



POSITION DESCRIPTION
ASME Board of Governors
Member-at-Large

Overview:

The Board of Governors (BOG) oversees the Society's activities, adhering to the Constitution, By-Laws, Society Policies, and New York State laws. It is comprised of twelve Members-at-Large, the Executive Director/CEO, and up to two Appointed Governors.

Term:

- 1 year as Governor-Nominee/Elect.
- 3-year term as a Member-at-Large.

Key Responsibilities:

- Uphold fiduciary duties with care, loyalty, and obedience.
- Guide the Society's vision, mission, strategy, and structure.
- Act in Society's best interests.
- Oversee reporting on ASME's performance and compliance.
- Collaborate with ASME's Executive Committee and CEO.
- Attend and participate in Board activities and special committees/projects.
- Maintain confidentiality and comply with governance documents.
- Mentor and nominate candidates for ASME roles.
- Represent ASME to stakeholders and stay updated on core technologies.
- Consider potential appointment as ASME President.
- Review and approve the CEO's annual performance evaluation.

Eligibility:

- Must be an active ASME member.
- Must hold an ASME Corporate Member grade or higher.

Qualifications:

- Business acumen and sound judgment.
- Comprehensive knowledge of ASME's mission, governance, and strategic direction.
- Understanding of a Governor's fiduciary duties.
- Strong interpersonal and communication skills.
- Honesty, integrity, and adherence to high ethical standards.
- Familiarity with Robert's Rules of Order.
- Prior relevant volunteer experience.
- Respect for the Board process.

Time Commitment:

- Three in-person meetings annually (2 days each).
- Virtual meetings (as needed).
- 8 hours/year for committee liaison work.
- Meetings are conducted during normal working hours on business days.

Expenses:

- ASME reimburses necessary travel expenses per its policies.

Application Process:

- Apply at go.asme.org/nominate or contact RuthAnn Bigley at bigleyr@asme.org.

Staff Contacts:

- Allian Pratt: (212) 591-8338, pratta@asme.org
- Susie Cabanas: (212) 591-8896, cabanass@asme.org