.

- Consumption and installation of double power sockets on the floor are included in the order for electricity. All power sockets are led back to the same point, which will be positioned in the storage room or the innermost corner of the stand.
- Connection of power supply above 63 A/400 V, 230 V 3-phase, 24-hour 3-phase or outside the permanent exhibition halls must be done with dedicated cables, and will be invoiced on the basis of the time and materials used. A 25 per cent supplement is charged for 24-hour one-phase power supply.
- Prices for lighting do not include connection and consumption of electricity, with the exception of items 4100 and 4003 where connection and consumption are included.
- When installing your own equipment, you are solely responsible for ensuring that it is CE-approved and installed by a Norwegian-registered electrician.



Lighting

Lights can strengthen your message and create the right mood on your stand. Some of our spotlights and lamps are available in several colours and variants.





Low-voltage light track

1.5 m with 6 x 50 W spots

White. Please send drawing when ordering. <u>Download drawing sheet</u>

NOK 1 527



Low-voltage light track

2 m with 6 x 50 W spots

White/black. Please send drawing when ordering. <u>Download drawing sheet</u>

NOK 2 287



◆4100

Spotlight

100 W halogen

Incl consumption and installation. Please send drawing when ordering.

<u>Download drawing sheet</u>

NOK 343



Spotlight

100 W halogen

For 230 V light track. Please send drawing when ordering.

<u>Download drawing sheet</u>

NOK 241

4102 Light track, 230 V. Price per m4103 Connection of 230 V light track

NOK 205 NOK 457



↓4104

Environmental lamp

20 W

For light track. Please send drawing when ordering. <u>Download drawing sheet</u>

NOK 333



√4005

Fili spot

75W

Spot light with long arm. Price per unit.

NOK 390



4106

Halogen floodlight

500 W

Please send drawing when ordering.

<u>Download drawing sheet</u>

kr 663

4107 Halogen floodlight, 1000W

NOK 1 032

NOK 11 368

NOK 1 319

588



4131

4135

5 m truss with 4 150 W environmental lamps

Please send drawing when ordering.

<u>Download drawing sheet</u>

NOK 10 770

4130 5 m truss with 4 theatre floodlights
4133 Focon truss

Environmental lamps, 150 W

64



Minifocon

Truss for lighting, banners etc. Price per meter. Send drawing when ordering. Download drawing sheet

NOK 408



5 m truss with 4 LED lamps

Decoration lighting. Send drawing when ordering. Download drawing sheet

NOK 8 825



Wire rope hanger

Max 90 kg. Please send drawing when ordering. Download drawing sheet

NOK 1 106

Aluminium pipes, price per metre 4302 4310 Wire rope hanger for chain hoist

NOK 162 **NOK 1 309**

Send drawing when ordering.

Truss packages& lift hire



Truss packages

How can you get your products into the limelight? Our ready-made truss packages provide you with cost-effective and optimum lighting. They include all costs for the work involved, suspension and lighting on your stand, with no hidden charges.

See our sample prices:



4136 4136

10 x 10 m truss with 14 environmental lamps

Compl w/hanging, lights, electricity **NOK**

NOK 56 240

Without lights and electricity

NOK 32 633



14138 14138 14138 14138

2 x 10 m truss with12 environmental lamps in total

Compl w/hanging, lights, electricity NOK 32 945

Without lights and electricity NOK 15 792



◆ 4139

4 + 10 m truss with6 environmental lamps in total

Compl w/hanging, lights, electricity NOK 20 619

Without lights and electricity NOK 11 206

4133

Truss in running metres, without wire NOK 588 per m



Internet and TV connection

Need to check your e-mail or stream a conference? Free Wi-Fi is available throughout the exhibition centre. And more bandwidth can be purchased from the Exhibitor service.

If you depend on a fast, secure and stable connection, we recommend a wired internet link. All lines are provided with a standard RJ45 network plug to one point, unless you order a different configuration.

If you need advice to identify the right product, please contact the Exhibitor service at service@messe.no

NB! Private Wi-Fi transmitters are not allowed in the exhibition centre unless permission is obtained in advance. If you have special wishes or requirements, please contact us. Remember to send a drawing when placing your order.

