Call for Proposals to Host NAMRC/MSEC 2029 and MSEC/NAMRC 2030

North American Manufacturing Research Institution (NAMRI) of SME
Manufacturing Engineering Division (MED) of ASME

The North American Manufacturing Research Institution (NAMRI) of SME and the Manufacturing Engineering Division (MED) of ASME seek proposals to host the co-located 57th North American Manufacturing Research Conference (NAMRC) and the 2029 International Manufacturing Science & Engineering Conference (MSEC). These conferences have been co-located since 2011, attract 700-1000 attendees, and are held for one week, usually during the middle of June.

NAMRI and MED also welcome proposals to host conferences in 2030 and beyond. We welcome proposals from anywhere in North America. For the 2031 conference, we are particularly interested in proposals to host from the West Coast because the Japan Society of Mechanical Engineers (JSME) Leading Edge Manufacturing/Materials & Processing conference will be co-located with the other two.

Conference Summary

- List of past conferences (host, location, program) can be found on the NAMRC site
- Number of attendees: 700 - 1000
- Date: usually second week of June, avoiding Juneteenth holiday
  - Start on Monday: workshops & evening welcome reception
  - End on Friday: technical sessions in the morning
- Number of parallel sessions: up to 14 technical sessions requiring presentation rooms

Host Responsibilities

- Contract venue
- Contract breakfast, lunch, coffee breaks, and one banquet
- Block hotel rooms
- Host conference website
- Manage attendee registration
- Prepare electronic program
- Recommend plenary (keynote) speakers
- Coordinate with MED and NAMRI through the Conference Coordinating Committee
- Coordinate with ASME and SME to promote the conference
- The conference host is not responsible for soliciting and reviewing technical content (i.e., papers, posters, technical presentations). However, they are responsible for finalizing the session assignments (e.g., times, rooms).

Contacts

Andy Wells (awellsmfg@gmail.com)
Chair, Conference Coordinating Committee
SME/NAMRI President-Elect

Johnson Samuel (SAMUEJ2@rpi.edu), RPI
Vice-Chair, Conference Coordinating Committee
Vice-Chair, Manufacturing Engineering Division, ASME

Important Dates

Letter of Intent Due ..... December 11, 2026
Presentation (virtual) to Conference Coordinating Committee ..... mid-January, 2027
Request to submit a full proposal ..... February 5, 2027
Full Proposal Due ..... April 9, 2027
Presentation to Conference Coordinating Committee & MED/NAMRI boards..... late April, 2027
Notification of Committee's Decision ..... mid- May, 2027

Letter of Intent Format (1-2 pages)

The Letter of Intent to submit a full proposal to host the NAMRC/MSEC conference should be brief and factual. Please include the following information:

- Chair of the Host Committee, title, affiliation, and contact information
- Host Committee Members (e.g., chair, co-chair(s), staff)
- Year(s) you are proposing to host the conference (2029, 2030, and/or later)
- Hosting institution (e.g., University of Somewhere)
- Proposed location of the conference (city, state, country)
- Proposed venue (name, address, website)
- 3 proposed hotels for attendee lodging (websites)
- Nearest commercial airport (website and airport code) and list of major carriers serving it
- Estimated budget (high-level summaries of income and expenses)

Email your Letter of Intent (PDF preferred) to Andy Wells (awellsmfg@gmail.com) and Johnson Samuel (SAMUEJ2@rpi.edu).

Proposal Evaluation

See the "Host Proposal Guide" at this link: https://namrc.sme.org/globalassets/namrc/host-site/namrc-msec-conference-host-proposal-guide.pdf

Preference will be given to proposals that offer:

- Sufficient rooms and spaces, as recommended above
- Conference center/hotel type facilities, in which the plenary, parallel, and dining areas and an appreciable amount of lodging are all in close proximity
- Professional conference/event hosting services
- Proximity to an airport with high accessibility for attendees from around the U.S. and the world
- Competitive registration fee
- Extensive networking opportunities
- Proximity to a higher education institution with a manufacturing focus
- Proximity to industrial manufacturing facilities which can be visited

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