**ECLIPSE 2020-2021 Application**

**Early Career Leadership Intern Program to Serve Engineering**

***Due Date: January 6, 2020***

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| **I. CONTACT INFORMATION**  You prefer to be contacted at:  Home  Work | | | | |
| Full Name: | | | | |
| ASME Member Grade: | | ASME Member No: | | |
| Home Address: | | Work Address: | | |
| Phone (H): | | Phone (W): | | |
| Email (H): | | Email (W): | | |
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| **II. ASME & OTHER EXPERIENCE** | | | | |
| Describe Current & Past ASME Activities: | | | | |
| Areas of Technical Expertise: | | | | |
| Honors & Credentials: | | | | |
| Civic/Volunteer/Other Professional Activities: | | | | |
| Describe any leadership position(s) you’ve held in in the activities listed above: | | | | |
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| **III. EDUCATION & EMPLOYMENT HISTORY** | | | | |
| Employment History *(List current or most recent employer first.)* | | | | |
| Employer: | Dates: | Title: | | Job Function: |
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| Education History *(List current or most recent school first.)* | | | | |
| Institution: | Dates Attended: | Degree/Year: | | Major/Thesis: |
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| **IV. INTERNSHIP PREFERENCE** | | | | |
| Please indicate an area of interest for your internship placement:  *Please note: Your indication of an area of interest does not guarantee you will be assigned to that area. Available placements vary depending on unit needs and intern experience. Currently, we have interns placed with: Board of Governors, VOLT Academy, Public Affairs and Outreach Sector, Student and Early Career Development Sector, Standards and Certification Sector, Group Engagement Committee, Diversity and Inclusion Strategy Committee, Petroleum Division, Bioengineering Division, and History and Heritage Committee. If you do not indicate a preference, the ECLIPSE Intern Committee will recommend a match for you based on the information you have provided in this application.* | | | | |
| **V. REQUIRED ATTACHMENTS** | | | | |
| PERSONAL STATEMENT  A statement of no more than 2000 words answering the following questions:   * Why do you want to become an ECLIPSE Intern? * How do you envision your experience as an ECLIPSE Intern, now and in the future, contributing to your work as an ASME volunteer and in your professional career? * If you selected an area of preference, please explain your interest in the area you selected for your internship placement.   LETTER OF REFERENCE   * A letter of reference from an ASME member who has knowledge of your abilities and interests.   LETTER OF EMPLOYER SUPPORT   * A statement from your employer indicating time away from your office to attend required program events is supported or can be accommodated by your employer’s time-off policies. | | | | |
| **VI. ECLIPSE INTERN PROGRAM COMMITMENT** | | | | |
| Most meetings are scheduled adjacent to weekends and will require 2 weekday absences, including travel time. Participants in the ECLIPSE Intern program are expected to participate in the following:   * ECLIPSE Orientation and Leadership Training, April 2020 * ASME Annual Meeting, June 2020 * International Mechanical Engineering Conference and Exposition, November 2020 * ECLIPSE Leadership Workshop, April 2021 * Annual Meeting, June 2021 * Generate a group 2020-2021 ECLIPSE white paper, on a topic to be determined by the interns, to be completed by the 2021 Annual Meeting * Unit assigned tasks and meetings, as required by placement | | | | |
| I hereby agree to attend and complete all assigned tasks if selected for the 2020-2021 ECLIPSE program; I understand that failure to attend or complete assignments may be cause for program dismissal. | | | | |
| Signature: | | | Date: | |
| *Electronic signature is accepted.* | | | | |
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| **VII. RELEASE** | | | | |
| I hereby state that the above and attached accompanying information is correct to the best of my knowledge. I give ASME permission to use this information as needed to select ECLIPSE Interns. | | | | |
| Signature: | | | Date: | |
| *Electronic signature is accepted.* | | | | |
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| It is strongly recommended that you send a single PDF file containing the Application Form and the three attachments requested in Item V. above. E-mail all materials to [eclipse@asme.org](mailto:eclipse@asme.org). Email subject line should read: ECLIPSE Intern Application.  **All applications are due by January 6, 2020**  **NOTE:** Selected interns will be notified by February 28, 2020. | | | | |