<u>Download drawing sheet</u>

For more information, please contact:

Exhibitor service I +47 400 00 796 I service@messe.no

2500	Wired internet connection to one point, 10 Mb (web logon with username and password)	NOK 3 476
2550	Wired internet assigned to one point, up to 100 Mb, delievered without a router	NOK 5 793
2560	Permission to set up private access point <u>Please fill out a Wi-Fi form</u>	NOK 1 160
2570	Wired internet with private wireless connection, up to 100 Mb, wireless router included	NOK 6 951
2800	Extra cabling to one assigned point (requires a switch, can be bought at the Exhibitor service)	NOK 1 180
2850 2900	Extra IP address Support per commenced half-hour	NOK 869 NOK 572









Exhibition personnel

Appropriate stand staffing is crucial. If you need reinforcements, Adecco can help you to find experienced, outgoing and service-minded hosts and hostesses. We can also assist with personnel for packing, rigging and assembly of your exhibition stand. Please contact us, and we will arrange a good staffing solution for you.

9200	Exhibition staff, English-speaking	NOK 380 / h
9201	Exhibition staff, English-speaking, saturday/sunday	NOK 533 / h
9260	Sales personnel	NOK 509 / h
9261	Sales personnel, saturday/sunday	NOK 713 / h
9300	Installer/packer	NOK 378 / h
9301	Installer/packer, saturday/sunday	NOK 529 / h

Minumum order four hours, per person per day.

DELIVERY TERMS

Orders received less than five days before the exhibition cannot be guaranteed. All orders are binding and will be invoiced. Minimum billing is four hours per person/day. Rates are quoted in NOK per hour/day/person. They include tax and social costs. Pursuant to the Norwegian Working Environment Act, work exceeding nine hours per day will be charged at overtime rates.

Plumbing services

Want to give your visitors a culinary experience, or demonstrate an innovative product which requires water or compressed air? No restrictions exist – you can order water and drainage from us.

TERMS AND CONDITIONS

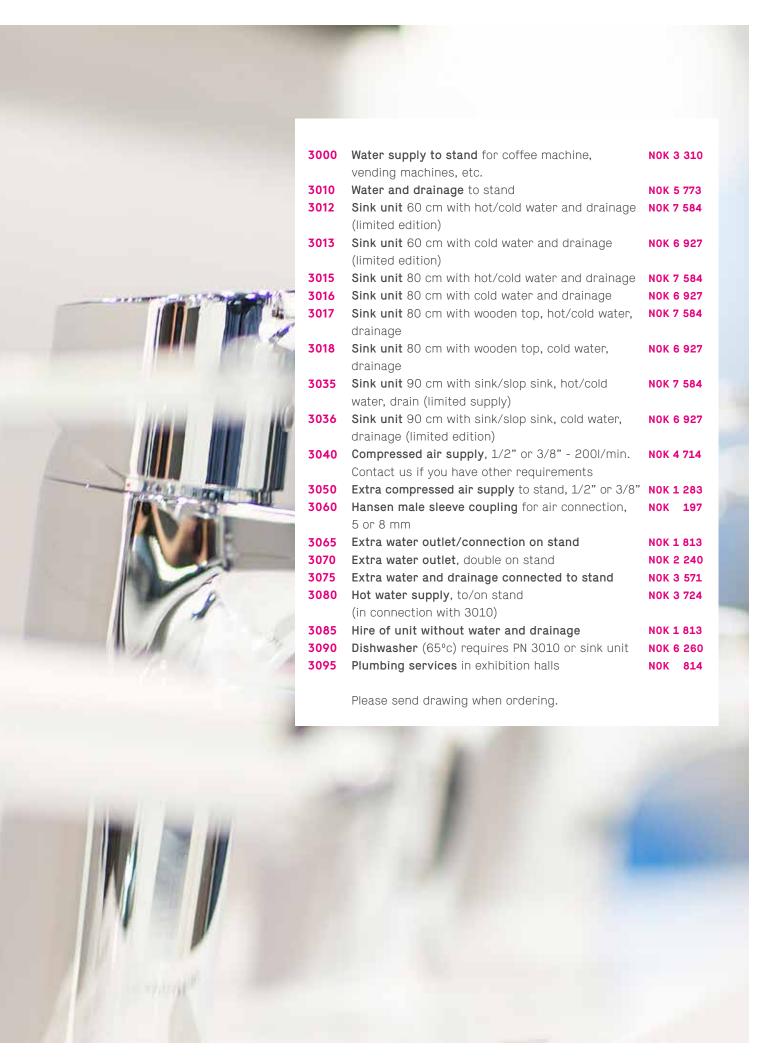
Filling and emptying of tanks and the like will be invoiced for the time used. Other requirements are priced on request. The contractor accepts no responsibility for the exhibitor's own installations. Fulfilment of orders received less than 48 hours before the exhibition opens will depend on available capacity.

