

# ASME Fellows Program

## Frequently Asked Questions

**Q.** What are the requirements to become an ASME Fellow?

**A.** The candidate must be an ASME corporate member (Student and Affiliate grade members are not eligible), have been responsible for significant engineering achievements, and shall have 10 or more years of active practice and not less than 10 or more years of corporate membership in ASME. There are no educational or professional rank requirements.

**Q.** I'd like to nominate a colleague for elevation to ASME Fellow. What do I do?

**A.** Only ASME members or Fellows are eligible to nominate an ASME corporate member for elevation to Fellow. If you are an ASME member or Fellow, please read below to review the requirements:

- Is the candidate currently Member grade?
- Does the candidate have 10 or more years of active practice and not less than 10 years of corporate membership in ASME?

If the answer to any of the above questions is 'no' and will be 'no' at the time of submission, STOP!

The candidate does not fulfill the grade requirements. If you are unsure, contact Leila Persaud at 212-591-7071 or email [fellows@asme.org](mailto:fellows@asme.org).

Four sponsors (including the initiator) are needed to complete the nomination for Fellow. At least three of the four sponsors must be ASME members or fellows.

The one additional sponsors must write letters of support as well, but do not need to be an ASME member. All sponsors should be familiar with the candidate's accomplishments.

Please visit: <https://www.asme.org/about-asme/get-involved/honors-awards/fellows> for complete details.

**Q.** I am an ASME member and I'd like to be elevated to Fellow, what do I need to do?

**A.** Please ensure that you are an ASME Corporate member for not less than ten years.

You need to have an ASME Member or Fellow nominate you and have four people including your nominator write letters of support. Out of the four people, three of them must be ASME Members or Fellows. For complete details go to:  
<https://www.asme.org/about-asme/get-involved/honors-awards/fellows>

**Q.** I'm not a member of ASME, but I'd like to nominate someone. What is the procedure?

**A.** Anyone who wishes to nominate a Fellow must be an ASME Corporate Member. For membership details, please visit our membership webpage:  
<https://www.asme.org/about-asme/professional-membership>

**Q.** How many and what type of documents do I need to submit with my nomination?

**A.** The following documents are required to compete a nomination:

1. Citation – 100 words or less
2. The Qualification Category Document: 1 to 2- pages for each category chosen
3. Résumé/CV or Professional Record: 2-8 pages (maximum)
4. Publications/Papers summary: 2 pages desired (can be combined with Résumé.CV)
5. Four (4) Sponsor letters: 5-10 pages (maximum)

Click here <https://www.asme.org/about-asme/get-involved/honors-awards/fellows/nomination-steps> for the nomination steps.

Click here for the Checklist: <https://www.asme.org/about-asme/get-involved/honorsawards/fellows/check-list>

**Q.** Who is responsible for finding the sponsors?

**A.** The nominee and the initiator should choose the sponsors, except in the case of a surprise nomination, where the initiator will have the full responsibility of choosing all of the sponsors.

Every nomination for Fellow must have four sponsors. Three must be ASME members and all should be extremely familiar and aware of the candidate's (nominee's) outstanding accomplishments in engineering. Sponsors may be professional colleagues, professors, department chairs, advisors, etc.

**Q.** Are there deadlines to submit the Fellow nomination?

**A.** Yes, there are quarterly deadlines. Nominations are processed by the ASME Fellows department and reviewed and approved by the Fellows Review Committee (FRC) and the Committee of Past Presidents (CPP) four times per year based on the following schedule:

March 1	September 1
June 1	December 1

**Q.** How long does it take before I am notified that my nominee has been elected to Fellow?

**A.** The processing, review and approval of the Fellow nominations takes approximately 6-7 weeks.

**Q.** What is the FRC?

**A.** The FRC is the Fellows Review Committee and it comprises fifteen members including a Chair, Vice Chair and five (5) ASME Past Presidents. It is a subcommittee of the CPP (Committee of Past Presidents).

**Q.** What is the CPP?

**A.** The CPP is the Committee of Past Presidents and it comprises 26 ASME Past presidents.

**Q.** I need assistance with my nominee's Fellow proposal.

**A.** Please email [fellows@asme.org](mailto:fellows@asme.org) with all of your questions, or call 212 591- 7094.

**Q.** How do I fill out the Fellows proposal online?

**A.** If you are a member, please click on the following link to create a profile for yourself and for your nominee: <https://fellows.asme.org/>

**Q.** My dues aren't current – does this affect my nomination?

**A.** Yes, your dues must be paid before your nomination can be processed. It will be held until the membership is current.

**Q.** My nominee was rejected – why?

**A.** Although many nominees have outstanding accomplishments, the accomplishments may fall short of the goal of the “significant engineering achievements.” A reason for the rejection will be provided to the nominator.

**Q.** Is there a human being I can talk to?

**A.** Yes. For general questions regarding membership eligibility or the Fellows Program, please call Leila Persaud at 212591-7071 or email [fellows@asme.org](mailto:fellows@asme.org)