



BIOENGINEERING  
DIVISION

# 2026 Election

Our division is soliciting nominations for elected positions to serve on the ASME Bioengineering Division Committees. Open positions are the following:

- **IMECE Conference Committee (1)**
  - 2027 IMECE Track Co-Chair Committee (commitment includes 2028 Chair)
- **2027 Summer Bioengineering Conference (7)**
  - Conference Vice Chair
  - Program Chair
  - Information Chair
  - Publications Chair
  - Finance & Exhibits Chair
  - Student Paper Competition (Graduate and Undergraduate – 2 roles).

Self-nominations are encouraged. To be eligible for nomination, the candidate must be a current Professional Member of ASME. In addition, eligible candidates must have the Bioengineering Division listed as their primary division within ASME. **The deadline for nominations is May 30<sup>th</sup>, 2026, 5pm EST.** Please send materials to **David T. Corr, ASME Bioengineering Division Member-in-Charge of Member Affairs, [corrdrpi@rpi.edu](mailto:corrdrpi@rpi.edu) and April Tone, ASME Staff, at [tonea@asme.org](mailto:tonea@asme.org).**

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## ASME Bioengineering Division Conference Organizer Positions

### ASME IMECE Conference Committee:

**IMECE Track Co-Chair.** The IMECE Track Co-Chair is a three-year term supporting the Biomedical & Biotechnology Engineering track at the ASME. Co-Chair is required to collaborate with Track Chair and supporting division to foster relationships with topic chairs, assess track performance, make improvements to its operations and manage the peer review process. Co-Chair is required to attend the conference during their term. Nominees for the Co-Chair should: (i) be an active participant of the Biomedical and Biotechnology Track at IMECE at the time of nomination, (ii) have served as a Topic Chair/Co-Chair of one of the Biomedical and Biotechnology Engineering Track topics at least two years during the last three years, (iii) have served as a Session Chair/Co-Chair of one of the Biomedical and Biotechnology Engineering Track sessions for at least two years during the last five years, and (iv) have served as a reviewer for papers and abstracts submitted to the Biomedical and Biotechnology Engineering Track in the last three years.

### 2027 ASME-SB3C Summer Bioengineering Conference (SBC) Committee:

**Conference Vice Chair.** The Conference Vice Chair supports the Conference Chair and is an active member of the Conference Organizing Committee. They will facilitate and support coordinating activities of the various positions to create a successful meeting. Like the chair, they will be involved with initial efforts involved working with ASME to negotiate and finalize a venue contract. Ongoing activities include seeking extramural financial support (NIH, NSF), recruiting Conference Committee members, chairing regular meetings/teleconferences of the Conference Committee, and setting broad policy guidelines, especially as related to financial matters, e.g. registration fees, food budget, etc.

**Program Chair.** The Technical Program Chair is responsible for creation, in conjunction with the Conference Chair, the scientific program for the conference. This includes workshops, plenary lectures, invited symposia (if any), and session organization.

**Information Chair.** The information chair is responsible for disseminating information related to the conference. This includes assisting with the abstract management system, designing, overseeing the construction of, and maintaining the conference website, creating and sending all advertising and official communications related to the conference via email; and for creation of content for, and maintenance of, social media sites (Facebook, Instagram, Twitter, LinkedIn, etc.). All digital content creation and sharing will be done in partnership with ASME staff.

**Publications Chair.** The Publications Chair coordinates with the Information Chair, Program Chair, Abstract Submission Company, and subcontractors to publish the Proceedings of the Conference in electronic format and oversees the publication of the Conference Final Program and errata sheet. This individual must coordinate all their activities within a very short time frame (15-20 working hours), so that the program is posted online in a timely manner and the proceedings are available at the conference.

**Finance & Exhibits Chair.** The Finance & Exhibits Chair is responsible for overseeing and managing the expenses of the conference and working with ASME staff to ensure adequate funding for essential conference events/programming. This includes contacting sponsors and exhibitors<sup>3</sup> for the conference, providing them with pricing and conference information, answering any questions they may have, and passing their details to ASME staff for liaison.

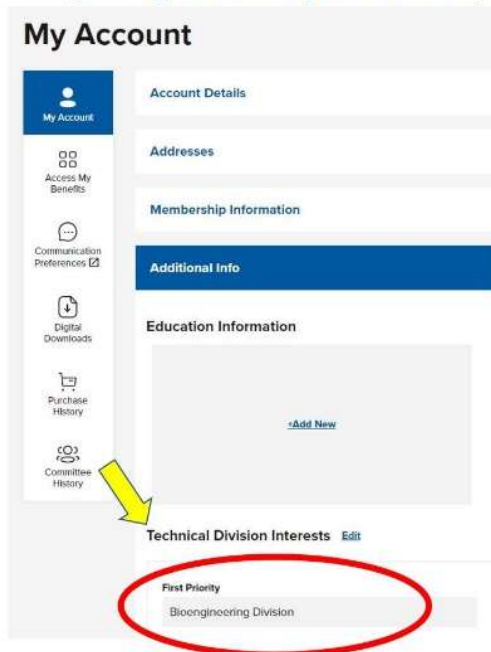
**Student Paper Competition (Graduate and Undergraduate – 2 roles).** The Student Paper Competition (SPC) Chair and his/her committee is responsible for the initial review of BS, MS and PhD abstracts, contacting corresponding authors, organization of the student competition program, and creation of certificates/other awards for the three levels: BS, MS, and Doctoral. The Chair of the Student Paper Competition works with the Program and Information Chairs to send emails to each student congratulating them on their acceptance, giving them the times and dates of their poster/presentation and the specifications of the competition. Awards are presented at the conference banquet.

## Have you ever felt like you were missing emails from the ASME Bioengineering Division?

We're here to help! To receive all emails from the Bioengineering Division, two steps must be taken:

1. Make the Bioengineering Division your primary ASME technical division.
  - Log into your member account at [ASME.org](https://www.asme.org).
  - Click on "Additional Info", Bioengineering Division should be listed as First Priority under "Technical Division Interests".
  - If this is not the case, click "edit" under "Technical Division Interests" and choose First Priority: **Bioengineering Division**
2. 'Opt in' for emails from the Bioengineering Division.
  - Visit <https://preferences.asme.org/> and log into your member account (or click on "Communications Preferences" on the left-hand side if already logged in from step 1).
  - Select "ASME Sections and Technical Divisions Communications".
  - Save your selections.
  - Click on the link in the confirmation email.

### Select "Bioengineering Division" as your First Priority



The screenshot shows the 'My Account' page with a sidebar on the left containing navigation links: My Account, Access My Benefits, Communication Preferences, Digital Downloads, Purchase History, and Committee History. The main content area includes sections for Account Details, Addresses, Membership Information, Additional Info, and Education Information. At the bottom, the 'Technical Division Interests' section is highlighted with a red circle and a yellow arrow pointing to it. Under this section, 'Bioengineering Division' is listed as the 'First Priority'.

### Opt-in for emails from the Technical Divisions

#### My ASME Preferences

Please check the box next to each type of email communication you would like to receive if you do not want to receive emails for communications left unchecked.

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ASME Sections and Technical Divisions Communications

Local section and technical division interest information and updates.

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Technical Divisions

Volunteer Committees