Prices cover installation/removal as well as consumption and hire of piping and equipment. Connections on the stand and connecting the exhibitor's own equipment are invoiced in accordance with the applicable charges for time and materials used. Please contact us if you have other requirements:

Exhibitor service I +47 400 00 796 I service@messe.no

Remember!

- The Exhibitor service must be informed if you intend to lay wall-to-wall flooring, carpets, parquet or the like.
- Please send drawing when ordering to show where you want outlets for air, water and drainage.
 Download drawing sheet



Plants

Create a pleasant and inviting atmosphere on your stand with green plants and fresh flowers. Plants must be ordered in advance, and the range will depend on the season.



√ 3503

Kentia palm

150 cm

Choose between anthracite, white or earth-coloured planter. Purchase only.

NOK 1 140



√ 3504

Ficus

120 cm

Choose between anthracite, white or earth-coloured planter. Purchase only.

NOK 855



√3505

Yucca

150 cm

Choose between anthracite, white or earth-coloured planter. Purchase only.

NOK 974



√ 3506

Phalaenopsis orchids

Two stems, choose between anthracite, white or earth-coloured planter. Purchase only.

NOK 297



√ 3508

 Bouquet of 20 roses or season's flowers in vase

Red, pink, white or orange.

From NOK 380



√3600

Fruit box premium

5 kg

NOK kr 263



Food & beverages

Catering

Food and beverages can be delivered to your stand by Thon Hotel Arena's catering service. It can also help you to open an account with the on-site restaurants.

Orders for food must be placed at least five working days before the exhibition opens.

Order from the catering menu

Restaurants

To provide our visitors with a fine overall experience, nine places to eat offering different culinary concepts are available at our exhibition centre. All are operated by Thon Hotel Arena. Our visitors can be tempted by fresh and fragrant bakery products, sushi and salad, pizza, juicy and tasty hamburgers, or a refreshing drink

from the bar. Most of the restaurants offer menu choices for people with allergies.

Seperate exhibitor restaurant

Our exhibitors have their own restaurants during the exhibition, where they can enjoy a meal in a secluded setting.

For more information or to open an account, please contact:

Thon Hotel Arena

Tel: +47 452 40 267

E-mail: arena.messe@thonhotels.no

Opening hours for the various places to eat vary during the exhibition.

Suppliers



PARKING

Exhibitor service, Norges Varemesse

Messeveien 8 NO-2004 Lillestrøm service@messe.no Tel: +47 400 00 796 Fax: +47 66 93 91 01 messe.no

TELECOMS, COMPUTING AND INTERNET

Exhibitor service, Norges Varemesse Messeveien 8

NO-2004 Lillestrøm service@messe.no Tel: Tel: +47 400 00 796 Fax: +47 66 93 91 01 PLUMBING

PLANTS

CLEANING







EG Rør AS

Nesgata 11 C NO-2004 Lillestrøm post@egror.no Tel: +47 45 25 83 83 Fax: +47 63 80 18 32

egror.no

Delivery address: Messeveien 14

Hageland Lillestrøm

Ingjerd Pytte Sagli Fabrikkgaten 3 NO-2004 Lillestrøm oasenhageland@fredlygartneri.no Tel: +47 63 81 16 02 / +47 901 67 379 interoasen.no

Østlandske Rengjøring

Skjærvaveien 18 NO-2011 Strømmen messe@ostlandske-rengjoring.no Tel: +47 64 00 64 30 / +47 400 31 686 ostlandske-rengjoring.no

ELECTRICITY AND LIGHTING



PHOTOGRAPHY



Messehallen Elektriske

Nesgata 13 NO-2004 Lillestrøm messehallen@messehallen.no Tel: +47 64 84 69 30 Fax: +47 64 84 69 31

hax: +47 64 84 6 messehallen.no

Delivery address: Messeveien 14

Studio Oscar

Voldgata 6 B NO-2000 Lillestrøm ordre@studio-oscar.no Tel: +47 63 81 15 49 studio-oscar.no

EXHIBITION PERSONNEL



Adecco Norge AS - Avd. Lillestrøm

Skedsmogata 3 A 2000 Lillestrøm marijke.bronn@adecco.no Tlf: +47 64 84 68 68 Fax: +47 64 84 68 69

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